

# Franklin

Wisconsin

2009

Annual Budget

*City of Franklin*



# **CITY OF FRANKLIN**

## **2009 ANNUAL BUDGET**

**Thomas M. Taylor, Mayor**

**Aldermen:**

**Steve Olson, District 1  
Timothy Solomon, District 2  
Kristen Wilhelm, District 3  
Steve Taylor, District 4  
Lyle Sohns, District 5  
Ken Skowronski, District 6**

**Finance Committee:  
Timothy Solomon, Chairman  
Dennis Ciche, Vice Chairman  
Tino Arvanetes  
Linda Bowe  
Dennis Kust  
Steve Taylor  
Kristen Wilhelm**

**Prepared by the Department of Finance**

**Calvin A. Patterson, CPA, Director of Finance & Treasurer**

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2009 BUDGET  
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Letter of Transmittal  
December 15, 2008

Honorable Mayor, Common Council, and Finance Committee:

Pursuant to Section 13-2.A, Municipal Code of the City of Franklin, submitted herewith is the 2009 Annual Budget for the City of Franklin that was adopted by the Common Council on November 3, 2008.

#### Introduction

The budget process began with the preparation of a budget forecast. The forecast calculated 2009 costs based on a set of cost assumptions applied to the 2008 approved work program. The departments were then requested to provide their input on personnel needs, capital outlay needs, equipment replacement needs, street improvement needs, capital improvement needs and related debt service needs for 2009 and following years. That information plus the forecast was provided to the Mayor.

The Mayor and staff reviewed the forecast, discussed with departments requesting new personnel and determined what personnel level, capital outlays, equipment replacement, street improvement, capital improvement and related debt service needs would be included in the 2009 Department/Requested Budget. That information was communicated to the departments. The departments then prepared their Departmental budget requests and submitted them to the Director of Finance & Treasurer for compilation. The Mayor consulted with the Director of Administration and Director of Finance & Treasurer, discussed with Department Heads and made adjustments in putting together the 2009 Mayor's Recommended budget. That document was reviewed by the Finance Committee and then the Common Council. The 2009 Budget was adopted after a public hearing was held.

The budget document consists of three sections. Summary information providing an overview of the City budgets including assessed valuation, tax levy and tax rate information. Detail departmental budgets for the City of Franklin General Fund and fund budgets for the Library, Sewer, Water Utility, Capital Projects Funds and Debt Service Fund. Also included is debt repayment information for the Tax Incremental Financing Districts.

Budget Summary

The Adopted budget recognizes the financial hardships that the citizens of Franklin are and will experience due to tough economic times. The Mayor recommended that the City tighten its financial belt in the same manner that the taxpayers are being forced to do because of skyrocketing costs for fuel, food and other commodities. The Mayor and Council recognize that the people of Franklin are expecting their government to be as fiscally prudent as possible during this time when layoffs, plant closings and health care cost increases are happening in their lives and those of their family members.

The dramatic drop-off in residential and commercial development due to the overall decline in the housing industry in 2007 and continuing in 2008 has had significant impact on the finances of the City of Franklin. For the prior six years, revenue had exceeded expenditures each year. That was not the case in 2008. Revenue has not kept pace with regular expenditures. The largest decline has been in development related revenue, dropping by \$789,000 over the last two years. The forecast for 2009, adjusted for these changes, projected expenditures exceeding revenue by \$1,157,000. The Mayor and Council adopted a budget so that taxpayers were not expected to make up this shortfall. City department requests for \$710,000 in new manpower positions were denied.

The Mayor and Council strived to maintain services whenever possible. The necessity to reduce a 2009 shortfall projected to be as much as \$1.2 million required a series of actions. The Mayor froze hiring in April of this year. No new positions were authorized in the 2009 recommended budget. In addition the following positions were not be funded in 2009 or until such time when the economy or the City of Franklin financial picture improves significantly:

- City Development Director
- Planning Secretary
- Assistant Building Inspector
- Building Inspection Secretary
- Engineering Drainage Technician
- Police Officer

In addition to personnel reductions listed above the following was adopted:

- Freeze the tax levy to the Library and Capital Outlay Funds at the prior year amount
- Reduce the tax levy to the Street Improvement Fund by \$150,000 from the prior year amount given the significant reductions in development.
- Reduce the Equipment Revolving tax levy by \$50,000 from the prior year amount
- Reduce the Debt Service tax Levy by \$100,000 from the prior year amount.
- The amount of tax levy reductions in these funds should be transferred to the General Fund to help with the issues facing that fund.
- Delay the Highway and Parks Department filling of an anticipated vacancy for at least four months, reduce the Saturday recycling effort to one person and eliminate a Parks part time position.
- Reduce operating and capital outlay requests of departments with many held at or below the prior year level.

Highlights of the Mayor's recommended budget include the following:

- The City tax rate of \$5.83 is recommended, an increase of \$.08 from the prior year.
- The City portion of the tax rate increased due to the increases in labor contracts, benefits, insurance, energy prices in fuel, utilities and road maintenance materials. Notable among the increases was fuel up 60%, asphalt up 25%, workers compensation insurance up 20% and electricity and gas up 9%.
- Two of three vacant positions in the Police Department are recommended to be filled. Should additional revenue become available in 2009 the third vacant Police Officer position should get priority consideration for being filled.
- Significant increases in ambulance calls and the resulting increase in revenue coupled with recent staff changes, including the elimination of a management position, dictated that no reductions in Fire Department staff occur. Any such reduction would require reducing public services by eliminating one of the two paramedic ambulance units that are in service around the clock which would result in a reduction in service provided and in the revenue being realized.
- The Highway/Parks reduction included eliminating a part time Park's position and delaying filling an anticipated Highway vacancy for at least four months.
- Increased contracted Sanitarian costs which will be covered by program revenue and will improve public safety by providing for regular inspections of restaurants using local staff in place of infrequent inspections by State staff. No tax levy is required.
- Maintained the Information Services support to enable departments, especially the Police Department, to effectively use existing network and software systems.

The Adopted 2009 budget recognizes the hardships that the Citizens of Franklin are experiencing due to the difficult and unpredictable economic times including the ever increasing costs especially for food, fuel and energy costs. The recommended budget responds by aggressively restraining growth in City expenditures through various measures, including eliminating staff and holding the change in property taxes experienced by the average taxpayer to well below inflationary forces.

#### Tax Levy and Tax Rate

The City tax rate is the result of the tax levy required to finance the activity in all City funds divided by assessed value of the city. The prior year City tax rate multiplied by the new construction value provides the amount of growth tax levy and that amount was \$297,701. The tax levy required to finance the Adopted Annual Budget (all funds) has increased by \$587,000, including growth, from \$19,555,000 to \$20,142,000 or 3.0% increase.

The levy limit for the City of Franklin included; last years levy amount, net new construction at 3.07% and the increase in debt service of \$237,332 for a total of \$20,392,475. The recommended tax levy of \$20,142,000 includes an increase that is 70% of the allowable increase in tax levy.

The Adopted Budget resulted in a City tax rate of \$5.83 per \$1,000 of assessed value compared to last year's City tax rate of \$5.75 per \$1,000. The percentage City tax rate increase is 1.5%.

The Breakdown by Fund reflects the tax levy requests by fund.

City of Franklin  
**Tax Levy Information**

<b>City Tax Rate Components</b>	<b>2008 Budget Tax Levy</b>	<b>2007 Budget Tax Levy</b>	<b>Tax Levy % Change</b>	<b>2008 Budget Tax Rate</b>	<b>2007 Budget Tax Rate</b>	<b>Tax Rate % Change to Total</b>
Capital Outlay	475,000	475,000	0.00%	0.1375868	0.1396251	-1.46%
Equipment Replacement	277,000	327,000	-15.29%	0.0802348	0.0961209	-16.53%
Street Improvement	800,000	950,000	-15.79%	0.2317251	0.2792502	-17.02%
Debt Service	1,900,000	2,000,000	-5.00%	0.5503472	0.5878952	-6.39%
Subtotal	3,452,000	3,752,000	-8.00%	0.9998939	1.1028913	-9.34%
Library Program	1,150,000	1,150,000	0.00%	0.3331049	0.3380397	-1.46%
General Fund Program	15,540,000	14,653,000	6.05%	4.5012606	4.3072139	4.51%
Total	20,142,000	19,555,000	3.00%	5.8342593	5.7481449	1.50%
Prior year levy	(19,555,000)	(18,501,000)				
Increase in tax levy	587,000	1,054,000				

Assessed Valuation

The equalized (estimated assessed) value of all property from new development computed by the Department of Revenue increased by \$209,332,900 or 5.67% to \$3,898,387,300. The year 2008 was not a reassessment year. The assessed value unless a property was changed remains at the 2006 amount. The assessed value, exclusive of the TID value, increased from \$3,401,967,140 to \$3,452,366,240. The assessed valuation including the TID value was \$3,698,273,340.

General Fund Summary

The General Fund is one section of the City's overall budget. It is the largest segment of the City's total budget and includes the operating expenses of the City departments.

The expenditure budget for 2009 of \$25,325,000 is a 6.2% increase over the 2008 budget. The increase includes 3% for including retiree health expenses previously included in another fund and 2% for a contingency increase. The remaining 1.2% increase over 2008 includes no new staff positions and eliminates funding for six full time positions and takes other actions to reduce spending as detailed at the beginning of this report. The recommended expenditures are the requests of the departments

adjusted by the Mayor and Council. The actual expenditures for 2007 were \$22,856,346 which under expended that budget by \$963,654 or 4.1%. Some of the under expenditures were the result of vacant positions and by contingency budgeted but not used during the year. The budget for 2008 of \$23,847,000 was a 4.3% increase over the 2007 budget. The current estimate to be expended in 2008 is 23,317,664, 2.2% less than budgeted. The decrease from budget in this year's estimate is primarily caused by vacancies in positions, less group health & dental costs and a contingency budget that will not be expended. The budget did plan for unspent funds by not taxing for all of the budgeted spending needs.

The actual General Fund tax levy revenue for 2007 was \$13,615,257. Tax levy revenue for 2008 was budgeted at \$14,653,000. The recommended General Fund tax levy revenue for 2009 is \$15,540,000. Reductions in the tax levy in other funds enabled the total tax levy to remain at a 3.0% increase. The reasons for the growth of the tax levy include: cost increases from labor contracts, benefits, insurance, energy prices as detailed in the budget summary and the reduction in fund balance transfer.

All other revenue received for 2007 was \$8,154,737 compared to a 2008 budget of \$8,369,000, was a 2.6% increase. However, the projection for all other revenue for 2008 is \$8,013,150, a 4.3% decrease from the 2008 budget. In 2009 all other revenue budgeted is \$8,456,000 a 1.0% increase from budget but a 5.5% increase from the 2008 estimate. The major reason for the decrease in all other revenue in 2008 and the small increase budgeted in 2009 is the decrease in permit fees, the expenditure restraint payment from the State and interest revenue. The decrease was offset to some extent in 2009 by increases in ambulance fees, room taxes, cable fees and water utility tax equivalent payments.

In addition, in past years the amount budgeted as a transfer from fund balance has been offset by a combination of the revenue realized in excess of the budgeted amounts and the budgetary under expenditures realized. In 2008 that did not happen, nor can it be counted on to happen in 2009. As a result, the transfer from fund balance component in the 2009 budget was reduced except for the contingency increase that will likely not be spent.

A budgeting overtime philosophy was maintained at an estimate of an average years exposure with the understanding that the departments will be able to request additional appropriations from fund balance in a year in which there are above average departmental needs for overtime costs. A similar philosophy was continued for salt purchases, fuel and claims against the City.

#### Library Fund

The Library is requesting expenditure funding of \$1,273,660, an increase of \$25,423 or 2.0%, in support of Library activities. The increase includes no new positions. The Library used automation and a reduction in part time help as ways to reduce their budget request. Their spending level is supported by tax levy of \$1,150,000, the same amount as 2008, and plan to use of some of the Library's existing fund balance to support 2009 activities.

#### Sanitary Sewer Fund

The Sewer Fund receives its revenue from user fees and interest income. Its expenses are to MMSD, salaries, benefits, capital assets and other costs of maintaining and improving the sanitary sewer system. The Fund balance in this fund has been reduced over a period of years. In 2008 MMSD had a significant sewer rate increase (about 35%). As a result sewer rates had to be significantly increased to cover the increase and meet local operating costs of the fund. MMSD has indicated the need for an increase of about 12% in 2009 charges to cover the energy costs related to the switch in operating contracts during 2008. The Sewer Fund rates for 2009 will need to recover this increase in their 2009 rates.

#### Water Utility

The approving body for the Water Utility is the Franklin Board of Water Commissioners. Because of that fact, the information included in the City of Franklin Annual Budget book relative to the Water Utility is not included in the City of Franklin summary information. The Water Utility increased water rates by 3.2% in January of 2008. In July of 2008 the Water Utility through a purchased water rate increase to water rates increased the water rates by about 12.5% when our water supplier was granted an approximate 25% increase by the PSC. No rate increases are anticipated in 2009.

#### Capital Outlay Fund

Departmental requests for capital outlays in 2009 totaled \$1,086,392 compared to \$955,974 in 2008. Departmental requests were reduced by \$528,706 leaving \$557,686 that compares to the \$703,900 in 2008. The related tax levy remained flat for 2009. Additional funding will be necessary for this fund to meet the needs of the departments in future years.

#### Equipment Revolving Fund

The Equipment Revolving Fund provides for the replacement of various types of motorized equipment. New equipment purchased by other funds and replacement equipment purchased is placed on a depreciation schedule in the year acquired.

Replacement is made based upon the estimated useful life of the equipment. Funding from the tax levy should approximate the annual depreciation of the replacement value attributed to the city's total fleet based on estimated useful life. The 2008 funding was 57% of the goal. The tax levy budgeted for 2009 was \$277,000, a decline of \$50,000. That represents 54% of the desired tax levy indicated by the fund policy. Replacement expenditures of \$335,000 have been requested for 2009 from this fund.

#### Street Improvement Fund

The Street Improvement Program is a separate capital projects fund to give visibility to street improvement activities. Many of the City of Franklin streets were reconstructed at the time sewer was installed in various parts of the City 25 to 30 years ago. Many of those streets will need to be resurfaced in the coming years. Tax Levy support is decreased to \$800,000 in 2009 from \$950,000 in 2008. A proposed five year street improvement program is prepared annually. Available revenues are insufficient to allow all of these projects to be implemented in the time projected.

#### Capital Improvement Fund

The Capital Improvement Plan is used to project public improvement needs for the coming years. The Capital Improvement Fund uses this five year forecast for planning purposes. Items contained in the Capital Improvement Fund are financed with existing resources, resources from other funds and from the issuance of debt. There are no major items in the 2009 budget. Some Park development funding is included, coming primarily from impact fees. In addition, an estimated engineering cost for tornado warning sirens is included.

A 2009 budget for the Capital Improvement Fund is prepared each year as the first year of a five-year forecast. The 2009 Forecast was the amount presented for Common Council budget approval. Projects that have Common Council approval will receive specific budget itemization. For those projects that have not yet had Common Council review and approval an unallocated total appropriation is requested.

#### Debt Service Fund

The City's plan is to issue Debt every other year in support of its capital activities. The last debt issuance in support of capital activities was in 2008. In 2008, debt of \$10 million was issued for the benefit of TIF District #3. This enabled the TIF District to repay its line of credit of \$4 million and return its interfund advances of \$6 million. The \$6 million advance was then reissued to TIF District #4 for \$3.5 million and the Capital Improvement Fund for \$2.5 million to meet their debt needs. The City currently forecasts future debt issuance of \$2.0 million every other year to support public improvement projects.

Conclusion

The year 2008 was the "Perfect Storm". Development revenue was down significantly with no quick turnaround in sight. Cost increase pressures were led by increases in fuel, asphalt, insurance, electricity and natural gas costs. As a result the City of Franklin Fund Balance was reduced by about \$700,000 at the end of 2008. Combining these factors resulted in a 2009 forecast of \$1,157,000 in expenditures that could not be supported by anticipated revenue. Tax levies of the other funds were either frozen at the prior year level or reduced from the prior year level. Six full time positions were not funded for 2009 and a combination of not filling positions and layoffs resulted. Cuts were made in all departments of the City resulting in a General Fund expenditure budget that increased minimally.

Combined capital spending is lower than the prior year. The Capital Outlay Fund was funded with the same tax levy as the prior year. The Equipment Revolving Fund and the Street Improvement Fund's tax levies were reduced. The Capital Improvement budget is funded at a minimum level and Debt service tax levy has been reduced.

In spite of many challenges, the Mayor and Council adopted a 2009 budget that restricts expenditure increases with a tax levy increase of 3.0%, a tax rate increase of 1.5% and a General Fund expenditure increase of 1.2% exclusive of the contingency adjustment and the transfer of retiree health costs from another fund.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Calvin A. Patterson".

Calvin A. Patterson, CPA  
Director of Finance & Treasurer



City of Franklin  
2009 Adopted Budget

SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Amended Budget	2008 Estimate (12 months)	2009 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>General Fund</b>							
Revenue							
Other Taxes	\$ 1,196,506	\$ 1,267,019	\$ 1,340,000	\$ 1,340,000	\$ 1,370,000	\$ 1,556,000	16.1%
Intergovernmental Revenue	2,705,809	2,460,464	2,271,000	2,449,000	2,421,300	2,391,000	5.3%
Licenses and Permits	1,386,588	978,942	1,279,500	1,279,500	725,150	816,400	-36.2%
Fines, Forfeitures, and Penalties	332,090	392,451	411,000	411,000	410,000	400,000	-2.7%
Public Charges for Service	1,474,178	1,559,178	1,865,200	1,885,200	1,977,400	2,185,000	17.1%
Intergovernmental Charges	574,835	426,387	284,000	284,000	275,000	266,000	-6.3%
Interest Revenue	808,468	941,177	804,900	804,900	755,300	755,000	-6.2%
Miscellaneous Revenue	130,678	129,119	113,400	113,400	101,000	106,600	-6.0%
Transfers from Other Funds	0	0	0	948,000	948,646	0	0.0%
Total non-tax levy revenue	8,609,152	8,154,737	8,369,000	9,515,000	8,983,796	8,476,000	1.3%
Property Taxes	12,865,390	13,615,257	14,528,000	14,653,000	14,653,000	15,540,000	7.0%
Total Revenue	21,474,542	21,769,994	22,897,000	24,168,000	23,636,796	24,016,000	4.9%
Expenditures							
General Government	\$ 2,481,293	\$ 2,609,730	\$ 2,900,209	\$ 2,934,409	\$ 2,840,997	\$ 2,914,666	0.5%
Public Safety	13,206,321	13,835,982	14,866,269	15,645,769	15,168,558	15,762,020	6.0%
Public Works	4,039,438	4,110,460	4,441,196	4,662,496	4,580,695	4,670,054	5.2%
Health and Human Services	538,958	553,419	643,267	647,667	606,874	636,860	-1.0%
Culture and Recreation	185,418	234,253	261,274	270,374	247,847	229,325	-12.2%
Conservation and Development	470,340	497,502	572,285	589,285	463,890	447,075	-21.9%
Contingency	0	0	162,500	115,000	0	665,000	309.2%
Other Financing Uses	0	1,015,000	0	0	0	0	0.0%
Total Expenditures	\$ 20,921,768	\$ 22,856,346	\$ 23,847,000	\$ 24,865,000	\$ 23,908,861	\$ 25,325,000	6.2%
Fund Balance:							
Beginning of Year	-	7,021,834	5,935,482	5,935,482	5,935,482	5,663,417	
Net Change/Transfer from Fund Bal.	552,774	(1,086,352)	(950,000)	(697,000)	(272,065)	(1,309,000)	
End of Year	\$ 552,774	\$ 5,935,482	\$ 4,985,482	\$ 5,238,482	\$ 5,663,417	\$ 4,354,417	
<b>Special Revenue Funds</b>							
Revenue							
Property Taxes - Library	\$ 1,082,000	\$ 1,119,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	0.0%
Property Taxes - OPEB	-	-	125,000	-	-	-	-100.0%
Reciprocal Borrowing - Library	71,146	95,939	50,000	50,000	50,000	50,000	0.0%
Public Charges for Service - OPEB	0	13,646	280,000	0	0	0	-100.0%
Miscellaneous Revenue	29,340	39,212	24,000	24,000	24,000	24,000	0.0%
Transfer from Other Funds -OPEB	0	935,000	0	0	0	0	0.0%
Total Revenue	\$ 1,182,486	\$ 2,202,797	\$ 1,629,000	\$ 1,224,000	\$ 1,224,000	\$ 1,224,000	0.0%
Expenditures							
Library	\$ 1,105,206	\$ 1,183,573	\$ 1,248,237	\$ 1,248,237	\$ 1,252,272	\$ 1,273,660	2.0%
GASB 45 OPEB	-	-	819,100	948,646	948,646	-	-100.0%
Total Expenditures	\$ 1,105,206	\$ 1,183,573	\$ 2,067,337	\$ 2,196,883	\$ 2,200,918	\$ 1,273,660	-42.0%
Fund Balance							
Beginning of the Year	112,163	189,443	1,208,667	1,208,667	1,208,667	231,749	
End of the Year	\$ 189,443	\$ 1,208,667	\$ 770,330	\$ 235,784	\$ 231,749	\$ 182,089	
<b>Sanitary Sewer Fund</b>							
Revenue							
Charges for Services	\$ 1,870,193	\$ 2,031,812	\$ 2,755,000	\$ 2,755,000	\$ 2,731,000	\$ 3,025,000	9.8%
Miscellaneous Revenue	35,746	28,645	11,000	11,000	11,000	11,000	0.0%
Total Revenue	\$ 1,905,939	\$ 2,060,457	\$ 2,766,000	\$ 2,766,000	\$ 2,742,000	\$ 3,036,000	9.8%
Expenditures							
Operations and Maintenance	\$ 1,928,278	\$ 1,969,180	\$ 2,534,261	\$ 2,541,261	\$ 2,390,824	\$ 2,674,060	5.5%
Capital Outlay	38,494	16,131	50,750	50,750	150,000	100,000	97.0%
Transfers to Other Funds	85,600	90,000	97,200	97,200	97,200	101,000	3.9%
Total Expenditures	\$ 2,052,372	\$ 2,075,311	\$ 2,682,211	\$ 2,689,211	\$ 2,638,024	\$ 2,875,060	7.2%
Retained earnings							
Beginning of the Year	1,072,739	921,326	857,829	857,829	857,829	975,805	
Transfer to Invested in Capital	29,162	(48,643)	14,000	14,000	14,000	2,800	
End of the Year	\$ 955,468	\$ 857,829	\$ 955,618	\$ 948,618	\$ 975,805	\$ 1,139,545	

	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Amended Budget	2008 Estimate (12 months)	2009 Adopted Budget	Percent Change
<b>Capital Expenditure Funds</b>							
<b>Equipment Replacement Fund, Capital Outlay Fund &amp; Street Improvement Fund</b>							
Revenue							
Property Taxes-Capital Outlay	\$ 386,000	\$ 445,000	\$ 475,000	\$ 475,000	\$ 475,000	\$ 475,000	0.0%
Property Taxes-Equip Replacement	255,000	315,000	327,000	327,000	327,000	277,000	-15.3%
Property Taxes-Street Improvement	762,000	910,000	950,000	950,000	950,000	800,000	-15.8%
Intergovernmental Revenue	35,580	266,183	75,000	75,000	75,000	0	-100.0%
Miscellaneous Revenue	269,159	307,521	175,000	175,000	173,000	121,000	-30.9%
Other Financing Sources	0	134,195	63,300	0	0	28,900	100.0%
Total Revenue	\$ 1,707,739	\$ 2,377,899	\$ 2,065,300	\$ 2,002,000	\$ 2,000,000	\$ 1,701,900	-17.6%
Expenditures							
Capital Outlay-Equip Replacement	\$ 242,081	\$ 693,454	\$ 790,000	\$ 879,000	\$ 879,000	\$ 335,000	-57.6%
Capital Outlay-Capital Outlay	669,008	713,053	692,700	703,900	703,900	559,686	-19.2%
Capital Outlay-Street Improvement	872,525	721,096	912,500	912,500	912,500	1,115,000	22.2%
Total Expenditures	\$ 1,783,614	\$ 2,127,603	\$ 2,395,200	\$ 2,495,400	\$ 2,495,400	\$ 2,009,686	-16.1%
Fund Balance							
Beginning of the Year	2,783,133	2,707,258	2,957,554	2,957,554	2,957,554	2,462,154	
End of the Year	\$ 2,707,258	\$ 2,957,554	\$ 2,627,654	\$ 2,464,154	\$ 2,462,154	\$ 2,154,368	
<b>Debt Service Fund</b>							
Revenue							
Property Taxes	\$ 2,210,000	\$ 2,110,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 1,900,000	-5.0%
Miscellaneous Revenue	706,180	401,039	-	-	-	-	0.0%
Other Financing Source:							
Transfer from Other Funds	488,275	1,922,093	422,000	422,000	(184,476)	317,000	-24.9%
Transfer from TIF Districts	309,128	373,748	375,598	375,598	337,658	239,131	-36.3%
Transfer from Special Assessments	-	-	-	-	296,166	1,402,883	100.0%
Total Revenue	\$ 3,713,583	\$ 4,806,880	\$ 2,797,598	\$ 2,797,598	\$ 2,449,348	\$ 3,859,014	37.9%
Proceeds from Borrowing	\$ -	\$ 9,966,670	\$ -	\$ -	\$ -	\$ -	-
Expenditure							
Debt Service *	\$ 2,733,187	\$ 13,610,524	\$ 4,158,681	\$ 4,158,681	\$ 4,158,681	\$ 4,396,014	5.7%
Bond Issue Cost	-	-	-	-	-	-	-
Refunded Debt	-	-	-	-	-	-	-
Transfer to Other Funds	-	-	2,500,000	2,500,000	2,500,000	-	-100.0%
Fund Balance							
Beginning of the Year	7,765,911	1,746,307	1,409,333	1,409,333	1,409,333	(0)	
Interfund advances *	7,000,000	1,500,000	(2,800,000)	(2,800,000)	(2,800,000)	(537,000)	
End of the Year	\$ 1,746,307	\$ 1,409,333	\$ 348,250	\$ 348,250	\$ (0)	\$ (0)	
* Excludes TIF Districts Debt service activity							
<b>Summary of Budgeted Funds(without one time projects):</b>							
Total Revenue	\$ 29,984,289	\$ 33,218,028	\$ 32,154,898	\$ 32,957,598	\$ 32,052,144	\$ 33,836,914	5.2%
Total Expenditures	28,596,147	41,853,357	35,150,429	36,405,175	35,401,884	35,879,420	2.1%
Total Tax Levy	17,560,390	18,514,257	19,555,000	19,555,000	19,555,000	20,142,000	3.0%
Percent of Total Revenue	58.6%	55.7%	60.8%	59.3%	61.0%	59.5%	
Assessed Value	2,436,464,990	2,574,512,790	3,401,967,140	3,401,967,140	3,401,967,140	3,452,366,240	1.5%
Tax Rate	\$7.207	\$7.191	\$5.748	\$5.748	\$5.748	\$5.834	1.5%
Total Fund Balance & Retained Earnings	6,151,249	12,368,865	9,687,334	9,235,288	9,333,125	7,830,419	-19.2%
Percent of Total Expenditures	21.5%	29.6%	27.6%	25.4%	26.4%	21.8%	
<b>Capital Improvement Fund (One time projects):</b>							
Revenue							
Miscellaneous Revenue	\$ 193,820	\$ 111,265	\$ 297,500	\$ 297,500	\$ 299,000	\$ 25,000	-91.6%
Other Financing Sources	2,675,630	2,254,360	3,060,000	3,060,000	5,750,736	1,805,000	-41.0%
Total Revenue	\$2,869,450	\$2,365,624	\$3,357,500	\$3,357,500	\$6,049,736	\$1,830,000	-45.5%
Proceeds from Borrowing	\$0	\$0	\$2,500,000	\$2,500,000	\$0	\$0	0.0%
Expenditures							
Capital Outlay	\$ 3,710,078	\$ 5,504,392	\$ 5,839,000	\$ 6,175,000	\$ 6,275,000	\$ 1,820,000	-68.8%
Other Financing Uses	-	-	-	-	-	-	-
Fund Balance							
Beginning of the Year	4,255,198	3,414,570	275,802	275,802	275,802	50,538	
End of the Year	\$ 3,414,570	\$ 275,802	\$ 294,302	\$ (41,698)	\$ 50,538	\$ 60,538	

## **Opportunities and Threats facing the current and future year budgets**

### **Opportunities**

- Additional annual Landfill siting fees of in the area of \$1 million to \$2 million could be available after an agreement on landfill expansion is reached.
- Consolidation of similar services with neighboring communities.
- Billing residential refuse collection and removing that amount from the tax levy
- Establishing a property tax equivalent from the Sewer Service Fund that would provide the equivalent of property taxes on the sewer service assets similar to the amounts charged to the Water Utility
- Billing 100% of the fire protection charges to the water utility customers instead of the current practice of 50% to the property tax levy and 50% to the utility customer
- The completion of TIF District # 2 currently projected in 2011
- Growth of the Community – Increased revenue
- Level of City tax rate below comparable Milwaukee County communities

### **Threats**

- If landfill activities end, certain costs now provided free as part of landfill agreement will become the responsibility of the City possibly in the area of \$250,000 to \$500,000 annually
- Municipal property tax levy limits limited to the larger of new construction growth or 2% in 2009.
- State Budget challenges create uncertainty in future shared revenue, expenditure restraint payments and transportation revenue
- Infrastructure improvements necessary in the developing 27<sup>th</sup> Street corridor
- Deferred increases in funding the required annual costs of retiree health benefits
- Continuing large annual increases in health care costs
- Development of the Park plan could strain available financial resources
- Growth of the community –
  - Increased demand for services from residents
  - Increased need for staffing to provide same services
- Level of Overall tax rates above comparable Milwaukee County communities

This is intended to be a dynamic list. Please feel free to provide Director of Finance & Treasurer with other opportunity or threats to add to this list at any time!

Updated May 9, 2008

**CITY OF FRANKLIN**  
**Summary of Assessed Value**

		2008		2007	
	Total Assessed Values	TIF #2 Assessed Values	TIF #3 Assessed Values	TIF #4 Assessed Values	Assessed Values Less TIF
Personal Property-manufacturing @ FMV Assessment Ratio	15,520,100 95.844% <sup>2</sup>	8,723,900 95.843%	-	57,000 95.878%	5,579,500 97.100%
P.P. @ Est Assessed Value	14,875,100	8,361,300	-	54,700	5,417,700
Real Estate-manufacturing @ FMV Assessment Ratio	132,060,000 95.843% <sup>2</sup>	68,008,800 95.843%	-	1,535,000 95.843%	62,038,300 96.118%
R.E. @ Est Assessed Value	126,569,800	65,181,500	-	1,471,200	59,630,100
Manufacturing at Est Assessed Value	141,444,900	73,542,800	-	1,525,900	65,047,800
Real Estate - Residential	2,776,978,840	2,308,400	44,800,400	7,546,600	2,690,653,740
Real Estate - Commercial	698,393,600	72,577,000	120,198,700	38,635,200	452,823,700
Real Estate - Agricultural/Other	20,395,500	-	-	232,500	20,160,600
Total Real Estate	3,495,767,940	74,885,400	164,999,100	46,414,300	3,163,638,040
Personal Property - Commercial	61,060,500	5,595,000	15,422,600	3,337,500	33,465,800
Residential, Commercial & Agricultural	3,556,828,440 <sup>1</sup>	80,480,400	180,421,700	49,751,800	3,197,103,840
Sub total	3,698,273,340	154,023,200	180,421,700	51,277,700	3,262,151,640
Less: TID Base	-	(2,229,400)	(117,768,200)	(19,817,900)	139,815,500 <sup>3</sup>
Total Assessed Value - 2008	3,698,273,340	151,793,800	62,653,500	31,459,800	3,401,967,140
Percent Increase	3.3%	1.2%	243.0%	184.0%	1.5%
2008 Breakdown by Type					
Real Estate	3,622,337,740	137,837,500	62,780,520	30,890,880	3,363,083,640
Personal Property	75,935,600	13,956,300	(127,020)	568,920	38,883,500
Total Assessed Value - 2008	3,698,273,340	151,793,800	62,653,500	31,459,800	3,401,967,140
2008 Breakdown by School District					
Franklin School District	2,779,910,540	110,207,700	-	-	2,669,702,840
Oak Creek/Franklin School District	678,849,000	41,586,100	62,653,500	31,459,800	539,612,800
Whitnall School District	239,513,800	-	-	-	239,513,800
Total Assessed Value - 2008	3,698,273,340	151,793,800	62,653,500	31,459,800	3,401,967,140
Total Assessed Value - 2007	3,581,287,140	149,977,500	18,265,800	11,076,700	3,401,967,140
Difference					1,159,700
					1,041,400
					477,900
					287,000
					1,328,400
					31,669,700
					14,159,000
					2,400
					45,831,100
					3,239,600
					49,070,700
					50,399,100
					46,118,100
					4,281,000
					50,399,100
					46,495,400
					3,536,800
					366,900
					50,399,100

<sup>1</sup> Agrees to Statement of Assessment

<sup>2</sup> Per DOR Average Assessment Ratio to be received

<sup>3</sup> 1/1/93 TIF#2 base and 1/1/05 base for TIF#3 & TIF #4 per DOR

**City of Franklin  
2009 Adopted Budget  
Tax Levy Information**

<b>City Tax Rate Components</b>	<b>2009 Budget Tax Levy</b>	<b>2009 Budget Tax Rate</b>	<b>2008 Budget Tax Levy</b>	<b>Tax Levy % change</b>	<b>2008 Budget Tax Rate</b>	<b>Tax Rate % change</b>
General Fund Operating Budget	15,540,000	4.5012606	14,653,000	6.05%	4.3072139	4.51%
Library Program	1,150,000	0.3331049	1,150,000	0.00%	0.3380397	-1.46%
Capital Outlay Fund	475,000	0.1375868	475,000	0.00%	0.1396251	-1.46%
Equipment Revolving Fund	277,000	0.0802348	327,000	-15.29%	0.0961209	-16.53%
Street Improvement Program	800,000	0.2317251	950,000	-15.79%	0.2792502	-17.02%
Debt Service	1,900,000	0.5503472	2,000,000	-5.00%	0.5878952	-6.39%
	<u>20,142,000</u>	<u>5.8342593</u>	<u>19,555,000</u>	<u>3.00%</u>	<u>5.7481449</u>	<u>1.50%</u>
Assessed Value - (net of TIF value)		3,452,366,240	3,401,967,140	1.48%		
Impact on Average Household	2008	\$ 244,469	5.8342593	1,426.30		
	2007	\$ 244,469	5.7481449	1,405.24		

**DIRECT AND OVERLAPPING TAX RATES  
2008 AND 2007 COMPARISON**

<b>TAXING AUTHORITY</b>	<b>2008 Tax Levy</b>	<b>2007 Tax Levy</b>	<b>2008 Rate PER/\$1,000</b>	<b>2007 Rate PER/\$1,000</b>	<b>% Increase in Tax Levy</b>	<b>% Increase in Tax Rate</b>	<b>% of Total</b>
State Of Wisconsin	661,580	626,055	0.1788895	0.1748134	5.67%	2.33%	0.81%
Milwaukee County	14,548,992	13,522,407	4.1749005	4.0060737	7.59%	4.21%	17.89%
Mil Metro Sewer Dist	4,575,710	4,299,178	1.3610338	1.3192391	6.43%	3.17%	5.63%
City of Franklin	20,142,000	19,555,000	5.7798401	5.7932561	3.00%	-0.23%	24.77%
Franklin School District	29,476,874	28,554,442	10.9550620	10.9779113	3.23%	-0.21%	36.25%
Oak Creek/Franklin School District	4,264,165	4,192,123	7.8027659	7.8469726	1.72%	-0.56%	5.24%
Whitnall School District	2,312,202	2,249,175	9.6537303	9.4049955	2.80%	2.64%	2.84%
Mil Area Tech College	6,742,019	6,161,570	1.9346541	1.8253931	9.42%	5.99%	8.29%
School Credit	(6,229,188)	(5,446,365)	-1.6843504	-1.5207842	-14.37%	-10.76%	-7.66%
TIF Increment	<u>4,829,215</u>	<u>4,685,811</u>					<u>5.94%</u>
	<u>81,323,569</u>	<u>78,399,396</u>			<u>3.73%</u>		<u>100.00%</u>
							<u>36.67%</u>

**COMBINED RATES BY SCHOOL DISTRICT**

<b>School District</b>	<b>Combined 2008 Rate PER/\$1,000</b>	<b>Combined 2007 Rate PER/\$1,000</b>	<b>Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
Franklin With Sewer	22.7000296	22.5759025	0.1241271	0.55%
Franklin Without Sewer	21.3389958	21.2566634	0.0823324	0.39%
Oak Creek/Franklin With Sewer	19.5477335	19.4449638	0.1027697	0.53%
Oak Creek/Franklin Without Sewer	18.1866997	18.1257247	0.0609750	0.34%
Whitnall With Sewer	21.3986979	21.0029867	0.3957112	1.88%

(Note: 2008 rate is reflected on tax bills mailed in December 2008, used to fund the 2009 budgets)

**City of Franklin**  
**2009 Adopted Budget**  
**Tax Levy Information**

**Assessed Values**

	Reassessment	New Properties	
Old Assessed Value - (net of TIF)	3,401,967,140	3,401,967,140	
Change	0	50,399,100	100%
New Assessed Value - (net of estimated TIF value)	3,401,967,140	3,452,366,240	

Growth - 1.50%  
Reassessment - 0.0%

**A Impact of Growth in Assessed Value**

**City Tax Rate Components**

	2009 Budget Tax Levy	2009 Budget Tax Rate	2008 Budget Tax Levy	Tax Levy % change	2008 Budget Tax Rate *	Tax Rate % change
General Fund Operating Budget	14,870,080	4.3072139	14,653,000	1.48%	4.3072139	0.00%
Library Program	1,167,037	0.3380397	1,150,000	1.48%	0.3380397	0.00%
Capital Outlay Fund	482,037	0.1396251	475,000	1.48%	0.1396251	0.00%
Equipment Revolving	331,844	0.0961209	327,000	1.48%	0.0961209	0.00%
Street Improvement Program	964,074	0.2792502	950,000	1.48%	0.2792502	0.00%
Debt Service	2,029,629	0.5878952	2,000,000	1.48%	0.5878952	0.00%
	19,844,701	5.7481449	19,555,000	1.48%	5.7481449	0.00%
	-19,555,000					
Tax Revenue from Growth	289,701	Each .01 change	\$34,019.67	0.17%	\$0.01	
Assessed Value - (net of TIF)		3,452,366,240	3,401,967,140	1.48%	0.083913846	

\* After adjustment for reassessment, if any

**B Impact of Forecast**

**City Tax Rate Components**

	2009 Budget Tax Levy	2009 Budget Tax Rate	2009 Budget Tax Levy **	Tax Levy % change	2009 Budget Tax Rate **	Tax Rate % change
General Fund Operating Budget	15,540,000	4.5012606	14,870,080	4.51%	4.3072139	4.51%
Library Program	1,150,000	0.3331049	1,167,037	-1.46%	0.3380397	-1.46%
Capital Outlay Fund	475,000	0.1375868	482,037	-1.46%	0.1396251	-1.46%
Equipment Revolving Fund	277,000	0.0802348	331,844	-16.53%	0.0961209	-16.53%
Street Improvement Program	800,000	0.2317251	964,074	-17.02%	0.2792502	-17.02%
Debt Service	1,900,000	0.5503472	2,029,629	-6.39%	0.5878952	-6.39%
	20,142,000	5.8342593	19,844,701	1.50%	5.7481449	1.50%
	-19,844,701					
Increase in tax Levy	297,299	Each .01 change	\$34,523.66	0.17%	\$0.01	
		Each 1.0% change	\$ 198,447	1.00%	\$0.06	
Assessed Value - (net of TIF)		3,452,366,240	3,452,366,240	0.00%		

\*\* After adjustment for growth (& reassessment, if any)

Combined increase in tax Levy	587,000	3.002%	Current year tax rate change	1.50%
Combined increase in tax Levy - Prior Year	1,054,000	5.697%	Prior year tax rate change	3.18%
Combined increase in tax Levy - Two Years ago	935,000	5.323%	Two Years ago tax rate change	1.93%
Combined increase in tax Levy - Three Years ago	666,700	3.945%	Three Years ago tax rate change	-1.63%
Combined increase in tax Levy - Four Years ago	1,085,689	6.870%	Four Years ago tax rate change	1.89%
			Five Year tax rate change	6.99%
			Per Year Average	1.40%
			Five Year inflation change	18.63%

Prior Year Tax Levy	19,555,000.00	19,555,000.00
Less Debt Authorized after 7/1/2005	0.00	0.00
	19,555,000.00	19,555,000.00
Add greater of percentage growth (3.069%) or 2%	600,142.95	391,100.00
	20,155,142.95	19,946,100.00
Add allowable debt increase authorized prior to 7/1/2005	237,332.00	237,332.00
Add allowable increase in debt service after 7/1/2005	0.00	0.00
Tax Levy Limit	20,392,474.95	20,183,432.00
Allowable Increase in the Levy Limit	837,474.95	

250,474.9

**CITY OF FRANKLIN**  
**AUTHORIZED POSITIONS - FULL TIME EQUIVALENTS**

DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
COMMON COUNCIL								0.48	0.48	0.48	0.00
MUNICIPAL COURT								2.00	2.00	2.00	2.00
CLERK	0.20	0.20	0.20	0.45	0.45	0.45	0.50	3.50	3.53	3.53	4.00
INFORMATION SERVICES	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50			
ADMINISTRATOR	1.00	2.00	1.00								
FINANCE	2.00	3.00	3.00	3.00	3.00	3.25	3.75	3.80	3.80	3.80	3.60
ASSESSOR	6.76	7.33	7.38	7.38	7.18	7.45	7.45	7.30	7.30	7.10	7.10
MUNICIPAL BUILDINGS	2.00	2.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00
TOTAL GENERAL GOVERNMENT	2.58	3.06	4.06	4.56	5.06	4.68	4.68	4.90	4.83	4.83	4.74
	18.04	21.09	21.14	20.89	21.19	21.33	20.88	22.98	22.94	22.74	22.44
POLICE	71.50	76.50	76.75	78.75	78.75	78.75	78.75	77.25	77.25	77.25	77.25
FIRE	34.50	38.00	44.00	44.50	44.00	44.00	44.00	44.00	45.45	46.45	46.45
PAID ON CALL FIRE	35.00	21.00	6.00	6.00							
BUILDING INSPECTION	10.38	11.00	11.00	11.00	12.00	11.00	12.00	10.00	10.00	10.00	8.00
TOTAL PUBLIC SAFETY	151.38	146.50	137.75	140.25	134.75	133.75	134.75	131.25	132.70	133.70	131.70
ENGINEERING	8.70	8.70	9.80	9.80	9.80	9.80	9.80	9.80	9.80	9.80	8.80
HIGHWAY	18.75	19.75	19.75	21.00	22.00	21.00	22.00	22.00	22.00	22.00	22.00
PARKS	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.79	2.27	2.00
TOTAL PUBLIC WORKS	28.70	29.70	30.80	32.05	33.05	32.05	33.05	33.05	33.59	34.07	32.80
PUBLIC HEALTH	6.10	6.16	6.16	6.35	6.35	6.35	6.50	6.50	6.63	6.50	6.15
PLANNING	3.90	5.15	5.09	5.84	6.49	5.21	6.60	6.60	7.60	7.60	5.60
TOTAL GENERAL FUND	208.12	208.60	200.94	205.38	201.83	198.69	201.78	200.38	203.46	204.61	198.69
PUBLIC HEALTH - GRANT			0.60	0.60	0.60	0.60	0.25				
LIBRARY	10.15	11.77	12.81	15.29	15.04	15.59	16.10	16.92	17.22	17.20	17.11
SEWER & WATER	8.75	9.75	9.75	10.75	9.80	10.80	11.10	12.85	12.85	12.85	12.55
TOTAL (including paid on call)	227.02	230.12	224.10	232.02	227.27	225.68	229.23	230.15	233.53	234.66	228.35
TOTAL FTE's	192.02	209.12	218.10	226.02	227.27	225.68	229.23	230.15	233.53	234.66	228.35

**City of Franklin**  
**Summary of General Fund Budget - 2009 Adopted Budgets**

	2006 Actual	2007 Actual	2008 Amended Budget	2008 Estimate	2009 Dept Request	2009 Proposed	2009 Adopted	Percent Change/
<b>Revenue:</b>								
Property taxes	\$12,865,390	\$13,615,257	\$14,653,000	\$14,653,000	\$14,930,000	\$15,290,000	\$15,540,000	7.0%
Other taxes	93,236	79,926	120,000	120,000	236,000	236,000	236,000	96.7%
Cable TV Franchise Fee	325,932	349,748	350,000	380,000	400,000	400,000	400,000	14.3%
Utility tax equivalent	777,338	837,345	870,000	870,000	920,000	920,000	920,000	5.7%
<b>Total tax revenue</b>	<b>14,061,896</b>	<b>14,882,275</b>	<b>15,993,000</b>	<b>16,023,000</b>	<b>16,486,000</b>	<b>16,846,000</b>	<b>17,096,000</b>	<b>7.7%</b>
Intergovernmental	2,705,809	2,460,464	2,449,000	2,421,300	2,391,000	2,391,000	2,391,000	5.3%
Licenses and permits	1,386,588	978,942	1,279,500	725,150	816,400	816,400	816,400	-36.2%
Penalties and forfeitures	332,090	392,451	411,000	410,000	400,000	400,000	400,000	-2.7%
Charges for services	1,474,178	1,559,178	1,885,200	1,977,400	2,045,000	2,165,000	2,185,000	17.1%
Intergovernmental charges	574,835	426,387	284,000	275,000	266,000	266,000	266,000	-6.3%
Interest revenue	808,468	941,177	804,900	755,300	755,000	755,000	755,000	-6.2%
Miscellaneous revenue	130,678	129,119	113,400	101,000	106,600	106,600	106,600	-6.0%
Transfers from other funds	0	0	948,000	948,646	0	0	0	0.0%
<b>Total non-tax revenue</b>	<b>7,412,646</b>	<b>6,887,719</b>	<b>8,175,000</b>	<b>7,613,796</b>	<b>6,780,000</b>	<b>6,900,000</b>	<b>6,920,000</b>	<b>-1.6%</b>
<b>Total revenue</b>	<b>21,474,542</b>	<b>21,769,994</b>	<b>24,168,000</b>	<b>23,636,796</b>	<b>23,266,000</b>	<b>23,746,000</b>	<b>24,016,000</b>	<b>4.9%</b>
Transfer from fund balance	0	0	676,000	0	400,000	400,000	1,309,000	37.8%
<b>Total revenue &amp; fb transfer</b>	<b>21,474,542</b>	<b>21,769,994</b>	<b>24,844,000</b>	<b>23,636,796</b>	<b>23,666,000</b>	<b>24,146,000</b>	<b>25,325,000</b>	<b>6.2%</b>
<b>Expenditures:</b>								
Common Council	111,910	117,400	125,960	122,144	126,460	97,987	97,987	-22.2%
Municipal Court	162,564	164,520	177,563	162,928	170,277	169,030	170,030	-3.6%
Clerk	257,286	261,838	282,552	278,092	287,588	305,823	307,923	9.9%
Elections	24,905	13,784	39,980	41,070	21,183	21,163	21,263	-46.7%
Information Services	255,328	341,005	422,300	409,550	407,100	407,100	407,100	-2.4%
Administration	335,583	430,116	462,343	431,329	452,662	464,359	467,759	2.1%
Finance	466,622	481,781	523,002	513,607	630,383	535,102	538,602	3.8%
Independent Audit	21,590	27,265	27,000	27,000	33,750	33,750	33,750	25.0%
Assessor	240,905	241,340	256,371	255,015	240,635	239,839	239,839	-6.4%
Legal Services	224,589	229,608	267,600	267,600	276,100	276,100	276,100	3.2%
Municipal Buildings	269,905	223,610	269,438	252,362	272,889	268,113	274,613	4.8%
Insurance	66,347	66,960	67,800	67,800	67,200	67,200	67,200	-0.9%
Unclassified	43,759	10,503	12,500	12,500	12,500	12,500	12,500	100.0%
Contingency	0	0	115,000	0	162,500	175,000	665,000	309.2%
<b>Total General Government</b>	<b>2,481,293</b>	<b>2,609,730</b>	<b>3,049,409</b>	<b>2,840,997</b>	<b>3,161,227</b>	<b>3,073,066</b>	<b>3,579,666</b>	<b>16.9%</b>



**City of Franklin**  
**Summary of General Fund Budget - 2009 Adopted Budgets**

	2006 Actual	2007 Actual	2008 Amended Budget	2008 Estimate	2009 Dept Request	2009 Proposed	2009 Adopted	Percent Change/
Police Department	7,310,537	7,794,385	8,790,542	8,433,405	9,180,606	8,634,169	8,892,969	5.2%
Fire Department	4,779,933	4,969,533	5,694,168	5,627,679	5,590,733	5,524,102	5,859,902	11.3%
Public Fire Protection	217,856	217,856	229,900	229,677	235,900	235,900	235,900	8.3%
Building Inspection	891,195	847,409	924,359	870,997	931,526	765,249	766,449	-16.9%
Weights and Measures	6,800	6,800	6,800	6,800	6,800	6,800	6,800	0.0%
<b>Total Public Safety</b>	<b>13,206,321</b>	<b>13,835,982</b>	<b>15,645,769</b>	<b>15,168,558</b>	<b>15,945,565</b>	<b>15,166,220</b>	<b>15,762,020</b>	<b>6.0%</b>
Engineering	531,746	540,561	599,406	553,790	644,283	576,148	582,448	-1.5%
Highway	2,032,240	2,047,530	2,452,652	2,430,168	2,430,342	2,374,909	2,434,709	8.7%
Solid Waste Collection	1,206,295	1,260,090	1,307,238	1,306,026	1,342,766	1,330,147	1,330,247	1.8%
Street Lighting	254,495	253,066	278,100	265,611	302,550	297,550	297,550	7.0%
Weed Control	14,662	9,213	25,100	25,100	25,100	25,100	25,100	0.0%
<b>Total Public Works</b>	<b>4,039,438</b>	<b>4,110,460</b>	<b>4,662,496</b>	<b>4,580,695</b>	<b>4,745,041</b>	<b>4,603,854</b>	<b>4,670,054</b>	<b>5.2%</b>
Health Department	500,526	512,331	606,317	562,624	688,215	588,260	592,160	-1.6%
Animal Control	38,432	41,087	41,350	44,250	44,700	44,700	44,700	8.1%
<b>Total Health &amp; Human Services</b>	<b>538,958</b>	<b>553,419</b>	<b>647,667</b>	<b>606,874</b>	<b>732,915</b>	<b>632,960</b>	<b>636,860</b>	<b>-1.0%</b>
Recreation	59,633	73,243	94,006	91,009	94,515	94,134	94,434	0.5%
Parks	125,785	161,011	176,368	156,838	162,682	131,591	134,891	-21.9%
<b>Total Culture and Recreation</b>	<b>185,418</b>	<b>234,253</b>	<b>270,374</b>	<b>247,847</b>	<b>257,197</b>	<b>225,725</b>	<b>229,325</b>	<b>-12.2%</b>
Planning	470,340	497,502	589,285	463,890	582,699	444,175	447,075	-21.9%
<b>Total Conservation/development</b>	<b>470,340</b>	<b>497,502</b>	<b>589,285</b>	<b>463,890</b>	<b>582,699</b>	<b>444,175</b>	<b>447,075</b>	<b>-21.9%</b>
Transfers to other funds	0	1,015,000	0	0	0	0	0	0.0%
<b>Total expenditures</b>	<b>20,921,768</b>	<b>22,856,346</b>	<b>24,865,000</b>	<b>23,908,861</b>	<b>25,424,644</b>	<b>24,146,000</b>	<b>25,325,000</b>	<b>6.2%</b>
<b>Net Change</b>	<b>552,774</b>	<b>-1,086,352</b>	<b>-21,000</b>	<b>-272,065</b>	<b>-1,758,644</b>	<b>0</b>	<b>0</b>	
<b>Beginning fund balance</b>	<b>6,469,060</b>	<b>7,021,834</b>	<b>5,935,482</b>	<b>5,935,482</b>	<b>5,663,417</b>	<b>5,663,417</b>	<b>5,663,417</b>	
<b>Ending fund balance</b>	<b>7,021,834</b>	<b>5,935,482</b>	<b>5,353,482</b>	<b>5,663,417</b>	<b>3,667,273</b>	<b>5,438,417</b>	<b>5,019,417</b>	
Fund Balance as a percent of total expenditures	33.56%	25.97%	21.53%	23.69%	14.42%	22.52%	19.82%	

## City of Franklin General Fund Revenue

City general fund revenue, as described below, are normally predictable, and with the majority of general fund revenue obtained from property taxes, state shared revenue, and transportation aides which are known at the beginning of the year. Revenue has historically not been dependent on changes in economic factors. However, as discussed below, varying factors, including the local economy, which cause fluctuations from year to year has impacted certain revenue items.

### Property Taxes

Property taxes are levied upon all property owners at a calculated rate per \$1,000 of assessed value, on both real and personal property. As is typical for most Wisconsin municipalities, the property tax is the primary source of revenue for the government's operations. The trend for property taxes as a percentage of General Fund operating revenue is as follows:

Year	2004	2005	2006	2007	2008	2009
Percentage	58	60	60	62	63	64

Property taxes as a percentage of general fund revenue will increase or decrease, depending on fluctuations in other revenue sources, the amount of growth in new assessments or whether significant increases in expenditures are needed to meet service needs for the City. The 2009 increase in property tax percentage is due to development revenue remaining at a lower level and other funds tax levy being reduced and utilized in the General Fund. The 2008 percentage increase is attributable to development revenue being lower and less revenue being realized from the State. As a result other than property tax revenue was only slightly increased resulting in larger property tax increases. The 2007 percentage increase is attributable to no increase in EMT revenue from Milwaukee County, no increase in shared revenue and transportation revenue payments, a decrease in expenditure restraint payments and the ending of the current landfill siting revenue mid year. The 2005 increase percentage is attributable to decreases in EMT revenue from Milwaukee County, decrease in shared revenue payments, decrease in expenditure restraint payments and the continuation of the transfer out of landfill siting revenue to the Debt Service Fund. The 2004 increase in property tax percentage is attributable to decreases in shared revenue payments and the continuation of the transfer out of landfill siting revenue.

### Utility Tax Equivalent

The Franklin Water Utility makes a payment in lieu of property taxes, as mandated by the Public Service Commission, by applying the local municipal and school tax rates against the total value of plant in service. As the plant in service has grown due to the pace of development in the City, this revenue source has also increased. Much of the plant value added is contributed via developers or assessment projects.

### Hotel/Motel Room Tax

Hotels and motels charge a room tax that benefits the City of Franklin. The development of a major hotel on 27<sup>th</sup> Street will result in the City receiving a large increase in room taxes starting in 2009.

### Cable Franchise Fees

A franchise fee is charged by the City on cable television services, and has increased in recent years along with growth in the City and increases in cable rates charged by the service providers.

### State Revenue

State shared revenue was based on a formula that considered per capita and aidable revenue factors that included relative property value of the City and local revenue generated. During recent years the State has either not increased or has decreased the amount received. In 2003 the City received \$822,500 and in 2009 is anticipated to receive \$634,000 a 22.9% decrease.

Expenditure Restraint payments are provided by the State in 2009 for communities that limited their 2008 General Fund budget spending to a specified percentage, 4.3% in 2008. The percentage limit considers inflation and growth in new construction in the City. The amount received is dependant on the amount of the tax rate over 5 mills and the communities that qualify. In 2009 the City of Franklin expects to receive \$194,000 down from the \$610,093 received in 2003 a 68.8% decrease in that period. The 2009 budget will continue the City's eligibility for the 2010 expenditure restraint program by limiting General Fund budgeted expenditures for 2009 to 6.2%.

The State provides general transportation aids to local communities. Transportation aids are based on a formula established by the State that considers costs of maintaining the City's transportation system, including maintenance, traffic enforcement, and capital costs (street construction, etc.). This formula uses costs over a rolling 6-year period in determining the aid amount. The amount to be received in 2009 is \$1,310,000 compared to \$1,236,000 a 6.0% increase.

A 1997 legislative change exempted business computers from being subject to property tax. It also provided for a state aid payment to municipalities to offset the loss of taxable income. The estimated state aid payment in 2009 is approximately \$43,000 compared to \$48,700 received in 2008.

The recycling grant pays for a portion of the cost of the City's curbside recycling program and yard waste collection and disposal. The State recycling grant paid \$97,694 in 2008 and is expected to pay about the same in 2009.

Overall support from the State of Wisconsin has declined over the last five year period.

### Licenses and Permits

The City issues numerous licenses and permits in performing its regulatory function, such as liquor, bartender, peddler, food, pet, contractor, building, electrical, plumbing and others. The majority of such revenue items do not fluctuate greatly from year to year and in some cases change is limited by state statute. The primary source of revenue in the permit category is building, plumbing and electrical permits, which are down significantly (about \$600,000) due to a slower development cycle that is currently in effect.

### Penalties and Forfeitures

This category represents the City's share of fines from violation of City ordinances and state statutes, as well as parking ticket revenue. This revenue source is stable.

### Charges for Services

This revenue source includes charges for use of City services. The majority of revenue in this category is generated from ambulance services, planning, engineering and administrative fees charged to developers in connection with development agreements, and landfill operations.

The advanced life support program switched to a market driven system in 2007 where actual revenue created in each community is recorded by that community. This resulted in revenue previously recorded as intergovernment charges switching to be recorded as charges for services. This source contributes the entire increase in revenue in this category. Fees for basic and advanced life support (non-paramedic) ambulance transportation are billed on behalf of the City by an outside billing service. Landfill charges represent amounts paid to the City from Metro Landfills in accordance with operation agreements that provide a rebate of tipping fees for City refuse deposited at the landfill. Budgeted revenue is up \$300,000 for 2009.

### Intergovernmental Charges for Services

In addition to the revenue included in charges for services above a County subsidy is received toward providing the service. The subsidy to be received is \$230,000 for 2009 from Milwaukee County for the County coordinated paramedic services program, as they serve a County area extending beyond the City limits. The other revenue source is reimbursement from the Franklin School District for one-half of the cost of the school liaison police officer.

### Interest Revenue

Interest earnings on invested funds is one of two main revenue sources in this category. Earnings on the General Fund's pooled investments are expected to continue at the level received during 2008. These amounts are down from the levels received in 2007. Interest earnings on tax collections, which consists of (a) interest earned on the tax levies received between the time of collection and settlement with other taxing jurisdictions and (b) penalties and interest on late property tax payments through July 31 each year.

### Miscellaneous Revenue

Water Tower rentals to cell phone companies and worker compensation Insurance dividends are the main components of miscellaneous revenue.

**CITY OF FRANKLIN  
2009 REVENUE BUDGET**

		2006 Actual	2007 Actual	2008 Amended	2008 Estimated	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>GENERAL FUND</b>									
<b>TAXES</b>									
PROPERTY TAXES	01.0000.4011	\$12,848,550	\$13,598,198	\$14,653,000	\$14,653,000	\$14,930,000	\$15,290,000	\$15,540,000	
PERSONAL PROPERTY TAX	01.0000.4012	16,840	17,059	\$0	0	0	0	0	
MOBILE HOME TAX	01.0000.4014	34,489	29,598	36,000	36,000	36,000	36,000	36,000	
MOTEL ROOM TAX	01.0000.4022	58,747	50,328	84,000	84,000	200,000	200,000	200,000	
CABLE TV FRANCHISE	01.0000.4025	325,932	349,748	350,000	380,000	400,000	400,000	400,000	
UTILITY TAX EQUIVALENT	01.0000.4031	777,338	837,345	870,000	870,000	920,000	920,000	920,000	
<b>Total Taxes</b>		<b>14,061,896</b>	<b>14,882,275</b>	<b>15,993,000</b>	<b>16,023,000</b>	<b>16,486,000</b>	<b>16,846,000</b>	<b>17,096,000</b>	<b>7.7%</b>
<b>INTERGOVERNMENTAL</b>									
PER CAPITA	01.0000.4121	589,040	587,640	589,000	588,000	589,000	589,000	589,000	
MEDICAL TRANSPORT AID	01.0000.4122	10,800	12,200	11,000	12,000	11,000	11,000	11,000	
EXPENDITURE RESTRAINT	01.0000.4124	485,973	372,313	244,000	194,000	194,000	194,000	194,000	
SPECIAL UTILITY	01.0000.4125	36,703	35,828	34,000	35,000	34,000	34,000	34,000	
STATE SHARED REVENUE		1,122,516	1,007,981	878,000	829,000	828,000	828,000	828,000	
STATE EXEMPT COMPUTER AID	01.0000.4126	143,114	42,703	43,000	48,700	43,000	43,000	43,000	
FIRE INSURANCE TAX	01.0000.4127	110,010	107,790	110,000	105,100	110,000	110,000	110,000	
BLOCK GRANTS	01.0000.4142	9,510	5,490	42,000	42,500	0	0	0	
TRANSPORTATION AIDS	01.0000.4144	1,242,041	1,207,239	1,296,000	1,296,000	1,310,000	1,310,000	1,310,000	
RECYCLING GRANTS	01.0000.4146	77,344	77,262	77,000	97,000	97,000	97,000	97,000	
LAW ENFORCEMENT TRAINING	01.0000.4156	0	0	0	0	0	0	0	
OTHER POLICE GRANTS	01.0000.4157	1,274	12,000	3,000	3,000	3,000	3,000	3,000	
<b>Total Intergovernmental</b>		<b>2,705,809</b>	<b>2,460,464</b>	<b>2,449,000</b>	<b>2,421,300</b>	<b>2,391,000</b>	<b>2,391,000</b>	<b>2,391,000</b>	<b>5.3%</b>
<b>LICENSES &amp; PERMITS</b>									
CLASS A BEER & LIQUOR	01.0000.4201	9,760	10,640	9,500	10,500	10,000	10,000	10,000	
CLASS B BEER & LIQUOR	01.0000.4203	20,260	28,915	20,000	29,500	30,000	30,000	30,000	
SPECIAL CLASS B BEER	01.0000.4205	20	45	100	100	100	100	100	
BARTENDERS LICENSE	01.0000.4209	12,912	14,480	13,500	13,500	13,500	13,500	13,500	
AMUSEMENT OPERATORS	01.0000.4211	2,650	3,430	2,000	3,000	3,000	3,000	3,000	
AMUSEMENT DEVICES	01.0000.4213	5,880	5,430	4,800	5,800	5,500	5,500	5,500	
BOWLING AND POOL	01.0000.4215	530	775	500	800	500	500	500	
DANCE AND ENTERTAINMENT	01.0000.4217	1,350	1,000	1,000	1,500	1,000	1,000	1,000	
PEDDLERS LICENSE	01.0000.4219	25,645	26,590	28,000	27,000	27,000	27,000	27,000	
COMB. FOOD/PEDDLERS/INSP	01.0000.4221	7,655	2,210	9,000	7,000	2,000	2,000	2,000	
FOOD LICENSE/INSPECTION	01.0000.4223	9,445	10,205	36,500	10,500	51,500	51,500	51,500	
ICE LICENSE	01.0000.4225	380	345	350	500	350	350	350	
SODA LICENSE	01.0000.4227	1,042	1,040	700	1,000	1,000	1,000	1,000	
CIGARETTE LICENSE	01.0000.4229	3,400	3,100	3,500	3,500	3,500	3,500	3,500	
COUNTRY CLUB LICENSE	01.0000.4233	250	250	250	250	250	250	250	
SALVAGE YARD LICENSE	01.0000.4237	2,100	1,400	2,100	2,100	2,100	2,100	2,100	
OTHER BUSINESS LICENSES	01.0000.4241	1,795	2,445	2,000	30,000	2,000	2,000	2,000	
ELECTRICAL CONTRACTORS	01.0000.4253	17,325	16,743	11,500	11,500	11,000	11,000	11,000	
BICYCLE LICENSE	01.0000.4257	147	43	100	100	100	100	100	
CAT/DOG LICENSE	01.0000.4261	11,530	9,979	11,100	10,000	10,000	10,000	10,000	
<b>Total Licenses</b>		<b>134,076</b>	<b>139,065</b>	<b>156,500</b>	<b>168,150</b>	<b>174,400</b>	<b>174,400</b>	<b>174,400</b>	
BUILDING PERMITS	01.0000.4271	869,597	589,430	820,000	345,000	413,000	413,000	413,000	
ELECTRICAL PERMITS	01.0000.4273	151,272	109,042	130,000	90,000	101,500	101,500	101,500	
PLUMBING PERMITS	01.0000.4275	176,470	100,197	130,000	75,000	80,000	80,000	80,000	
STREET EXCAVATION PERMITS	01.0000.4277	8,155	4,850	8,000	7,000	7,000	7,000	7,000	
FILL PERMITS	01.0000.4279	23,400	10,000	10,000	10,000	10,000	10,000	10,000	
SIGN PERMITS	01.0000.4281	9,355	11,370	7,500	12,000	12,000	12,000	12,000	
SPECIAL EVENT PERMITS	01.0000.4285	700	400	1,000	1,000	1,000	1,000	1,000	
PARK PERMITS	01.0000.4287	4,193	8,378	6,500	8,500	8,500	8,500	8,500	
MISC FIRE PERMITS	01.0000.4288	7,720	5,700	7,500	6,500	6,500	6,500	6,500	
MINING & OTHER PERMITS	01.0000.4289	1,650	510	2,500	2,000	2,500	2,500	2,500	
<b>Total Permits</b>		<b>1,252,512</b>	<b>839,877</b>	<b>1,123,000</b>	<b>557,000</b>	<b>642,000</b>	<b>642,000</b>	<b>642,000</b>	
<b>Total Licenses and Permits</b>		<b>1,386,588</b>	<b>978,942</b>	<b>1,279,500</b>	<b>725,150</b>	<b>816,400</b>	<b>816,400</b>	<b>816,400</b>	<b>-36.2%</b>
<b>PENALTIES &amp; FORFEITURES</b>									
PENALTY/COST	01.0000.4311	332,090	392,451	411,000	400,000	400,000	400,000	400,000	
ORDINANCE VIOLATIONS-OTHER	01.0000.4331	0	0	0	10,000	0	0	0	
<b>Total Penalties and Forfeitures</b>		<b>332,090</b>	<b>392,451</b>	<b>411,000</b>	<b>410,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>-2.7%</b>

		2006	2007	2008	2008	2009	2009	2009	Percent
		Actual	Actual	Amended	Estimated	Dept/Request	Proposed	Adopted	Change
<b>CHARGES FOR SERVICES</b>									
SUBDIVISION FILING	01.0000.4401	20,125	19,500	35,000	15,000	24,700	24,700	24,700	
LAND COMBINATION FILING	01.0000.4402	400	400	800	800	700	700	700	
CSM FILING	01.0000.4403	24,000	25,000	29,000	12,000	23,100	23,100	23,100	
SITE PLAN REVIEW	01.0000.4404	23,375	14,625	23,750	17,000	19,500	19,500	19,500	
ZONING APPEALS	01.0000.4405	3,000	3,700	5,000	1,600	3,500	3,500	3,500	
SPECIAL USE	01.0000.4406	20,775	27,700	28,400	8,800	26,200	26,200	26,200	
ZONING FILING	01.0000.4407	6,600	6,325	12,600	700	8,100	8,100	8,100	
OTHER FILING	01.0000.4409	23,911	16,931	31,350	21,000	21,400	21,400	21,400	
PUBLICATIONS & RECORDING	01.0000.4411	2,084	2,603	6,300	5,000	6,300	6,300	6,300	
PROPERTY STATUS REPORTS	01.0000.4413	3,652	3,240	4,000	3,300	3,300	3,300	3,300	
HOME SALES REPORTS	01.0000.4414	21	12	0	0	0	0	0	
COPYING CHARGES	01.0000.4415	2,743	3,092	3,600	3,600	4,000	4,000	4,000	
SOIL TESTING	01.0000.4416	650	-250	0	0	0	0	0	
MAP SALES	01.0000.4421	576	158	1,800	500	500	500	500	
ARCHITECTURAL BOARD REVIEW	01.0000.4425	6,500	4,675	7,200	7,200	7,200	7,200	7,200	
POLICE SERVICES	01.0000.4431	3,956	3,567	4,500	4,500	4,500	4,500	4,500	
SPECIAL EVENT PUBLIC SAFETY	01.0000.4432	2,544	609	1,500	1,500	1,500	1,500	1,500	
AMBULANCE SERVICES - ALS	01.0000.4440	0	277,049	425,000	525,000	525,000	550,000	550,000	
AMBULANCE SERVICES - BLS	01.0000.4441	396,729	347,816	430,000	550,000	530,000	625,000	625,000	
SAFETY TRAINING-FIRE	01.0000.4442	2,693	2,034	4,000	2,000	2,000	2,000	2,000	
FIRE SPRINKLER PLAN REVIEW	01.0000.4443	100,030	114,305	127,000	127,000	127,000	127,000	127,000	
FIRE INSPECTION SERVICES	01.0000.4444	53,679	46,472	55,000	48,000	48,000	48,000	48,000	
WEIGHTS & MEASURES CHARGES	01.0000.4449	-4,400	0	6,800	6,800	6,800	6,800	6,800	
CLINIC SERVICES	01.0000.4452	50,809	74,397	70,000	75,000	75,000	75,000	75,000	
WEED CONTROL	01.0000.4470	15,132	5,106	25,100	25,100	25,100	25,100	25,100	
STREET LIGHTING	01.0000.4471	3,096	3,089	3,000	9,000	3,000	3,000	3,000	
ENGINEERING REVIEW FEES 2%	01.0000.4478	87,513	96,784	75,000	35,000	75,000	75,000	75,000	
ENGINEERING INSPECTION FEES 5%	01.0000.4479	11,315	17,319	10,000	15,000	15,000	15,000	15,000	
DPW CHARGES	01.0000.4480	37,328	41,344	26,000	35,000	35,000	35,000	35,000	
LANDFILL OPERATIONS-DIRECT	01.0000.4492	132,007	0	0	0	0	0	0	
LANDFILL OPERATIONS-SEPARATE	01.0000.4493	17,727	0	20,000	17,000	0	0	20,000	
LANDFILL OPERATIONS-FLAT	01.0000.4494	29,690	0	0	0	0	0	0	
LANDFILL OPERATIONS-TIPPAGE	01.0000.4495	325,782	336,203	338,500	340,000	353,600	353,600	353,600	
LANDFILL OPERATIONS-EMERALD	01.0000.4496	70,136	65,374	75,000	65,000	70,000	70,000	70,000	
Total Charges for Services		1,474,178	1,559,178	1,885,200	1,977,400	2,045,000	2,165,000	2,185,000	17.1%
<b>INTERGOVERNMENT CHARGES FOR SERVICES</b>									
COUNTY EMT-P	01.0000.4611	540,256	390,922	250,000	240,000	230,000	230,000	230,000	
SCHOOL LIAISON OFFICER	01.0000.4615	34,579	35,465	34,000	35,000	36,000	36,000	36,000	
Total Intergovernmental Charges		574,835	426,387	284,000	275,000	266,000	266,000	266,000	-6.3%
<b>INTEREST REVENUE</b>									
INTEREST ON INVESTMENTS	01.0000.4711	483,385	545,291	475,000	475,000	475,000	475,000	475,000	
INVESTMENT GAINS/LOSSES	01.0000.4713	19,493	65,967	0	0	0	0	0	
INTEREST-TAX ROLL	01.0000.4715	275,736	283,132	275,000	275,000	275,000	275,000	275,000	
INTEREST-INTERFUND	01.0000.4716	22,813	41,984	50,000	400	0	0	0	
MISCELLANEOUS INTEREST	01.0000.4719	7,041	4,803	4,900	4,900	5,000	5,000	5,000	
Total Interest Revenue		808,468	941,177	804,900	755,300	755,000	755,000	755,000	-6.2%
<b>MISCELLANEOUS REVENUE</b>									
RENTAL-MUNICIPAL PROP	01.0000.4725	41,955	34,245	42,000	34,000	34,000	34,000	34,000	
PROPERTY SALE	01.0000.4751	2,280		3,000	3,000	3,000	3,000	3,000	
CULVERT PIPE SALES	01.0000.4753	2,158	965	3,000	1,000	2,000	2,000	2,000	
CULVERT-PIPE SALE-TAXABLE	01.0000.4754	5,364	2,463	6,000	6,000	6,000	6,000	6,000	
SALE OF STATE SEALS	01.0000.4756	4,980	2,100	7,500	2,200	2,000	2,000	2,000	
SALE OF HOUSE NUMBERS	01.0000.4757	1,241	510	1,700	700	500	500	500	
SALE OF RECYCLING BINS	01.0000.4759	1,722	1,983	1,500	2,000	2,500	2,500	2,500	
SALE OF RECYCLABLES	01.0000.4761	7,579	5,521	1,200	5,000	5,000	5,000	5,000	
INSURANCE DIVIDEND	01.0000.4771	0	16,549	15,000	11,000	15,000	15,000	15,000	
REFUNDS/REIMBURSEMENTS	01.0000.4781	62,963	41,694	30,000	30,000	30,000	30,000	30,000	
REFUNDS & REIMB - MADACC	01.0000.4784	132	5,477	1,500	5,500	5,500	5,500	5,500	
MISCELLANEOUS REVENUE	01.0000.4799	304	17,612	1,000	600	1,100	1,100	1,100	
Total Miscellaneous Revenue		130,678	129,119	113,400	101,000	106,600	106,600	106,600	-6.0%
TOTAL GENERAL FUND REVENUE		21,474,542	21,769,994	23,220,000	22,688,150	23,266,000	23,746,000	24,016,000	4.9%
<b>OTHER FINANCING SOURCES</b>									
TRANSFERS FROM OTHER FUNDS	01.0000.4830			948,000	948,646	0	0	0	
TRANSFERS FROM FUND BALANCE	01.0000.4850	0	0	676,000	0	400,000	400,000	1,309,000	
Total Other Financing Sources		0	0	1,624,000	948,646	400,000	400,000	1,309,000	37.8%
TOTAL GENERAL FUND REVENUE & TRANSFERS		\$21,474,542	\$21,769,994	\$24,844,000	\$23,636,796	\$23,666,000	\$24,146,000	\$25,325,000	6.2%

## **City of Franklin General Fund Expenditures**

City general fund expenditures are divided into departments and those departments are grouped into categories. The categories are general government, public safety, public works, health & human services, culture & recreation, and conservation and development.

### **General Government**

General government is comprised of 14 departments that provide either specific services for the City or provide services to or on behalf of the departments. General Government also includes the City's contingency budget which is the budget for unknown needs that may come up in the coming year in any of the expenditure categories. General Government expenditures without the contingency budget increased 0.5% over 2008 and amount to 11.5% of the general fund expenditure budget. Reductions were in most areas.

### **Public Safety**

Public safety is comprised of the departments that provide for the safety of the general public. This includes police, fire, public fire protection, building inspection and weight and measures. Public Safety expenditures increased 6.0% over 2008 and amounts to 62.2% of the general fund expenditure budget. Reductions were in Police and Building Inspection positions.

### **Public Works**

Public Works is comprised of the departments that provide the infrastructure for the City. This includes engineering, highway, solid waste collection, street lighting, and weed control. Public Works expenditures have increased 5.2% over 2008 and amount to 18.4% of the general fund expenditure budget.

### **Health & Human Services**

Health & Human Services is comprised of the health and the animal control expenses. Health & Human Services expenditures have decreased -1.0% from 2008 and amount to 2.5% of the general fund expenditure budget due to restructuring the Sanitarian position.

### **Culture & Recreation**

Culture & Recreation is comprised of the Parks and recreation expenses. Recreation expense includes amounts paid for St. Martins Fair expenses, senior travel and civic celebrations expenses. Culture & Recreation expenditures have decreased -12.2% from 2008 and amount to 0.9% of the general fund expenditure budget. Reductions were in Parks.

### **Conservation & Development**

Conservation & Development is comprised of the development and planning functions. Conservation & Development expenditures have decreased -21.9% from 2008 and amount to 1.8% of the general fund expenditure budget. Elimination of positions was the reason for the decline.

### **Transfers to other funds**

Transfers consist of funds received in the General Fund and moved to another fund where expended. There are no transfers planned in the 2009 year.

The 2009 General Fund budget is also presented on this page by functional categories. Salaries, wages and benefits comprise 75% of the General Fund budget.

CITY OF FRANKLIN 2009 BUDGET	2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
	Increase over 2008 Budget								
General Fund expenditures by object:									
Salaries-Full Time	5,186	8,562,521	8,932,384	9,416,962	9,416,962	9,180,793	10,102,058	9,422,148	9,422,148 0.1%
Salaries-Part Time	(40,016)	382,189	379,496	459,185	459,185	406,758	449,620	419,169	419,169 -8.7%
Salaries-Temporary	(9,748)	57,298	41,304	79,698	79,698	80,198	66,494	69,950	69,950 -12.2%
Salaries-Overtime	26,078	476,531	431,862	427,939	427,939	515,899	491,437	454,017	454,017 6.1%
Compline Taken	5,664	175,501	199,634	188,725	188,725	188,725	194,389	194,389	194,389 3.0%
Longevity	1,357	28,063	29,685	31,899	31,899	31,198	33,436	33,256	33,256 4.3%
Holiday	8,791	654,738	746,210	769,855	769,855	754,736	808,475	778,646	778,646 1.1%
Vacation	24,251	648,422	742,193	785,389	785,389	784,249	825,660	809,640	809,640 3.1%
Hazardous Materials Pay	-	22,520	11,080	10,560	10,560	10,560	10,560	10,560	10,560 0.0%
College Incentive	(2,995)	33,834	33,379	33,523	33,523	31,536	31,104	30,528	30,528 -8.9%
Allocated Payroll costs	52,600	-390,200	-419,750	-443,800	-443,800	-437,900	-410,200	-391,200	-391,200 -11.9%
Total Salaries and wages	\$71,168	\$10,651,517	\$11,127,595	\$11,759,935	\$11,759,935	\$11,546,752	\$12,603,033	\$11,831,103	\$11,831,103 0.6%
FICA	2,289	823,530	860,576	936,216	936,216	919,820	999,168	938,505	938,505 0.2%
Retirement	(5,496)	1,794,173	1,704,254	1,874,440	1,874,440	1,825,467	1,972,529	1,868,944	1,868,944 -0.3%
Retiree group health	689,000	121,101	122,739	0	819,000	665,000	0	0	689,000 -4.9%
Group health & dental	(163,521)	2,463,774	2,852,295	3,351,066	3,351,066	3,018,750	3,527,086	3,187,545	3,187,545 2.9%
Life Insurance	1,381	42,429	46,164	47,458	47,458	48,178	51,306	48,839	48,839 2.9%
Workers Compensation Insurance	63,565	213,843	213,017	307,040	307,040	302,200	354,074	370,605	370,605 20.7%
Total Benefits	687,218	5,458,850	5,799,046	6,516,220	7,335,220	6,779,415	6,904,163	6,414,438	7,103,438 9.0%
Total Salaries, Wages and Benefits	658,386	16,110,367	16,926,641	18,276,155	19,095,155	18,326,167	19,507,196	18,245,541	18,934,541 3.6%
Salaries, Wages and Benefits Percent of Total		77.0%	74.1%	76.6%	76.8%	76.7%	76.7%	75.6%	74.8%
Insurance	4,300	216,647	226,560	236,500	236,500	236,500	235,900	240,800	240,800 1.8%
Contracted services	68,364	2,561,494	2,593,920	2,902,795	2,923,795	2,900,915	2,967,071	2,971,159	2,971,159 2.4%
Utilities	22,400	291,799	303,361	346,050	346,050	318,596	369,502	368,450	368,450 6.5%
Operating supplies	196,350	860,085	911,433	996,300	1,194,800	1,185,985	1,216,847	1,192,650	1,192,650 19.7%
Services & Charges	(29,750)	287,866	287,215	310,550	310,550	292,671	293,940	280,800	280,800 -9.6%
Facility Charges	22,550	359,166	366,418	384,550	384,550	390,250	407,088	407,100	407,100 5.9%
Other operating expenditures	32,900	234,344	245,799	231,600	258,600	257,777	264,600	264,500	264,500 14.2%
Contingency	502,500	0	0	162,500	115,000	0	162,500	175,000	665,000 309.2%
Transfers to other funds	-	0	1,015,000	0	0	0	0	0	0 0.0%
Total Non-Personal Services costs	819,614	4,811,401	5,929,706	5,570,845	5,769,845	5,582,694	5,917,448	5,900,459	6,390,459 14.7%
Total General Fund by object	\$1,478,000	\$20,921,768	\$22,856,347	\$23,847,000	\$24,865,000	\$23,908,861	\$25,424,644	\$24,146,000	\$25,325,000 6.2%
General Fund Expenditures		20,921,768	22,856,347	23,847,000	24,865,000	23,908,861	25,424,644	24,146,000	25,325,000
Expenditure Restraint Limit - 4.0% 6.2%				23,852,367	23,852,367	23,852,367	24,800,880	25,325,514	25,325,514
Over Limit				-5,367	1,012,633	56,494	623,764	-1,179,514	-514

The explanations of the individual departments and their budgets are detailed on the following pages.



## COMMON COUNCIL

102

**DEPARTMENT:** Common Council

**PROGRAM MANAGER:** Mayor (administered by the Director of Clerk Services)

### **PROGRAM DESCRIPTION:**

The Mayor is the Chief Executive Officer of the City, responsible for ensuring that all City ordinances and State laws are observed and enforced, and that all City officers, boards and commissions properly discharge their duties. The Mayor is the Head of the Police and Fire Departments. The Mayor nominates to Council the appointment of certain City employees, board and commission members, and is chairman of the Plan Commission and the Community Development Authority. The Mayor presides at the meetings of the Common Council voting only in cases relating to tie votes. The Mayor is elected for a three-year term of office, with the current term expiring April 2011.

City Ordinances designate eight cabinet officers, as well as other unclassified positions within City government, that shall be appointed by the Mayor subject to the confirmation by a majority of all members of the Common Council.

The Common Council is the legislative branch of City government. Its primary purpose is the passage of laws, ordinances and policies, establishment of pay ranges for city employees and official management of the city's financial affairs; its budget, its revenues and the raising of funds for the operation of the city. The Common Council is comprised of the Mayor and six members representing the six Aldermanic Districts, serving three-year overlapping terms. One Alderman is elected and serves as Common Council President.

Boards and Commissions of the City serve primarily in an advisory role to the Mayor and Common Council in developing policies and managing the affairs of the City to best serve its citizens. Boards and commissions allow for additional citizen input beyond that of the elected officials. Certain boards and commissions are required under Wisconsin statutes (e.g., the Board of Public Works and Plan Commission); others have been established to oversee certain activities (e.g., Civic Celebrations Commission). The City is served by the following Boards and Commissions:

- Architectural Board
- Board of Health
- Board of Review
- Board of Public Works
- Board of Water Commissioners
- Board of Zoning and Building Appeals
- Civic Celebrations Commission
- Community Development Authority
- Economic Development Commission
- Environmental Commission

- Fair Commission
- Finance Committee
- Library Board
- License Committee
- Parks Commission
- Personnel Committee
- Plan Commission
- Police and Fire Commission
- Technology Commission

Certain boards and commissions oversee programs with their own budget or fund (such as the Community Development Authority, Civic Celebrations Commission, Library Board, and Board of Water Commissioners). The cost of supporting the remaining boards and commissions is included in the Common Council budget.

#### SERVICES:

- Represent people of the City of Franklin.
- Administer City government in accordance with City Ordinances and State Statutes.
- Mayor prepares a requested annual City budget.
- Adopt ordinances and resolutions, levy taxes and appropriate monies for the operation of the City.
- Adopt and review policies to meet needs of the City and its citizens.

#### STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Mayor (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
Six Aldermen (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
Confidential Secretary	0.00	0.00	0.48	0.48	0.48	0.00
Total	0.00	0.00	0.48	0.48	0.48	0.00

#### ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Ordinance passed	52	41	34	29	25	40
Resolutions passed	177	192	221	167	150	180
Common Council meeting hours	67.5	60	74.5	69.5	70	70

\* Forecast

#### BUDGET SUMMARY:

- 1) The annual salary for the Mayor is currently established at \$16,800. In addition, the Mayor receives \$4,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998 under City Ordinance 98-1527.
- 2) The annual salary for Aldermen is currently established at \$7,200. In addition, Aldermen also receive \$1,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998 under City Ordinance 98-1527.
- 3) This budget transfers the clerical support position (.48 FTE) to the Director of Clerk Services as a shared position.
- 4) Memberships include:

Public Policy Forum	\$ 500
Intergovernmental Cooperation Council	350
League of Wisconsin Municipalities	8,616
Amer Society of Composers, Authors, Publishers	325
Wisconsin Taxpayers Alliance	200

Memberships in the Wisconsin Alliance for Cities and the Wisconsin Manufacturers & Commerce have not been continued.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>GENERAL FUND EXPENDITURES COMMON COUNCIL</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-PT	01.102.0000.5113	69,904	75,842	78,356	78,356	78,712	79,274	60,000	60,000	
FICA	01.102.0000.5151	6,388	6,842	7,188	7,188	7,215	7,258	5,783	5,783	
WORKERS COMPENSATION INS	01.102.0000.5156	152	160	216	216	217	228	204	204	
Sub-total		76,444	82,844	85,760	85,760	86,144	86,760	65,987	65,987	-23.1%
Percent of Department Total		68.3%	70.6%	68.1%	68.1%	70.5%	68.6%	67.3%	67.3%	
<b>CONTRACTUAL SERVICES</b>										
OTHER PROFESSIONAL SERVICES	01.102.0000.5219	0	0	1,000	1,000	1,000	1,000	1,000	1,000	
SUNDRY CONTRACTORS	01.102.0000.5299	0	0	0	0	0	0	0	0	
Sub-total		0	0	1,000	1,000	1,000	1,000	1,000	1,000	0.0%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.102.0000.5312	211	187	350	350	350	350	350	350	
PRINTING	01.102.0000.5313	64	64	250	250	250	250	250	250	
BOARDS AND COMMISSIONS EXP	01.102.0000.5329	1,026	635	1,000	1,000	1,000	1,000	1,000	1,000	
Sub-total		1,301	886	1,600	1,600	1,600	1,600	1,600	1,600	0.0%
<b>SERVICES AND CHARGES</b>										
OFFICIAL NOTICES/ADVERTISING	01.102.0000.5421	0	0	150	150	150	150	150	150	
SUBSCRIPTIONS	01.102.0000.5422	121	105	150	150	150	150	150	150	
MEMBERSHIPS	01.102.0000.5424	17,597	16,940	19,100	19,100	17,000	18,600	10,000	10,000	
CONFERENCES AND SCHOOLS	01.102.0000.5425	623	745	1,500	1,500	0	1,500	2,500	2,500	
MILEAGE - AUTO ALLOWANCE	01.102.0000.5432	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	
Sub-total		33,941	33,390	36,500	36,500	32,900	36,000	28,400	28,400	-22.2%
<b>CONTRIBUTIONS AND AWARDS</b>										
AWARDS	01.102.0000.5726	104	0	600	600	0	600	0	0	
VOLUNTEER RECOGNITION/AWARDS	01.102.0000.5734	120	280	500	500	500	500	1,000	1,000	
Sub-total		224	280	1,100	1,100	500	1,100	1,000	1,000	
SUB TOTAL NON PERSONAL SERVICES		35,466	34,556	40,200	40,200	36,000	39,700	32,000	32,000	-20.4%
GRAND TOTAL COMMON COUNCIL		111,910	117,400	125,960	125,960	122,144	126,460	97,987	97,987	-22.2%

# MUNICIPAL COURT 121

**DEPARTMENT:** Municipal Court

**PROGRAM MANAGER:** Municipal Judge

## PROGRAM DESCRIPTION:

The Municipal Court has jurisdiction over local ordinance and traffic citations issued in the City. The Court is presided over by a Municipal Judge, elected every three years. The Judge is required by Local Ordinance to be a licensed attorney. The cost of the court clerks for the weekly trial and pleading sessions is also included in this program. The Police Department provides administrative services for the Court which are accounted for in a separate program. The City's interests at trial are represented by the City Attorney's office are also accounted for in a separate program. Also included in this program is the cost of boarding prisoners.

## SERVICES:

- Presides over Municipal Court, adjudicating violations of municipal ordinances and traffic citations and imposing forfeitures where provided by law.
- Provides for the boarding of Prisoners

## STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Municipal Judge (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
Court Clerk *	0.45	0.50	2.00	2.00	2.00	2.00
Total	0.45	0.50	2.00	2.00	2.00	2.00

\* Administration and Human Resource support through the Police Department

## ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Municipal court cases	9,434	6,908	7,995	9811	7,700	8,500

\* Forecast

## BUDGET SUMMARY:

Two daytime and four nighttime court sessions per month are held. A community service alternative on a limited basis at the Franklin Public Library is currently available as an alternative to serving time at the House of Correction.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>MUNICIPAL COURT</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.121.0000.5111	51,187	50,564	52,260	52,260	51,895	53,452	53,452	53,452	
SALARIES-PT	01.121.0000.5113	32,857	35,773	35,922	35,922	35,922	36,369	36,369	36,369	
SALARIES-OT	01.121.0000.5117	407	1,269	2,575	2,575	500	2,575	2,575	2,575	
COMPTIME TAKEN	01.121.0000.5118	374	194	250	250	250	258	258	258	
LONGEVITY	01.121.0000.5133	258	270	270	270	270	270	270	270	
HOLIDAY PAY	01.121.0000.5134	3,137	4,147	4,026	4,026	4,026	4,147	4,147	4,147	
VACATION PAY	01.121.0000.5135	3,439	4,340	4,483	4,483	4,848	4,993	4,993	4,993	
FICA	01.121.0000.5151	6,444	6,085	7,634	7,634	7,475	7,808	7,808	7,808	
RETIREMENT	01.121.0000.5152	7,066	7,556	7,878	7,878	7,671	8,105	8,105	8,105	
RETIREE GROUP HEALTH	01.121.0000.5153	0	0	0	1,100	1,000	0	0	1,000	
GROUP HEALTH & DENTAL	01.121.0000.5154	27,756	22,584	36,114	36,114	24,024	26,250	25,248	25,248	
LIFE INSURANCE	01.121.0000.5155	336	348	323	323	323	332	332	332	
WORKERS COMPENSATION INS	01.121.0000.5156	170	174	228	228	224	243	273	273	
Sub-total		133,431	133,303	151,963	153,063	138,428	144,802	143,830	144,830	-4.7%
Percent of Department Total		82.1%	81.0%	71.9%	72.0%	69.9%	85.0%	85.1%	85.2%	
<b>CONTRACTUAL SERVICES</b>										
EQUIPMENT MAINTENANCE	01.121.0000.5242	0	0	300	300	300	300	300	300	
OTHER PROFESSIONAL SERVICES	01.121.0000.5219	385	212	600	600	600	600	600	600	
PRISONER BOARDING	01.121.0000.5294	27,033	29,523	20,000	20,000	20,000	20,700	21,000	21,000	
COLLECTION SERVICES	01.121.0000.5298	249		500	500	500	500	500	500	
DOT SUSPENSION FEES	01.121.0000.5298			600	600	600	600	300	300	
Sub-total		27,667	29,735	22,000	22,000	22,000	22,700	22,700	22,700	3.2%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.121.0000.5312	516	236	400	400	400	400	400	400	
PRINTING	01.121.0000.5313	140	236	350	350	350	350	350	350	
Sub-total		656	472	750	750	750	750	750	750	0.0%
<b>SERVICES AND CHARGES</b>										
SUBSCRIPTIONS	01.121.0000.5422	0	0	100	100	100	100	100	100	
MEMBERSHIPS	01.121.0000.5424	25	135	150	150	150	175	150	150	
CONFERENCES AND SCHOOLS	01.121.0000.5425	550	784	1,250	1,250	1,250	1,500	1,250	1,250	
JURY/WITNESS FEES	01.121.0000.5429	235	91	250	250	250	250	250	250	
Sub-total		810	1,010	1,750	1,750	1,750	2,025	1,750	1,750	0.0%
SUB TOTAL NON PERSONAL SERVICES		29,133	31,217	24,500	24,500	24,500	25,475	25,200	25,200	2.9%
TOTAL GENERAL FUND		162,564	164,520	176,463	177,563	162,928	170,277	169,030	170,030	-3.6%
<b>CAPITAL OUTLAY FUND</b>										
COMPUTER EQUIPMENT	41.121.0000.5841	0	0							
SOFTWARE	41.121.0000.5843	0	0	35,000	35,000	35,000				
TOTAL CAPITAL OUTLAY FUND		0	0	35,000	35,000	35,000	0	0	0	
GRAND TOTAL MUNICIPAL COURT		162,564	164,520	211,463	212,563	197,928	170,277	169,030	170,030	-19.6%
Less Program Revenue:										
Penalties & Forfeitures @ 12%		-39,851	-47,094	-49,320	-49,320	-49,200	-48,000	-48,000	-48,000	
Net Municipal Court Related Costs		122,713	117,426	162,143	163,243	148,728	122,277	121,030	122,030	

## **CITY CLERK/ELECTIONS**

### **141, 142**

**DEPARTMENT:** City Clerk

**PROGRAM MANAGER:** Director of Clerk Services

#### **PROGRAM DESCRIPTION:**

The City Clerk is the legal custodian of the city's official records, responsible for the administration of elections, complaint handling, legal notification to the public, the issuance of licenses and permits, and the preparation of agendas and the official minutes. The Clerk's Office provides administrative support to the Mayor, Common Council, various boards, commissions and committees, and responds to informational requests from the general public. In addition, the Clerk's office is responsible for the Elections budget.

The Elections budget provides funding for the operation of local, school, state, and federal elections in the City of Franklin. All election records and voter files are maintained and all elections are conducted through the Office of the City Clerk.

#### **SERVICES:**

- Prepare and review Common Council agenda.
- Attend all Council meetings; Board and Commission meetings as necessary.
- Maintain custody of city's official records, providing access to and responding to public records requests.
- Prepare, distribute and process resolutions, ordinances, proclamations, agendas and minutes for meetings of the Common Council and various city boards, commissions and committees, including ad hoc groups.
- Complaint handling
- Index Council minutes, resolutions and ordinances.
- Codify approved ordinances.
- Administer oaths of office and certify official documents.
- Issue permits and licenses, as required by local and state laws. Also administers reservation requests for park rental, ball diamond rental and other recreation facility rental.
- Oversee City records management and retention program.
- Administer elections, which includes providing candidate information, voter registration, verification and updating of voter records, assistance with absentee voting, election inspector training, and preparation and processing of Federal, State, and local elections.
- Coordinate, prepare and distribute city directory and monthly calendar.

**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Administration Clerk	1.00	1.00	1.00	1.00	1.00	1.48
Clerk/Typist	.50	.50	.50	.50	.50	.50
Temporary Help	.00	.00	.00	.00	.03	.02
Total	3.50	3.50	3.50	3.50	3.53	4.00

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Liquor licenses	45	47	51	52	55	54
Bartenders licenses	294	312	275	303	300	300
Property status reports	135	117	82	120	120	75
Burn permits		74	358	372	360	360
Registered voters	19,160	19,835	22,981	23,400	25,500	25,500
Elections held	4	2	4	2	4	2

\*Forecast

**BUDGET SUMMARY:**

- 1) Elections decrease in funding is due to two elections scheduled in 2009 vs. four elections held in 2008.
- 2) Programming of elections machines will increase due to additional voting equipment mandated by the Help America Vote Act of 2002 (HAVA) whereby every polling place is required to have accessible equipment allowing all voters the ability to vote independently, without assistance.
- 3) Clerical support position (.48FTE) increased by way of transfer of position from Common Council budget to provide shared services and meet expanding needs in the Clerk's office.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>CITY CLERK</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.141.0000.5111	139,239	136,202	141,456	141,456	140,243	144,386	144,385	144,385	
SALARIES-PT	01.141.0000.5113	14,491	13,986	15,135	15,135	15,523	15,985	35,259	35,259	
SALARIES-TEMP	01.141.0000.5115	666	0	800	800	800	800	601	601	
SALARIES-OT	01.141.0000.5117	2,859	1,140	1,500	1,500	1,500	1,500	1,200	1,200	
COMPTIME TAKEN	01.141.0000.5118	31	65	155	155	155	160	160	160	
LONGEVITY	01.141.0000.5133	786	810	810	810	810	810	810	810	
HOLIDAY PAY	01.141.0000.5134	8,417	10,282	9,694	9,694	9,741	10,034	10,034	10,034	
VACATION PAY	01.141.0000.5135	11,491	15,350	13,521	13,521	15,251	15,709	15,709	15,709	
FICA	01.141.0000.5151	13,410	13,350	14,005	14,005	14,078	14,488	15,924	15,924	
RETIREMENT	01.141.0000.5152	17,732	17,784	18,227	18,227	18,322	18,858	18,828	18,828	
RETIREE GROUP HEALTH	01.141.0000.5153	0	0	0	2,300	1,900	0	0	2,100	
GROUP HEALTH & DENTAL	01.141.0000.5154	39,520	45,028	51,948	51,948	47,609	52,390	50,402	50,402	
LIFE INSURANCE	01.141.0000.5155	873	924	931	931	988	1,000	1,000	1,000	
WORKERS COMPENSATION INS	01.141.0000.5156	322	317	420	420	422	453	561	561	
Allocated payroll cost	01.141.0000.5199	-11,800	-12,900	-13,500	-13,500	-13,500	-13,800	-13,800	-13,800	
Sub-total		239,037	242,337	255,102	257,402	253,842	262,773	281,073	283,173	11.0%
Percent of Department Total		91.5%	92.2%	91.0%	91.1%	91.3%	91.4%	91.9%	92.0%	
<b>CONTRACTUAL SERVICES</b>										
FILING FEES	01.141.0000.5223	1,961	1,610	2,000	2,000	2,000	2,000	2,000	2,000	
SUNDRY CONTRACTORS	01.141.0000.5299	3,345	5,031	5,200	5,200	5,200	5,365	5,300	5,300	
Sub-total		5,306	6,641	7,200	7,200	7,200	7,365	7,300	7,300	1.4%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.141.0000.5312	1,049	461	1,000	1,000	1,000	1,000	1,000	1,000	
PRINTING	01.141.0000.5313	32	497	400	400	300	400	400	400	
Sub-total		1,081	958	1,400	1,400	1,300	1,400	1,400	1,400	0.0%
<b>SERVICES AND CHARGES</b>										
OFFICIAL NOTICES/ADVERTISING	01.141.0000.5421	8,366	7,393	9,250	9,250	9,250	9,250	9,250	9,250	
SUBSCRIPTIONS	01.141.0000.5422	150	42	100	100	100	100	100	100	
MEMBERSHIPS	01.141.0000.5424	576	265	600	600	600	600	600	600	
CONFERENCES AND SCHOOLS	01.141.0000.5425	1,093	1,199	2,800	2,800	2,000	2,500	2,500	2,500	
MILEAGE	01.141.0000.5432	347	694	800	800	800	600	600	600	
BACKGROUND CHECKS	01.141.0000.5471	2,330	2,310	3,000	3,000	3,000	3,000	3,000	3,000	
Sub-total		12,862	11,902	16,550	16,550	15,750	16,050	16,050	16,050	-3.0%
SUB TOTAL NON PERSONAL SERVICES		19,249	19,501	25,150	25,150	24,250	24,815	24,750	24,750	-1.6%
TOTAL GENERAL FUND		257,286	261,838	280,252	282,552	278,092	287,598	305,823	307,923	9.9%
<b>CAPITAL OUTLAY FUND</b>										
OFFICE EQUIPMENT	41.141.0000.5813	525	0	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41.141.0000.5841	2,203	1,008	0	0	0	0	0	0	
SOFTWARE	41.141.0000.5843	0	0	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		2,728	1,008	0	0	0	0	0	0	100.0%
GRAND TOTAL CITY CLERK		260,014	262,846	280,252	282,552	278,092	287,598	305,823	307,923	9.9%
<b>Less Program Revenue:</b>										
Licenses: 4201 -4217		-53,362	-64,715	-51,400	-51,400	-64,700	-63,600	-63,600	-63,600	
Licenses: 4225 -4241		-8,967	-8,580	-8,900	-8,900	-37,350	-9,200	-9,200	-9,200	
PUBLICATIONS & RECORDING	01.0000.4411	-2,084	-2,603	-6,300	-6,300	-5,000	-6,300	-6,300	-6,300	
PROPERTY STATUS REPORTS	01.0000.4413	-3,652	-3,240	-4,000	-4,000	-3,300	-3,300	-3,300	-3,300	
Net City Clerk Related Costs		191,949	183,708	209,652	211,952	167,742	205,188	223,423	225,523	



CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>ELECTIONS</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.142.0000.5111	763	664	1,336	1,336	840	721	720	720	
SALARIES-PT	01.142.0000.5113	64	482	932	932	951	490	490	490	
SALARIES-TEMP	01.142.0000.5115	14,389	7,728	23,976	23,976	24,276	9,696	9,696	9,696	
SALARIES-OT	01.142.0000.5117	2,199	1,073	3,739	3,739	2,605	1,162	1,162	1,162	
LONGEVITY	01.142.0000.5133	8	0	8	8	8	4	4	4	
FICA	01.142.0000.5151	260	161	460	460	665	182	182	182	
RETIREMENT	01.142.0000.5152	344	219	504	504	292	185	185	185	
RETIREE GROUP HEALTH	01.142.0000.5153	0	0	0	100	0	0	0	100	
GROUP HEALTH & DENTAL	01.142.0000.5154	682	593	798	798	977	630	605	605	
LIFE INSURANCE	01.142.0000.5155	0	0	15	15	13	8	8	8	
WORKERS COMPENSATION INS	01.142.0000.5156	45	31	112	112	93	55	61	61	
Sub-total		18,754	10,951	31,880	31,980	30,720	13,133	13,113	13,213	-58.6%
Percent of Department Total		31.0%	79.4%	79.9%	80.0%	74.8%	62.0%	62.0%	62.1%	
<b>CONTRACTUAL SERVICES</b>										
DP SERVICES	01.142.0000.5214	1,203	1,009	0	0	1,600	1,500	1,500	1,500	
EQUIPMENT MAINTENANCE	01.142.0000.5242	3,000	0	2,800	2,800	2,800	2,800	2,800	2,800	
Sub-total		4,203	1,009	2,800	2,800	4,400	4,300	4,300	4,300	53.6%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.142.0000.5312	965	1,118	1,500	1,500	1,500	1,200	1,200	1,200	
PRINTING	01.142.0000.5313	382	116	2,000	2,000	2,000	1,000	1,000	1,000	
Sub-total		1,347	1,234	3,500	3,500	3,500	2,200	2,200	2,200	-37.1%
<b>SERVICES AND CHARGES</b>										
OFFICIAL NOTICES/ADVERTISING	01.142.0000.5421	159	170	500	500	500	250	250	250	
CONFERENCES AND SCHOOLS	01.142.0000.5425	0	0	1,000	1,000	1,000	600	600	600	
MILEAGE	01.142.0000.5432	142	120	200	200	200	100	100	100	
EQUIPMENT RENTAL	01.142.0000.5433	300	300			750	600	600	600	
Sub-total		601	590	1,700	1,700	2,450	1,550	1,550	1,550	-8.8%
SUB TOTAL NON PERSONAL SERVICES		6,151	2,833	8,000	8,000	10,350	8,050	8,050	8,050	0.6%
TOTAL GENERAL FUND		24,905	13,784	39,880	39,980	41,070	21,183	21,163	21,263	-46.7%
<b>CAPITAL OUTLAY FUND</b>										
OTHER CAPITAL EQUIPMENT	41.142.0000.5819	35,510	0	0	0	0	0	0	0	
SOFTWARE	41.142.0000.5843	0	0	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		35,510	0	0	0	0	0	0	0	0.0%
GRAND TOTAL ELECTIONS		60,415	13,784	39,880	39,980	41,070	21,183	21,163	21,263	-46.7%
Less Program Revenue:										
REFUNDS & REIMB - ELECTIONS	01.0000.4782	0	0	0	0	0	0	0	0	
Net Elections Related Costs		60,415	13,784	39,880	39,980	41,070	21,183	21,163	21,263	

**INFORMATION SERVICES**  
**144**

**DEPARTMENT:** Information Services

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

City-wide computing and telecommunication needs are administered by this program. This includes the City Hall Complex local area network (LAN), as well as the City's wide area network (WAN), which includes all fire station locations, the Public Works Garage, Sewer/Water operations, the Police Department Facility, and the Library. The program does not generally include the purchase price for replacement of individual workstations within other operating departments, but it does include the contracted staff support for installation and maintenance of the network computers and network components

**SERVICES:**

- Maintain and grow the City WAN structure
- Perform maintenance and repair work on City-owned computing equipment
- Provide training and software support to City personnel
- Maintain and assist in development of the City's World Wide Web page
- Coordinate and monitor Internet and email access for City employees
- Overall responsibility for GIS, Land Management, and Utility Billing software systems
- Maintain the City's telecommunication services and equipment and the City's public access television channel

**STAFFING:**

The City's information services function is managed by the Director of Administration through a professional services contract with an outside data processing technical support firm. In addition, the Information Services budget provides for outside contracting for Geographic Information System (GIS) support services and maintenance of GIS software. The City's cost of telecommunication services and equipment (excluding the Police Department) is also included in this budget.

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Total City computers	138	140	175	178	186	189
Software applications	41	42	45	44	45	45
Est. Help Desk Requests	1,400	1,400	1,500	1,480	1,550	1,500

## BUDGET SUMMARY:

- 1) The 2009 Budget provides for continuation of contracted technical support services at approximately the same level provided for in 2008. This 24 hour/day – 7 days/week coverage, with on-call services covering time outside regular business hours, is estimated to be less than the cost of comparable coverage from full-time staff positions to provide data processing support.
- 2) The decrease in the Telephone line item reflects a reduction in monthly line charges made available through a 2008 bid process and additional savings from moving certain cell phones to a State contract plan and rate structure.
- 3) Equipment Maintenance appropriations have been reduced after the City entered into a multi-year telephone system maintenance contract that provided significant savings from the prior contract.
- 4) Capital Outlay purchases include computer(\$5,000), servers(\$14,000), and router replacements(\$3,000) for City networks, two rack-mount UPS's(\$3,000), back up tapes(\$2,400), and year three of a three year plan for critical software updates (\$17,500).

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>INFORMATION SERVICES</b>										
CONTRACTUAL SERVICES										
DATA PROCESSING SERVICES	01.144.0000.5214	98,360	147,572	204,300	209,500	204,300	209,650	209,650	209,650	
GIS SUPPORT SERVICES	01.144.0000.5215	44,505	84,150	101,750	101,750	101,750	101,750	101,750	101,750	
EQUIPMENT MAINTENANCE	01.144.0000.5242	16,213	19,266	18,050	18,050	11,500	12,700	12,700	12,700	
SOFTWARE MAINTENANCE	01.144.0000.5257	32,170	32,624	36,500	36,500	34,000	36,500	36,500	36,500	
SUNDRY CONTRACTORS	01.144.0000.5299	3,076	2,264	3,000	3,000	3,000	3,000	3,000	3,000	
Sub-total		194,324	285,896	363,600	368,800	354,550	363,600	363,600	363,600	0.0%
SUPPLIES										
OFFICE SUPPLIES	01.144.0000.5312	207	146	250	250	250	250	250	250	
OPERATING SUPPLIES - OTHER	01.144.0000.5329	4,762	2,049	5,500	5,500	4,250	5,500	5,500	5,500	
EQUIPMENT SUPPLIES	01.144.0000.5333	2,431	2,018	2,500	2,500	2,000	2,500	2,500	2,500	
Sub-total		7,400	4,212	8,250	8,250	6,500	8,250	8,250	8,250	0.0%
SERVICES AND CHARGES										
DATA COMMUNICATION SERVICES	01.144.0000.5410	9,769	9,025	10,250	10,250	9,500	10,250	10,250	10,250	
TELEPHONE	01.144.0000.5415	43,835	41,872	35,000	35,000	39,000	25,000	25,000	25,000	
CONFERENCES AND SCHOOLS	01.144.0000.5425	0	0	0	0	0	0	0	0	
Sub-total		53,604	50,897	45,250	45,250	48,500	35,250	35,250	35,250	-22.1%
TOTAL GENERAL FUND		255,328	341,005	417,100	422,300	409,550	407,100	407,100	407,100	-2.4%
CAPITAL OUTLAY FUND										
FURNITURE/FIXTURES	41.144.0000.5812	0	0	0	0	0	0	0	0	
OTHER CAPITAL EQUIPMENT	41.144.0000.5819	996	-24	22,500	22,500	22,500	0	0	0	
COMPUTER EQUIPMENT	41.144.0000.5841	13,520	54,591	37,750	37,750	55,400	27,400	27,400	27,400	
SOFTWARE	41.144.0000.5843	9,162	894	26,500	49,000	49,000	17,500	17,500	17,500	
TOTAL CAPITAL OUTLAY FUND		23,678	55,461	86,750	109,250	109,250	72,900	44,900	44,900	-48.2%
GRAND TOTAL INFORMATION SERVICES		279,006	396,466	503,850	531,550	518,800	480,000	452,000	452,000	-10.3%

## **ADMINISTRATION and HUMAN RESOURCES**

**147**

**DEPARTMENT:** Administration and Human Resources

**PROGRAM MANAGER:** Director of Administration

### **PROGRAM DESCRIPTION:**

The Director of Administration serves as the Chief Administrative Officer of the municipal corporation; leading, planning, organizing and directing the portions of the central administration of the City of Franklin toward the fulfillment of goals and policies determined by the Common Council. The Director coordinates the day-to-day administrative activities of the City, excluding the administrative functions of the City Clerk and Finance Departments, introduces new methods and procedures among City departments and appraises the Mayor and Common Council on operating results. The Director has responsibility of overseeing the City's insurance program.

The mission of the Human Resources function is to develop and maintain a high functioning workforce through strategic, flexible, progressive, and cost effective human resources systems. The services provided by Human Resources range from analysis and recommendations regarding complex compensation and benefits issues, to consultation with management and policy makers, to direct service to employees. The functional areas encompassing Human Resources are summarized as follows: staffing, labor relations, compensation, benefits, training and development, employee records, equal employment opportunity, and human resources information systems.

### **MAJOR SERVICES:**

- Attend Common Council meetings; provide staff support and attend Board and Commission meetings as necessary.
- In conjunction with the Personnel Committee and with support from the Human Resource Coordinator, responsible for negotiation and administration of collectively bargained labor agreements and recruitment of non-sworn personnel;
- In coordination with the Human Resource Coordinator, administer human resources systems, including the City's workers' compensation and employee health insurance programs.
- Develop, recommend, and maintain Human Resources policies and procedures.
- Coordinate staff training and development as requested by Department Heads.
- Administration of the City's liability and property insurance.
- Coordinate the development and publication of the City's newsletter.
- Represent the City in intergovernmental and legislative functions.
- Maintain and upgrade the City's web site and cable television channel.
- Maintain the City's information technology and voice communications systems.
- Provide staff support to the Personnel and Technology Committees.
- Coordinate the City's annual employee performance evaluation procedure.
- Oversee the Assessor, Animal Control, Recreation, Municipal Buildings, Planning, and Building Inspection offices and staff.

**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Director of Administration	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Coordinator	.00	.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	0.00	0.00	0.00	0.00
Clerk Typist	.25	.80	.80	.80	.80	.60
<b>Total</b>	<b>3.25</b>	<b>3.80</b>	<b>3.80</b>	<b>3.80</b>	<b>3.80</b>	<b>3.60</b>

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Labor Contracts Having Negotiations	5	4	6	3	3	6
Worker's Comp Claims	48	48	60	83	60	60
Job Analyses Conducted & Job Description Revised	22	20	12	39	4	3
New Hires	18	13	23	17	13	12
Separations from Service	16	13	9	12	17	12
Turnover Rate	7.1%	5.7%	3.8%	6.4%	6.4%	6.5%
Civil Service Exams Administered	200	240	260	35	44	150

\* Forecast

**BUDGET SUMMARY:**

1. This budget continues to reflect the consolidation of the Administration (Dept. 147) and the Human Resources (Dept. 148) budgets into the Administration Department budget as first occurred in the 2006 Budget.
2. Budget adjustments worthy of notation are as follows:
  - a. The Personnel Services line items reflect a reduction of 25% in the number of hours of administrative clerical support provided to Human Resources.
  - b. Medical Services costs were increased \$1,650 to reflect the added costs of employee medical tests necessary for administration of the worker's compensation program and for pre-employment testing, including pre-employment drug screening.
  - c. Unemployment costs were increased to fund the 2009 portion of unemployment costs for those occupied positions that were de-funded within this budget and will necessitate a layoff.
  - d. Printing costs were increased to enable the continuation of 5 newsletters annually.
3. The capital outlay appropriations are for a fire-proof file cabinet for Human Resources(\$1,800), an office chair(s) (\$300) and replacement computer equipment(\$1,500).

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>ADMINISTRATION</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.147.0000.5111	125,039	172,697	179,474	179,474	178,779	185,517	184,143	184,143	
SALARIES-PT	01.147.0000.5113	21,046	22,818	24,300	24,300	18,749	19,307	19,307	19,307	
SALARIES-OT	01.147.0000.5117	661	433	1,500	1,500	500	1,500	1,500	1,500	
COMPTIME TAKEN	01.147.0000.5118	455	0	515	515	515	530	530	530	
LONGEVITY	01.147.0000.5133	144	144	144	144	148	150	150	150	
HOLIDAY PAY	01.147.0000.5134	10,148	11,653	11,597	11,597	11,034	11,441	11,364	11,364	
VACATION PAY	01.147.0000.5135	5,370	14,719	10,609	10,609	11,800	12,243	12,154	12,154	
FICA	01.147.0000.5151	11,921	16,350	17,453	17,453	16,947	17,648	17,530	17,530	
RETIREMENT	01.147.0000.5152	9,701	22,418	22,814	22,814	19,819	23,069	22,915	22,915	
RETIREE GROUP HEALTH	01.147.0000.5153	0	0	0	3,700	3,200	0	0	3,400	
GROUP HEALTH & DENTAL	01.147.0000.5154	16,658	44,649	52,596	52,596	40,800	44,508	42,852	42,852	
LIFE INSURANCE	01.147.0000.5155	1,136	1,791	1,867	1,867	2,034	2,047	2,047	2,047	
WORKERS COMPENSATIONINS	01.147.0000.5156	291	396	524	524	509	552	617	617	
Allocated payroll cost	01.147.0000.5199	-16,500	-17,700	-18,300	-18,300	-18,300	-18,900	-18,900	-18,900	
Sub-total		186,070	290,367	305,093	308,793	286,534	299,612	296,209	299,609	-1.8%
Percent of Department Total		54.3%	67.3%	66.1%	66.0%	65.6%	65.7%	63.3%	63.6%	
<b>CONTRACTUAL SERVICES</b>										
MEDICAL SERVICES	01.147.0000.5211	4,877	8,403	5,000	5,000	5,000	6,640	6,650	6,650	
HR PROCESSING FEES	01.147.0000.5215	11,357	11,670	12,300	12,300	12,300	12,300	12,300	12,300	
OTHER PROFESSIONAL SERVICES	01.147.0000.5219	512	5	1,000	1,000	1,000	1,200	1,200	1,200	
AUTO MAINTENANCE	01.147.0000.5241	239	677	600	600	600	600	600	600	
EQUIPMENT MAINTENANCE	01.147.0000.5242	2,156	1,886	2,500	2,500	2,500	2,500	2,500	2,500	
LABOR ATTORNEY	01.147.0000.5252	45,585	46,216	29,000	29,000	29,000	29,000	29,000	29,000	
UNEMPLOYMENT COSTS	01.147.0000.5287	19,183	5,997	11,050	11,050	11,050	11,050	25,050	25,050	
SUNDRY CONTRACTORS	01.147.0000.5299	3,772	3,772	4,500	4,500	4,500	4,500	4,500	4,500	
Sub-total		87,681	78,626	65,950	65,950	65,950	67,790	81,800	81,800	24.0%
<b>SUPPLIES</b>										
POSTAGE	01.147.0000.5311	32,105	32,717	43,500	44,000	44,000	43,500	43,500	43,500	
OFFICE SUPPLIES	01.147.0000.5312	571	664	800	800	800	800	800	800	
PRINTING	01.147.0000.5313	8,630	10,720	9,000	9,000	9,000	9,000	10,100	10,100	
EDUCATION SUPPLIES-TESTING	01.147.0000.5328	1,820	1,646	6,150	6,150	1,500	6,150	6,150	6,150	
OPERATING SUPPLIES-OTHER	01.147.0000.5329	6,856	1,797	8,500	8,500	7,500	7,660	7,650	7,650	
FUEL & LUBRICANTS	01.147.0000.5331	707	441	700	700	595	700	700	700	
MISCELLANEOUS SUPPLIES	01.147.0000.5399	365	328	0	0	0	0	0	0	
Sub-total		51,054	48,312	68,650	69,150	63,395	67,810	68,900	68,900	0.4%
<b>SERVICES AND CHARGES</b>										
OFFICIAL NOTICES/ADVERTISING	01.147.0000.5421	2,854	4,136	6,000	6,000	4,000	6,000	6,000	6,000	
SUBSCRIPTIONS	01.147.0000.5422	590	278	650	650	650	650	650	650	
MEMBERSHIPS	01.147.0000.5424	1,195	1,492	1,500	1,500	1,500	1,500	1,500	1,500	
CONFERENCES AND SCHOOLS	01.147.0000.5425	0	1,483	3,500	3,500	3,500	3,500	3,500	3,500	
ALLOCATED INSURANCE COST	01.147.0000.5428	200	200	200	200	200	200	200	200	
MILEAGE	01.147.0000.5432	213	275	600	600	600	600	600	600	
EQUIPMENT RENTAL	01.147.0000.5433	5,726	4,946	6,000	6,000	5,000	5,000	5,000	5,000	
Sub-total		10,778	12,811	18,450	18,450	15,450	17,450	17,450	17,450	-5.4%
SUB TOTAL NON PERSONAL SERVICES		149,513	139,749	153,050	153,550	144,795	153,050	168,150	168,150	9.9%
TOTAL GENERAL FUND		335,583	430,116	458,143	462,343	431,329	452,662	464,359	467,759	2.1%
<b>CAPITAL OUTLAY FUND</b>										
OFFICE EQUIPMENT	41.147.0000.5813	3,113	0	700	2,700	2,700	2,100	2,100	2,100	
COMPUTER EQUIPMENT	41.147.0000.5841	3,055	989	3,000	3,000	3,000	1,500	1,500	1,500	
SOFTWARE	41.147.0000.5843	869	553				0	0	0	
TOTAL CAPITAL OUTLAY FUND		7,037	1,542	3,700	5,700	5,700	3,600	3,600	3,600	-2.7%
GRAND TOTAL ADMINISTRATION		342,620	431,658	461,843	468,043	437,029	456,262	467,959	471,359	2.1%

**FINANCE DEPARTMENT**  
**151, 152**

**DEPARTMENT:** Finance

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:**

The City Finance Department is responsible for the cash receipting, accounting, investments, budgeting, banking, borrowing, and financial reporting of all City and Water Utility operations. This includes the maintenance of all financial records for the City and Water Utility, billing and collections, accounts payable processing, managing the City's borrowing, and processing payroll for all City employees. The Director is responsible for cash management and investment management with the assistance of an outside investment manager. The department is also responsible for property tax collections for the City and the other taxing jurisdictions from December through July of each year. Long-term department goals include increasing automation of accounting and treasury functions to improve efficiency of services to other City departments and the public, increasing the knowledge of department staff, and maintaining timely, quality, and useful financial information to City officials and citizens.

Department No. 152 accounts for the cost of the annual City audit.

**SERVICES:**

- Serve as the City's Chief Financial Officer
- Preparation of monthly and quarterly and annual financial statements
- Preparation of the comprehensive annual financial statements and coordination of the annual audit.
- Coordinate and supervise the preparation of annual City budget.
- Preparation of required State of Wisconsin financial reports and forms.
- Property tax collection and settlement with other governments
- Implement borrowing strategies and supervise all City borrowing.
- Disbursement of monies to vendors.
- Payroll processing for all City employees.
- Billing and collection for City services provided, including special assessments, weed control, development inspection, and other services.
- Financial support and advice to the Franklin Water Utility
- Financial support and advice regarding the TIF Districts and the Community Development Authority.
- Cash management and investment of City funds.
- Receipting of all monies paid to the City.
- Manage City bank accounts.
- Dog and cat licensing.

**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Director of Finance & Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
Staff Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Account Clerk	1.30	1.30	1.30	1.30	1.30	1.30
Lead Cashier	0.75	0.75	0.75	0.75	0.75	0.75
Cashier/Clerk	.53	.80	.80	.80	.80	.80
Cashier (seasonal)	.60	.60	.45	.45	.25	.25
Total	7.18	7.45	7.30	7.30	7.10	7.10

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Disbursement Checks	5,891	6,126	6,831	5,923	7,300	7,300
Employees Paid	370	328	348	349	360	375
Property Tax Bills	12,440	12,793	13,393	13,523	13,800	14,000
Water/Sewer Payments	33,503	35,187	36,483	37,119	38,000	38,000
General Receipts Processed	8,473	10,003	10,781	8,562	11,500	11,500
Dog/Cat licenses	1,081	1,150	1,148	1,107	1,200	1,200
Assessment Invoices	105	7	72	10	50	50
Customer Invoices	437	477	1,492	999	1,100	1,200
Purchase Requisitions Used	4,310	4,130	4,555	4,094	4,900	4,900

\* Forecast

**BUDGET SUMMARY:**

- 1) The department uses lockbox processing, outsourced payroll processing, outsourced property tax bill preparation and mailing and temporary seasonal help to minimize staffing while maintaining efficient customer services.
- 2) Allocated Payroll Costs – These credits represent the portion of the departmental personal services expense charged to the Community Development Authority, sewer and water operations.
- 3) Capital Outlay:
 

Computer Equipment	\$4,000
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CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>FINANCE</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.151.0000.5111	216,970	209,133	224,386	224,386	224,091	294,393	234,906	234,906	
SALARIES-PT	01.151.0000.5113	82,804	83,948	92,094	92,094	91,647	93,741	93,741	93,741	
SALARIES-TEMP	01.151.0000.5115	2,918	2,582	4,687	4,687	4,680	4,820	4,820	4,820	
SALARIES-OT	01.151.0000.5117	521	401	1,200	1,200	650	1,200	1,200	1,200	
COMPTIME TAKEN	01.151.0000.5118	800	937	1,030	1,030	1,030	1,061	1,061	1,061	
LONGEVITY	01.151.0000.5133	510	570	570	570	660	670	670	670	
HOLIDAY PAY	01.151.0000.5134	14,914	18,373	17,600	17,600	17,586	21,435	18,315	18,315	
VACATION PAY	01.151.0000.5135	15,119	25,308	21,536	21,536	22,138	23,742	23,742	23,742	
FICA	01.151.0000.5151	24,841	25,632	27,777	27,777	27,730	33,741	28,952	28,952	
RETIREMENT	01.151.0000.5152	31,737	32,347	33,772	33,772	33,669	38,402	35,261	35,261	
RETIREE GROUP HEALTH	01.151.0000.5153	0	0	0	3,900	3,300	0	0	3,500	
GROUP HEALTH & DENTAL	01.151.0000.5154	62,214	70,445	80,609	80,609	75,252	103,548	79,047	79,047	
LIFE INSURANCE	01.151.0000.5155	2,373	3,389	2,602	2,602	2,966	3,372	3,107	3,107	
WORKERS COMPENSATION INS	01.151.0000.5156	612	607	834	834	833	1,058	1,021	1,021	
Allocated payroll cost	01.151.0000.5199	-48,700	-50,800	-55,300	-55,300	-55,300	-57,700	-57,700	-57,700	
Sub-total		407,633	422,870	453,397	457,297	450,932	563,483	468,143	471,643	4.0%
Percent of Department Total		86.1%	87.2%	86.7%	86.8%	87.1%	85.7%	86.8%	86.9%	
<b>CONTRACTUAL SERVICES</b>										
PAYROLL PROCESSING FEES	01.151.0000.5215	13,803	13,750	15,305	15,305	14,950	15,800	15,859	15,859	
EQUIPMENT MAINTENANCE	01.151.0000.5242	596	870	1,000	1,000	955	1,000	1,000	1,000	
SOFTWARE MAINTENANCE	01.151.0000.5257	10,654	11,072	12,400	12,400	11,920	12,400	12,400	12,400	
COLLECTION SERVICES	01.151.0000.5298	165	0	100	100	0	0	0	0	
TAX BILL PREPARATION & MAILING	01.151.0000.5299	9,847	9,947	10,600	10,600	10,200	10,600	10,600	10,600	
Sub-total		35,065	35,639	39,405	39,405	38,025	39,800	39,859	39,859	1.2%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.151.0000.5312	2,130	1,885	2,200	2,200	2,200	2,200	2,200	2,200	
PRINTING	01.151.0000.5313	3,100	2,818	4,000	4,000	3,600	4,000	4,000	4,000	
Sub-total		5,230	4,703	6,200	6,200	5,800	6,200	6,200	6,200	0.0%
<b>SERVICES &amp; CHARGES</b>										
SUBSCRIPTIONS	01.151.0000.5422	516	47	550	550	500	500	500	500	
MEMBERSHIPS	01.151.0000.5424	325	430	450	450	375	400	400	400	
CONFERENCES & SEMINARS	01.151.0000.5425	3,439	2,530	3,000	3,000	2,475	3,000	3,000	3,000	
ALLOCATED INSURANCE COST	01.151.0000.5428	1,700	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
MILEAGE	01.151.0000.5432	28	0	100	100	0	0	0	0	
BANK FEES	01.151.0000.5491	12,686	14,063	14,500	14,500	14,000	15,500	15,500	15,500	
Sub-total		18,694	18,569	20,100	20,100	18,850	20,900	20,900	20,900	4.0%
SUB TOTAL NON PERSONAL SERVICES		58,989	58,911	65,705	65,705	62,675	66,900	66,959	66,959	1.9%
TOTAL GENERAL FUND		466,622	481,781	519,102	523,002	513,607	630,383	535,102	538,602	3.8%
<b>CAPITAL OUTLAY FUND</b>										
FURNITURE & FIXTURES	41.151.0000.5812	3,655	0	0	0	0	0	0	0	
OFFICE EQUIPMENT	41.151.0000.5813	0	0	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41.151.0000.5841	3,108	3,067	4,000	4,000	4,000	4,000	4,000	4,000	
SOFTWARE	41.151.0000.5843	0	0	0	0	0	23,000	0	0	
TOTAL CAPITAL OUTLAY FUND		6,763	3,067	4,000	4,000	4,000	27,000	4,000	4,000	0.0%
GRAND TOTAL FINANCE		473,385	484,848	523,102	527,002	517,607	657,383	539,102	542,602	3.7%
<b>Less Program Revenue:</b>										
INTEREST ON INVESTMENTS	01.0000.4711	-483,385	-545,291	-475,000	-475,000	-475,000	-475,000	-475,000	-475,000	
INVESTMENT GAINS/LOSSES	01.0000.4713	-19,493	-65,967	0	0	0	0	0	0	
INTEREST-TAX ROLL	01.0000.4715	-275,736	-283,132	-275,000	-275,000	-275,000	-275,000	-275,000	-275,000	
Net Finance Related Costs		-305,229	-409,543	-226,898	-222,998	-232,393	-92,617	-210,898	-207,398	
<b>AUDIT</b>										
<b>CONTRACTUAL SERVICES</b>										
SPECIAL AUDIT	01.152.0000.5210	1,025								
ANNUAL AUDIT	01.152.0000.5213	20,565	21,665	27,000	27,000	27,000	27,150	27,150	27,150	
ACTUARIAL REVIEW	01.152.0000.5219	0	5,600	0	0	0	6,600	6,600	6,600	
GRAND TOTAL AUDIT		21,590	27,265	27,000	27,000	27,000	33,750	33,750	33,750	25.0%

## CITY ASSESSOR

154

**DEPARTMENT:** Assessor

**PROGRAM MANAGER:** Director of Administration and City Assessor

### PROGRAM DESCRIPTION:

The Assessor's Office is responsible for setting the value of all property within the City for the purposes of determining the taxable value of real and personal property, upon which is levied the municipal, county, and school property tax. The City Assessor is an outside contractor with City staff support from a full-time Assessor Clerk.

### SERVICES:

- Input and update information in property database.
- Inspect and review all properties that were issued permits for the current year, as well as any partial assessments occurring in the prior year, and determine the appropriate property value assessment.
- Provide assessment information to interested parties.
- Keep an annual updated list of businesses for personal property reporting.
- Prepare the Assessor's Final Report and TIF Valuation Report for submission to the Department of Revenue.
- Attend Board of Review as required by State Statutes.
- Perform a City-wide property revaluation on a three-year cycle, with the most recent occurring in 2006.

### STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Assessor – Contracted ++	++	++	++	++	++	++
Assessor Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00	1.00

### ACTIVITY MEASURES:

Activity	2004	2005	2006 Φ	2007	2008*	2009*
Properties Inspected	1,160	1,300	1,500	1,422	953	800
Assessment Notices Mailed	1,700	1,830	12,500	1,154	733	650
Open Book Hearings	20	27	600	101	64	50
Board of Review Hearings	5	8	40	25	10	10
Residential Parcels	11,000	12,194	11,573	11,648	11,751	11,850
Commercial Parcels	520	509	529	524	525	555
Total Parcels	11,520	12,195	12,573	12,645	12,756	13,000
Assessed Value Increase	122m	141 m	817 m	104 m	90 m	90 m

\* Forecast

Φ Revaluation Year

## BUDGET SUMMARY:

- 1) The City contracts for Assessor Services. This cost is less than the cost of a full-time hired City Assessor position.
- 2) The State of Wisconsin provides manufacturing assessment services for the City and, by law, charges for those services. As such, the rate of increase in that expense line item cannot be controlled by the City.
- 3) The 2009 Budget does incorporate a one-year delay in the revaluation process which would normally have been scheduled for 2009. The City's rate of growth in recent years dictated revaluation of property every three years to maintain equity and to remain in compliance with State of Wisconsin standards. The recent lack of growth in the value of existing properties results in the City's assessed valuation remaining in appropriate relationship to the equalized valuation. As such, the revaluation anticipated in 2009 can be delayed to 2010 thereby saving the City approximately \$18,000 in 2009.
- 4) Capital Outlay funding is provided for the replacement of a staff computer. The department has five computers. Replacement should be scheduled as one per year in order to standardize the budget impact and avoid peaks. Additionally, with the advent of cross-trained personnel in the department which began early in 2007, the additional front-counter computer is routinely relied upon.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>ASSESSOR</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.154.0000.5111	32,814	33,782	35,193	35,193	35,193	36,253	36,253	36,253	
SALARIES-PT	01.154.0000.5113	3,799	0	0	0	0	0	0	0	
SALARIES-OT	01.154.0000.5117	0	0	300	300	300	300	300	300	
COMPTIME TAKEN	01.154.0000.5118	36	114	190	190	190	196	196	196	
LONGEVITY	01.154.0000.5133	240	240	240	240	240	240	240	240	
HOLIDAY PAY	01.154.0000.5134	1,893	2,280	2,192	2,192	2,192	2,258	2,258	2,258	
VACATION PAY	01.154.0000.5135	3,149	3,496	3,131	3,131	3,131	3,226	3,226	3,226	
FICA	01.154.0000.5151	2,917	2,916	3,155	3,155	3,155	3,249	3,249	3,249	
RETIREMENT	01.154.0000.5152	3,809	3,991	4,125	4,125	4,125	4,247	4,247	4,247	
GROUP HEALTH & DENTAL	01.154.0000.5154	16,080	16,240	20,928	20,928	19,572	21,408	20,580	20,580	
LIFE INSURANCE	01.154.0000.5155	159	165	172	172	172	176	176	176	
WORKERS COMPENSATION INS	01.154.0000.5156	79	73	95	95	95	102	114	114	
Sub-total		64,975	65,298	69,721	69,721	68,365	71,655	70,839	70,839	1.6%
Percent of Department Total		26.8%	27.0%	27.0%	27.0%	26.7%	29.6%	29.4%	29.4%	
<b>CONTRACTUAL SERVICES</b>										
PROF SERVICE - ANNUAL & REVAL	01.154.0000.5210	80,000	83,100	89,000	89,000	89,000	68,230	68,250	68,250	
PROF SERVICE - CONTRACT ASSESSOR	01.154.0000.5219	74,000	76,200	78,900	78,900	78,900	80,000	80,000	80,000	
SOFTWARE MAINTENANCE	01.154.0000.5257	3,300	3,400	3,500	3,500	3,500	3,500	3,500	3,500	
STATE MFG ASSESSMENT	01.154.0000.5299	9,460	11,417	10,500	10,500	10,500	12,500	12,500	12,500	
Sub-total		166,760	174,117	181,900	181,900	181,900	164,230	164,250	164,250	-9.7%
<b>SUPPLIES</b>										
POSTAGE	01.154.0000.5311	3,625	0	0	0	0	0	0	0	
OFFICE SUPPLIES	01.154.0000.5312	942	435	1,000	1,000	1,000	1,000	1,000	1,000	
PRINTING	01.154.0000.5313	3,705	399	2,100	2,100	2,100	2,100	2,100	2,100	
Sub-total		8,272	834	3,100	3,100	3,100	3,100	3,100	3,100	0.0%
<b>SERVICES AND CHARGES</b>										
PUBLICATIONS	01.154.0000.5421	189	205	300	300	300	300	300	300	
SUBSCRIPTIONS	01.154.0000.5422	709	761	750	750	750	750	750	750	
CONFERENCES AND SCHOOLS	01.154.0000.5425	0	125	500	500	500	500	500	500	
MILEAGE	01.154.0000.5432	0	0	100	100	100	100	100	100	
Sub-total		898	1,091	1,650	1,650	1,650	1,650	1,650	1,650	0.0%
<b>SUB TOTAL NON PERSONAL SERVICES</b>		175,930	176,042	186,650	186,650	186,650	168,980	169,000	169,000	-9.5%
<b>TOTAL GENERAL FUND</b>		240,905	241,340	256,371	256,371	255,015	240,635	239,839	239,839	-6.4%
<b>CAPITAL OUTLAY FUND</b>										
OFFICE EQUIPMENT	41.154.0000.5813	0	0	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41.154.0000.5841	1,114	849	1,500	1,500	1,500	1,500	1,500	1,500	
SOFTWARE	41.154.0000.5843	0	0	0	0	0	0	0	0	
Sub-total		1,114	849	1,500	1,500	1,500	1,500	1,500	1,500	
<b>TOTAL CAPITAL OUTLAY FUND</b>		1,114	849	1,500	1,500	1,500	1,500	1,500	1,500	
<b>GRAND TOTAL ASSESSOR</b>		242,019	242,189	257,871	257,871	256,515	242,135	241,339	241,339	-6.4%

**LEGAL SERVICES**  
**161**

**DEPARTMENT:** Legal Services

**PROGRAM MANAGER:** City Attorney

**PROGRAM DESCRIPTION:**

The law firm of Wesolowski, Reidenbach, Fleming & Sajdak, S.C. is responsible for conducting most of the legal business in which the City is involved, such as researching and preparing legal opinions, researching and drafting ordinances, drafting resolutions, providing general legal counsel services, providing representation for the purchase and sale of property, providing general litigation services and for the prosecution of ordinance and traffic code violations. Jesse A. Wesolowski serves as the City Attorney and David D. Fleming and Brian C. Sajdak serve as Assistant City Attorneys.

**SERVICES:**

- Attend all Common Council meetings.
- Attend all Plan Commission meetings.
- Attend all Community Development Authority meetings.
- Review ordinances and resolutions.
- Consult with staff and elected officials on legal matters.
- Render legal opinions as requested.
- Hold instructional meetings.
- Coordinate legal defense of claims against the City.
- Represent the City, its boards and officers in civil claims and litigation.
- Prosecute ordinance violations.
- Prepare and review development agreements.
- Prepare and/or review City contracts.
- Provide Boards and Commissions support services drafting agendas, public hearing notices, resolutions, ordinances and motions for the Plan Commission, the Community Development Authority, the Economic Development Commission, the Environmental Commission and the Parks Commission.

**STAFFING - Contractual**

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Hours of Service	1,450	2,730	2,909	3,429	4,485	4,485
Matters Litigated	2	2	3	4	4	4
Municipal Court Cases	9,434	6,908	7,995	9,811	7,700	8,500

\* Forecast

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>LEGAL COUNSEL</b>										
CONTRACTUAL SERVICES										
LEGAL SERVICES - GENERAL	01.161.0000.5212	142,993	145,810	155,400	155,400	155,400	160,000	160,000	160,000	
LEGAL SERVICES - DAY COURT	01.161.0000.5213	48,600	52,939	54,700	54,700	54,700	56,400	56,400	56,400	
BOARDS AND COMMISSIONS SUPPORT	01.161.0000.5214		21,142	50,900	50,900	50,900	53,000	53,000	53,000	
SPECIAL ATTORNEY	01.161.0000.5251	32,421	7,251	5,400	5,400	5,400	5,500	5,500	5,500	
ATTORNEY FEES - ADD'L SERVICES	01.161.0000.5253	0	927	0	0	0	0	0	0	
Sub-total		224,014	228,070	266,400	266,400	266,400	274,900	274,900	274,900	3.2%
SUPPLIES										
PRINTING	01.161.0000.5313	16	0	100	100	100	100	100	100	
Sub-total		16	0	100	100	100	100	100	100	0.0%
SERVICES AND CHARGES										
CONFERENCES AND SCHOOLS	01.161.0000.5425	0	0	650	650	650	650	650	650	
COURT COSTS	01.161.0000.5427	559	1,538	450	450	450	450	450	450	
Sub-total		559	1,538	1,100	1,100	1,100	1,100	1,100	1,100	0.0%
GRAND TOTAL LEGAL COUNSEL		224,589	229,608	267,600	267,600	267,600	276,100	276,100	276,100	3.2%

**MUNICIPAL BUILDINGS**  
**181**

**DEPARTMENT:** Municipal Buildings

**PROGRAM MANAGER:** Director of Administration (assisted by Building Operation Supervisor)

**PROGRAM DESCRIPTION:**

The Municipal Buildings Department provides for the operation and maintenance of the City's buildings which include: the City Hall Complex, Fire Stations 1, 2, and 3; Law Enforcement Building, Library, Legend Park Buildings, the Public Works Garage and accessory buildings. Custodial service employees are provided to City Hall, Law Enforcement Building, and Library.

**SERVICES:**

- Provide custodial services at City Hall, Law Enforcement Building, and Library.
- Operate and maintain City grounds and buildings.
- Coordinate repairs and major maintenance projects in City facilities, including ADA compliance activities.
- Procure maintenance materials and supplies for all municipal buildings. The cost of maintenance materials, supplies, and utilities are included in the budgets of the Law Enforcement Building, Library, Fire Stations, Public Works Garage, and the Sewer and Water Building.

**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Custodian	.00	.00	.00	.00	.00	.00
Assistant Custodian	3.02	3.26	3.26	3.26	3.26	3.26
Seasonal Maintenance	.32	.32	.64	.57	.57	.48
<b>Total</b>	<b>4.34</b>	<b>4.58</b>	<b>4.90</b>	<b>4.83</b>	<b>4.83</b>	<b>4.74</b>

**ACTIVITY MEASURES:**

Square Footage:	2004	2005	2006	2007	2008*	2009*
City Hall	47,206	47,206	47,206	47,206	47,206	47,206
Fire Stations	26,480	26,480	26,480	26,480	26,480	32,392
Public Works Building	45,450	45,450	45,450	45,450	45,450	45,450
Sewer & Water Building	6,620	6,620	6,620	6,620	6,620	6,620
Law Enforcement Building	68,300	68,300	68,300	68,300	68,300	68,300
Library Building	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total Square Footage</b>	<b>234,056</b>	<b>234,056</b>	<b>234,056</b>	<b>234,056</b>	<b>234,056</b>	<b>239,968</b>

\* Forecast

## BUDGET SUMMARY:

- 1) Staffing to be at 4.74 for 2009
- 2) Allocated Payroll Cost – This credit represents the portion of the departmental expense charged to the Police and Library operations.
- 3) Capital Outlay provides for replacement of an HVAC condensing unit (\$23,000) for City Hall as previously identified in a 2006 heating, ventilating, and air conditioning equipment survey performed to ensure appropriate long-term maintenance. Additionally, \$4,500 is planned for a Comprehensive Roof Management Survey to replace an expired 2003 survey and which will provide service and maintenance recommendations through at least 2013.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>MUNICIPAL BUILDING</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.181.0000.5111	110,772	118,524	118,310	118,310	119,188	122,011	122,011	122,011	
SALARIES-PT	01.181.0000.5113	42,688	37,334	45,347	45,347	45,718	48,719	48,719	48,719	
SALARIES-TEMP	01.181.0000.5115	8,679	6,318	10,991	10,991	6,542	11,296	9,512	9,512	
SALARIES-OT	01.181.0000.5117	2,249	3,236	3,000	3,000	3,000	3,000	3,000	3,000	
COMPTIME TAKEN	01.181.0000.5118	1,442	338	2,000	2,000	2,000	2,060	2,060	2,060	
LONGEVITY	01.181.0000.5133	25	60	120	120	130	120	120	120	
HOLIDAY PAY	01.181.0000.5134	8,284	9,394	9,817	9,817	9,959	10,359	10,359	10,359	
VACATION PAY	01.181.0000.5135	6,850	7,467	8,028	8,028	8,083	9,232	9,232	9,232	
FICA	01.181.0000.5151	13,595	13,567	15,117	15,117	14,888	15,820	15,684	15,684	
RETIREMENT	01.181.0000.5152	29,121	11,383	11,949	11,949	10,282	12,386	11,308	11,308	
RETIREE GROUP HEALTH	01.181.0000.5153	0	0	0	7,400	6,300	0	0	6,500	
GROUP HEALTH & DENTAL	01.181.0000.5154	49,308	55,932	63,432	63,432	59,004	64,512	62,028	62,028	
LIFE INSURANCE	01.181.0000.5155	785	819	831	831	836	844	844	844	
WORKERS COMPENSATION INS	01.181.0000.5156	4,376	4,235	7,196	7,196	7,086	8,191	8,936	8,936	
ALLOCATED PAYROLL COST	01.181.0000.5199	-140,200	-145,950	-147,600	-147,600	-147,600	-150,600	-150,600	-150,600	
Sub-total		137,974	122,657	148,538	155,938	145,416	157,950	153,213	159,713	7.5%
Percent of Department Total		50.8%	52.7%	53.8%	55.0%	54.6%	28.8%	51.8%	52.9%	
<b>CONTRACTUAL SERVICES</b>										
DATA & TELEPHONE CABLING	01.181.0000.5247	507	0	1,000	1,000	1,000	1,000	1,000	1,000	
SUNDRY CONTRACTORS	01.181.0000.5299	21,658	0	0	0	0	0	0	0	
Sub-total		22,165	0	1,000	1,000	1,000	1,000	1,000	1,000	0.0%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.181.0000.5312	181	105	150	150	150	150	150	150	
UNIFORMS	01.181.0000.5326	678	735	850	850	850	875	850	850	
FUEL/LUBRICANTS	01.181.0000.5331	46	84	100	100	113	100	100	100	
CONSUMABLE TOOLS	01.181.0000.5342	298	273	250	250	250	250	250	250	
Sub-total		1,203	1,197	1,350	1,350	1,363	1,375	1,350	1,350	0.0%
<b>SERVICES AND CHARGES</b>										
OFFICIAL NOTICES/ADVERTISING	01.181.0000.5421	17	0	0	0	0	0	0	0	
CONFERENCES AND SCHOOLS	01.181.0000.5425	483	561	1,000	1,000	1,000	900	900	900	
<b>FACILITY CHARGES</b>										
WATER	01.181.0000.5551	1,170	1,223	1,350	1,350	1,350	1,350	1,350	1,350	
ELECTRICITY	01.181.0000.5552	46,612	46,583	46,350	46,350	48,446	53,104	53,100	53,100	
SEWER	01.181.0000.5553	318	362	450	450	450	450	450	450	
NATURAL GAS	01.181.0000.5554	19,375	14,747	24,000	24,000	15,337	18,760	18,750	18,750	
LANDSCAPE MATERIALS	01.181.0000.5555	3,143	2,998	3,000	3,000	3,000	3,000	3,000	3,000	
JANITORIAL SUPPLIES	01.181.0000.5556	6,135	4,838	5,000	5,000	5,000	5,000	5,000	5,000	
BUILDING MAINTENANCE-SYSTEMS	01.181.0000.5557	19,002	18,000	20,000	20,000	20,000	20,000	20,000	20,000	
BUILDING MAINTENANCE-OTHER	01.181.0000.5559	12,308	10,444	10,000	10,000	10,000	10,000	10,000	10,000	
Sub-total		108,063	99,195	110,150	110,150	103,583	111,664	111,650	111,650	1.4%
<b>SUB TOTAL NON PERSONAL SERVICES</b>		131,931	100,953	113,500	113,500	106,946	114,939	114,900	114,900	1.2%
<b>TOTAL GENERAL FUND</b>		269,905	223,610	262,038	269,438	252,362	272,889	268,113	274,613	4.8%
<b>CAPITAL OUTLAY FUND</b>										
FURNITURE & FIXTURES	41.181.0000.5812	0	0	0	0	0	0	0	0	
NON-MOTORIZED EQUIPMENT	41.181.0000.5814	1,651	0	0	0	0	0	0	0	
SHOP EQUIPMENT	41.181.0000.5815	0	0	0	0	0	0	0	0	
BUILDING IMPROVEMENTS	41.181.0000.5822	0	9,131	14,000	14,000	14,000	275,700	27,500	27,500	
COMPUTER EQUIPMENT	41.181.0000.5841	0	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY FUND</b>		1,651	9,131	14,000	14,000	14,000	275,700	27,500	27,500	96.4%
<b>EQUIPMENT REVOLVING FUND</b>										
EQUIPMENT	42.181.0000.5811	0	0	0	0	0	0	0	0	
<b>GRAND TOTAL MUNICIPAL BUILDING</b>		271,556	232,741	276,038	283,438	266,362	548,589	295,613	302,113	9.4%

# INSURANCE 194

**DEPARTMENT:** Insurance

**PROGRAM MANAGER:** Director of Administration

## PROGRAM DESCRIPTION:

The City accounts for all insurance program activities in a separate general fund department. Insurance coverage maintained by the City includes general and umbrella liability, property, auto, professional liability, and worker compensation policies. Third party insurance companies provide all insurance coverage for the City. Workers Compensation costs are based on covered payroll amounts multiplied by standard rates established by the State. The City's worker compensation insurance carrier also offers a dividend program, which makes the City eligible to earn dividends if claim costs fall below specified thresholds. Good claims experience may increase the amount of the dividend available to the City. The full-expected premium cost is budgeted as expenditure; estimated dividends are budgeted as revenues on a conservative basis, as the amounts are subject to change based on claims experience. Insurance amounts are allocated to various City departments, the Library, Water Utility, and Sewer Fund through an ongoing administrative allocation.

## BUDGET SUMMARY:

- 1) The largest change within the funding for this area is due to a continued increase in the workers compensation costs. Although the City's claim history remains slightly below average, recent claims history considered by the State did increase the modification factor calculated and applied by the State. The increase in the modification is only approximately 30 percent of the increase experienced last year. Workers Compensation expenses are charged out to the operating department budgets.
- 2) The insurance budget not allocated to specific departments represents mainly public officials' liability insurance.
- 3) Building Insurance increased slightly in anticipation of the new fire station.
- 4) The increase in Auto/Equipment Insurance does not reflect a significant increase in rates, but rather an increase in the total value of property insured. For example, Group 1 items (new equipment) increased in value insured from \$792,605 to \$1,555,811 due in large part to a new Fire Department pumper, an ambulance, and additional DPW vehicle attachments previously not listed.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>INSURANCE</b>										
BUILDING INSURANCE	01.194.0000.5511	26,655	24,645	28,000	28,000	28,000	29,000	29,000	29,000	
AUTO/EQUIPMENT INSURANCE	01.194.0000.5512	60,323	61,667	63,000	63,000	63,000	72,500	72,500	72,500	
GENERAL LIABILITY	01.194.0000.5513	135,199	96,096	95,000	95,000	95,000	96,200	96,200	96,200	
PROFESSIONAL LIABILITY	01.194.0000.5514	-10,818	37,103	40,000	40,000	40,000	38,500	38,500	38,500	
BOILER INSURANCE	01.194.0000.5515	7,285	7,514	7,500	7,500	7,500	7,500	7,500	7,500	
UMBRELLA INSURANCE	01.194.0000.5516	13,800	13,800	16,000	16,000	16,000	14,000	14,000	14,000	
PUBLIC OFFICIALS E & O LIABILITY	01.194.0000.5518	45,108	48,239	51,000	51,000	51,000	50,000	50,000	50,000	
MONEY & SECURITIES	01.194.0000.5521	1,695	1,695	2,500	2,500	2,500	2,000	2,000	2,000	
ALLOCATED INSURANCE COST	01.194.0000.5560	-212,900	-223,800	-235,200	-235,200	-235,200	-242,500	-242,500	-242,500	
WORKERS COMPENSATION	01.194.0000.5517	234,865	232,801	342,000	342,000	342,000	370,500	370,500	370,500	
ALLOCATED WC INSURANCE COST	01.194.0000.5561	-234,865	-232,801	-342,000	-342,000	-342,000	-370,500	-370,500	-370,500	
Sub-total		66,347	66,960	67,800	67,800	67,800	67,200	67,200	67,200	-0.9%
GRAND TOTAL INSURANCE		66,347	66,960	67,800	67,800	67,800	67,200	67,200	67,200	-0.9%
Less Program Revenue:										
INSURANCE DIVIDEND	01.0000.4771	0	-16,549	-15,000	-15,000	-11,000	-15,000	-15,000	-15,000	
Net Insurance Related Costs		66,347	50,411	52,800	52,800	56,800	52,200	52,200	52,200	



# UNCLASSIFIED & CONTINGENCY 198, 199

**DEPARTMENT:** Unclassified & Contingency

**PROGRAM MANAGER:** Director of Finance & Treasurer

## PROGRAM DESCRIPTION:

These programs provide for miscellaneous accounts that are not contained in department operating budgets.

**Department 198 Unclassified:** Items accounted for in this department include refunded taxes, special assessments on City owned property (if any) and claims or judgment costs.

**Department 199 Contingency:** This department carries the annual contingency appropriation. This appropriation is made to address unforeseen expenditures in the General Fund or to allow Common Council to retain control of program expenditures that are uncertain at time of budget adoption. Funds are not expended directly from the contingency account, but are transferred to General Fund operating budgets by specific Common Council action.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>UNCLASSIFIED EXPENSES</b>										
CONTRACTUAL SERVICES LANDFILL MONITORING	01.198.0000.5219	16,966	-7,621	0	0	0	0	0	0	
SERVICES & CHARGES SPECIAL ASSESSMENTS	01.198.0000.5417	20,114	0	0	0	0	0	0	0	
PENALTIES & INTEREST	01.198.0000.5492	0	0	0	0	0	0	0	0	
Sub-total		20,114	0	0	0	0	0	0	0	
CONTRIBUTIONS AND AWARDS REFUNDED PROPERTY TAXES	01.198.0000.5543	6,679	18,123	2,500	12,500	12,500	12,500	12,500	12,500	
CLAIMS	01.198.0000.5731	0	0	0	0	0	0	0	0	
GRAND TOTAL UNCLASSIFIED		43,759	10,503	2,500	12,500	12,500	12,500	12,500	12,500	400.0%
<b>CONTINGENCY</b>										
RESTRICTED OTHER	01.199.0000.5110								490,000	
Sub-total		0	0	0	0	0	0	0	490,000	
UNRESTRICTED UNRESTRICTED	01.199.0000.5499	0	0	162,500	115,000	0	162,500	175,000	175,000	
Sub-total		0	0	162,500	115,000	0	162,500	175,000	175,000	
GRAND TOTAL CONTINGENCY		0	0	162,500	115,000	0	162,500	175,000	665,000	309.2%
<b>TOTAL GENERAL GOVERNMENT</b>										
General Fund		\$2,481,293	\$2,609,730	\$3,062,709	\$3,049,409	\$2,840,997	\$3,161,227	\$3,073,066	\$3,579,666	16.9%
Capital Outlay Fund		\$78,481	\$71,058	\$144,950	\$169,450	\$169,450	\$380,700	\$81,500	\$81,500	-43.8%
Equipment Revolving Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**POLICE**  
**211, 212**

**DEPARTMENT:** Police

**PROGRAM MANAGER:** Chief of Police

**PROGRAM DESCRIPTION:**

The Franklin Police Department provides law enforcement services to the community 24 hours per day, 7 days per week through the efforts of the department staff. The Chief of Police, as department manager, is responsible for the leadership, supervision, direction, staff development, training, evaluation, and discipline of department personnel. The Chief is empowered by State Statute and local ordinance to exercise authority in matters of police operations, and establishes rules/regulations and policies/procedures for the department.

The Inspector, as second in command of the department, serves as Operations Commander, which includes oversight of patrol services, special unit services, investigation services, and administration/communication services. The Inspector of Police acts on behalf of the Chief of Police in the Chief's absence. The Inspector assists in the management of the department, and is the immediate supervisor to the Captains.

The sworn staff is divided into 3 shifts, each led by a Police Captain who is responsible for the leadership, supervision, training, evaluation, and discipline of the supervisors and officers assigned to the shift. In addition, each Captain is responsible for an area of specialty within the department. Areas of specialty include the Special Unit Services Division, Investigative Services Division, and the Administrative/Communication Services Division.

Seven Police Sergeants report directly to the respective Captains. The Sergeants are responsible for first-line supervision of 40 Police Officers, 1 Corporal, and 6 Detectives. There are 2 Police Sergeants assigned to each shift in Patrol and 1 Sergeant assigned to the supervision of the Detective Bureau. In addition, each Sergeant has other responsibilities within the department. These include first line supervision of the Field Training Officers, Emergency Response Unit (E.R.U.), Street Crimes Unit, Evidence/Property Room, Traffic Enforcement Unit (T.E.U.), Evidence Technicians, department detention/lockup facility, etc.

Police Patrol Officers provide 24 hour per day police services, which include protecting of life and property, preserving peace and good order of the community, and furnishing any other appropriate service that enhances the safe and orderly operation of the City. As the Patrol Officers are the main source of routine squad, motorcycle, bicycle, and foot patrol, they respond to calls for service, conduct initial criminal investigations, investigate traffic accidents, etc. In addition to their regularly assigned duties, they provide police canine (K-9) services, are members of the E.R.U., and provide staffing for special events such as St. Martins Fair and July 4<sup>th</sup> celebrations. Patrol Officers also coordinate Crime Prevention programs, work in the Evidence/Property Room, work as Adopt-A-School Officers, and teach Drug Abuse Resistance Education (D.A.R.E.).

A Police Captain oversees management of the Special Unit Services Division. These services include the K-9 Unit, E.R.U., department negotiators, Street Crimes Unit, Dive Team, Field Training Program, T.E.U., traffic accident investigators, Intoximeter and Preliminary Breath Testers maintenance, department detention/lockup facilities, and warrant services.

A Police Captain oversees management of the Investigative Services Division. A Sergeant handles the daily supervision of 6 Detectives in the Detective Bureau, 4 assigned to general criminal investigations, and 2 assigned to youth services. In addition to handling all criminal and juvenile investigations that are forwarded from Patrol, the Detectives conduct employment background investigations for potential new City employees, and are involved in D.A.R.E., and the School Liaison Program. This Captain oversees maintenance of the Department web site including updating the sex offender registry. This Captain also oversees the operation of the Evidence/Property Room, Bureau of Identification, and Community Services including the Crime Prevention Unit, Police Officer Support Team (P.O.S.T.), and Department Chaplain. This Captain also serves as the department Public Information Officer.

A Police Captain oversees management of the Administrative/ Communication Services Division. This Captain deals with the operation and maintenance of department communications equipment, including radio systems, telephone equipment, 911 equipment, video cameras, and computer hardware. In addition, this Captain oversees daily administrative functions within the Police Department including equipment purchases and reporting crime statistics. This Captain oversees the operation of the Communications Bureau, Community Policing at the Wal-Mart Substation, the Bicycle Patrol Unit, Auxiliary Services, the department gun range, vehicle purchases and maintenance. This Captain also coordinates the department's participation in the Suburban Mutual Assistance Response Team (S.M.A.R.T.).

The 3 member administrative staff consisting of the Chief's Administrative Assistant, Municipal Court Administrative Assistant, and Deputy Police/Court Administrative Assistant handle all related duties for the Chief, Inspector, Captains and Municipal Court. Their duties include: preparing, distributing, and filing confidential documents and correspondence; maintaining personnel, payroll, court, and other critical departmental files; transcription of official police and court reports, as well as handling confidential telephone calls. They also assist with front window contacts when needed and available. They also prepare documents for the District Attorney's Office, Clerk of Courts, Municipal Court, Police and Fire Commission, and social service agencies.

A civilian Communications Supervisor supervises the Communication Bureau and is responsible for the leadership, supervision, training, evaluation, and discipline of 15 civilian Dispatcher/Clerks. The Dispatcher/Clerks are also divided into 3 shifts and provide 24-hour emergency service communications for the City. The Dispatcher/Clerks answer emergency and non-emergency telephone calls, operate the computer aided dispatch system (CAD), and dispatch appropriate police and fire units to calls for service. The Dispatcher/Clerks are trained in state and national teletype system usage that permits access to Department of Motor Vehicle records, Crime Information Bureau, and National Crime Information Center records, warrants/commitments, and criminal history information. In addition, they transcribe and file all police reports and provide front window service to citizens seeking information.

The 3/4 time Utility Person assists with squad and equipment maintenance, replacement and transport to appropriate service departments.

## SERVICES:

- Recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues.
- Provide 24 hour per day, 7 day per week police communications.
- Secretarial support to officers, supervisory staff, municipal court, and commissions.
- Police patrol of City by squads, motorcycle, bicycles, foot, and alternative methods.
- Special City event management (St. Martin's Fair, 4<sup>th</sup> of July, etc).
- Criminal investigations (adult and juvenile).
- Apprehension and prosecution of violators/offenders of local, county, state, and federal laws.
- K-9 Unit.
- Emergency Response Unit.
- Street Crimes Unit.
- Traffic Enforcement Unit/Accident Investigation.
- Neighborhood Substation (Wal-Mart).
- Crime Prevention (Neighborhood / Business Watch) Programs.
- Police/School Liaison Officer Program and Adopt-A-School Officer Program.
- Drug Abuse Resistance Education.
- Child Safety Programs (including bicycle safety, child fingerprinting, protective behaviors - child abuse prevention education).
- Maintain Sex Offender Registry for offenders who live, work and go to school in Franklin.

## STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00	3.00
Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Corporal	1.00	1.00	1.00	1.00	1.00	1.00
Juvenile Officer	1.00	1.00	1.00	1.00	1.00	1.00
School Liaison Off.	1.00	1.00	1.00	1.00	1.00	1.00
Detective	4.00	4.00	4.00	4.00	4.00	4.00
Patrol Officer	40.00	40.00	40.00	40.00	40.00	40.00
<b>Total Sworn Officers</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
Comm. Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Dispatcher	15.00	15.00	15.00	15.00	15.00	15.00
Secretary	1.50	1.50	1.50	1.50	1.50	1.50
Court Clerk *	1.50	1.50	.00	.00	.00	.00
Utility Person	.75	.75	.75	.75	.75	.75
<b>Total</b>	<b>78.75</b>	<b>78.75</b>	<b>77.25</b>	<b>77.25</b>	<b>77.25</b>	<b>77.25</b>

\* Administration and Human Resource support provided to the Municipal Court Department

## ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Part I Crimes-Major	765	775	764	1,066	1,100	1,135
Part II Crimes	1782	1571	992	1417	1,644	1,907
Adult Arrests	1,339	1,392	1,625	1,056	1,100	1,146
Juvenile Arrests	415	562	396	436	436	450
Narcotics Arrests	66	89	79	202	254	319
Driving While Intoxicated	141	160	147	124	152	186
Traffic Citations	6,740	5,945	5,191	7,001	7100	7,100
Parking Citations	1,892	2,076	1,539	1,448	1148	1,500
Traffic Accidents	623	690	609	631	830	850
Total Calls to Dispatch <sup>1</sup>	81,790	77,146	81,500			
Calls for Service <sup>1</sup>				28,169	29,000	29,870

\* Forecast

<sup>1</sup> The Department now records "Calls for Service" vs. "Total Calls to Dispatch."

## BUDGET SUMMARY:

- 1) The Police Department requested three additional police officer positions for 2009. The requests were denied. One currently authorized but vacant police officer position was also unable to be funded in 2009. One authorized dispatch position unfunded in 2008 remains unfunded in the 2009 budget.

### 2) Capital outlay:

Auto Equipment  
Replacement Squads \$177,000

#### Computer Equipment:

Replacement Mobile Data Computers \$18,000  
Mobile Data Computers for Motorcycles \$8,000  
Desktop PC's \$14,000

#### Other Capital Equipment:

Replacement Dispatch Consoles \$33,100  
Replacement Radio Equipment \$23,000  
Tasers \$ 6,700  
Replacement Squad Cameras \$20,000  
Voice Stress Analyzer \$ 9,900  
Replacement Body Armour \$ 3,900  
Replacement Body Armour –SWAT \$8,000  
Level III Ballistic Shields \$ 5,100

Total Capital Outlay \$326,700

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dep't/Request	2009 Proposed	2009 Adopted	Percent Change
<b>POLICE DEPARTMENT</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.211.0000.5111	3,065,490	3,184,671	3,349,958	3,349,958	3,256,119	3,680,557	3,391,916	3,391,916	
SALARIES-PT	01.211.0000.5113	18,319	18,269	19,806	19,806	19,806	30,933	20,450	20,450	
SALARIES-OT	01.211.0000.5117	161,786	162,846	149,350	149,350	180,000	164,350	164,350	164,350	
COMPTIME TAKEN	01.211.0000.5118	119,425	129,599	128,750	128,750	128,750	132,613	132,613	132,613	
LONGEVITY	01.211.0000.5133	12,745	13,102	14,029	14,029	13,402	13,941	13,881	13,881	
HOLIDAY	01.211.0000.5134	200,744	219,112	233,310	233,310	223,782	245,763	236,195	236,195	
VACATION PAY	01.211.0000.5135	244,515	261,264	287,859	287,859	273,871	289,142	287,524	287,524	
FICA	01.211.0000.5151	289,107	301,675	323,969	323,969	317,246	352,646	328,736	328,736	
RETIREMENT	01.211.0000.5152	709,606	756,102	829,922	829,922	816,701	877,215	829,867	829,867	
RETIREE GROUP HEALTH	01.211.0000.5153	45,563	43,080	0	291,700	245,000	0	0	251,100	
GROUP HEALTH & DENTAL	01.211.0000.5154	854,869	991,619	1,177,046	1,177,046	1,053,023	1,290,977	1,140,063	1,140,063	
LIFE INSURANCE	01.211.0000.5155	11,908	12,482	13,086	13,086	13,180	14,395	13,615	13,615	
WORKERS COMPENSATION INS	01.211.0000.5156	76,592	75,452	111,614	111,614	108,175	129,883	135,181	135,181	
COLLEGE INCENTIVE	01.211.0000.5161	28,692	28,080	28,224	28,224	28,080	27,646	27,072	27,072	
Sub-total		5,839,361	6,199,353	6,666,923	6,958,623	6,677,135	7,250,063	6,721,463	6,972,563	4.6%
Percent of Department Total		85.9%	86.8%	86.5%	86.6%	86.3%	85.7%	85.9%	86.3%	
<b>CONTRACTUAL SERVICES</b>										
AUTO MAINTENANCE	01.211.0000.5241	10,706	19,452	19,900	19,900	19,900	20,497	20,500	20,500	
EQUIPMENT MAINTENANCE	01.211.0000.5242	70,250	58,572	79,900	84,000	77,900	85,300	85,300	85,300	
DATA & TELEPHONE CABLING	01.211.0000.5247	14,327	13,510	19,000	19,000	19,000	19,570	19,500	19,500	
SOFTWARE MAINTENANCE	01.211.0000.5257	3,115	32,666	40,400	40,400	40,400	45,000	45,000	45,000	
SUNDRY CONTRACTORS	01.211.0000.5299	27,148	24,976	32,000	32,000	32,000	39,000	39,000	39,000	
Sub-total		125,546	149,176	191,200	195,300	189,200	209,367	209,300	209,300	9.5%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.211.0000.5312	11,510	12,627	12,300	12,300	12,300	12,670	12,700	12,700	
PRINTING	01.211.0000.5313	3,907	3,988	4,500	4,500	4,500	4,500	4,500	4,500	
UNIFORMS *	01.211.0000.5326	33,036	29,720	35,000	35,000	35,000	35,000	35,000	35,000	
FIREARMS SUPPLIES	01.211.0000.5327	17,589	21,885	17,000	17,000	17,000	17,400	17,400	17,400	
EDUCATION SUPPLIES	01.211.0000.5328	2,706	3,886	3,600	3,600	3,600	3,700	3,700	3,700	
OPERATING SUPPLIES-OTHER	01.211.0000.5329	19,883	18,613	21,600	21,600	21,600	22,250	22,250	22,250	
FUEL/LUBRICANTS	01.211.0000.5331	106,386	111,991	120,000	151,400	151,188	181,600	181,600	181,600	
VEHICLE SUPPORT	01.211.0000.5332	19,551	27,063	31,100	31,100	31,100	32,050	32,050	32,050	
EQUIPMENT SUPPLIES	01.211.0000.5333	2,970	1,587	3,600	3,600	3,600	10,800	3,800	3,800	
AUXILIARY SUPPORT	01.211.0000.5334	3,340	4,393	4,600	4,600	4,600	4,600	4,600	4,600	
CRIME PREVENTION MATERIALS	01.211.0000.5335	4,903	2,816	3,100	3,100	3,100	3,200	3,200	3,200	
Sub-total		225,791	238,547	256,400	287,800	287,588	327,770	320,800	320,800	25.1%
<b>SERVICES AND CHARGES</b>										
TELEPHONE	01.211.0000.5415	23,049	25,088	27,000	27,000	27,000	30,000	25,000	25,000	
SUBSCRIPTIONS	01.211.0000.5422	94	257	1,000	1,000	1,000	1,000	1,000	1,000	
MEMBERSHIPS	01.211.0000.5424	958	1,426	2,000	2,000	2,000	2,100	2,100	2,100	
CONFERENCES AND SCHOOLS	01.211.0000.5425	23,226	24,999	22,000	22,000	22,000	22,660	22,660	22,660	
ALLOCATED INSURANCE COST	01.211.0000.5428	70,500	73,700	78,500	78,500	78,500	78,500	80,900	80,900	
MILEAGE	01.211.0000.5432	793	611	2,000	2,000	2,000	2,000	2,000	2,000	
Sub-total		118,620	126,081	132,500	132,500	132,500	136,260	133,650	133,650	0.9%
<b>FACILITY CHARGES</b>										
WATER	01.211.0000.5551	1,457	1,471	2,700	2,700	2,600	2,808	1,800	1,800	
ELECTRICITY	01.211.0000.5552	58,462	61,993	65,700	65,700	64,473	71,328	71,350	71,350	
SEWER	01.211.0000.5553	225	242	500	500	500	520	500	500	
NATURAL GAS	01.211.0000.5554	26,723	28,294	39,100	39,100	29,426	39,100	39,100	39,100	
LANDSCAPE MATERIALS	01.211.0000.5555	425	233	900	900	900	936	950	950	
JANITORIAL SUPPLIES	01.211.0000.5556	4,403	6,372	7,000	7,000	7,000	7,280	7,300	7,300	
BUILDING MAINTENANCE-SYSTEMS	01.211.0000.5557	4,457	3,224	7,300	7,300	9,000	7,592	7,600	7,600	
BUILDING MAINTENANCE-FLOORING	01.211.0000.5558	1,030	444	1,600	1,600	1,600	1,664	1,650	1,650	
BUILDING MAINTENANCE-OTHER	01.211.0000.5559	12,577	10,569	17,300	17,300	17,300	17,992	18,000	18,000	
ALLOCATED PAYROLL COST	01.211.0000.5560	76,300	81,450	83,100	83,100	83,100	86,424	86,400	86,400	
Sub-total		188,059	194,290	225,200	225,200	215,899	235,644	234,650	234,650	4.2%
SUB TOTAL NON PERSONAL SERVICES		658,016	708,095	805,300	840,800	825,187	909,041	898,400	898,400	11.6%
TOTAL GENERAL FUND		6,497,377	6,907,448	7,472,223	7,799,423	7,502,322	8,159,104	7,619,863	7,870,963	5.3%
<b>CAPITAL OUTLAY FUND</b>										
AUTO EQUIPMENT	41.211.0000.5811	174,771	206,928	256,800	256,800	256,800	236,000	177,000	177,000	
OTHER CAPITAL EQUIPMENT	41.211.0000.5819	44,415	110,262	63,900	63,900	63,900	139,467	109,667	109,667	
COMPUTER EQUIPMENT	41.211.0000.5841	47,607	52,283	29,500	29,500	29,500	51,788	40,000	40,000	
SOFTWARE	41.211.0000.5843	165,925	0	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		432,718	369,473	350,200	350,200	350,200	427,255	326,667	326,667	-6.7%
<b>EQUIPMENT REVOLVING FUND</b>										
EQUIPMENT	42.211.0000.5811	0	37,656	35,000	35,000	35,000	45,000	45,000	45,000	
SUBTOTAL POLICE DEPARTMENT		6,930,095	7,314,576	7,822,423	8,149,623	7,852,522	8,631,359	7,991,530	8,242,630	5.4%

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>PD Dispatch</b>										
PERSONAL SERVICES										
SALARIES-FT	01.212.0000.5111	471,989	524,888	582,777	582,777	557,889	601,209	601,209	601,209	3.2%
SALARIES-OT	01.212.0000.5117	2,802	2,083	17,150	17,150	3,000	17,150	17,150	17,150	0.0%
COMPTIME TAKEN	01.212.0000.5118	24,550	16,280	0	0	0	0	0	0	#DIV/0!
LONGEVITY	01.212.0000.5133	795	940	1,020	1,020	1,020	1,020	1,020	1,020	0.0%
HOLIDAY	01.212.0000.5134	30,150	34,246	37,985	37,985	34,500	39,292	39,292	39,292	3.4%
VACATION PAY	01.212.0000.5135	30,092	35,958	37,033	37,033	37,724	39,963	39,963	39,963	7.9%
FICA	01.212.0000.5151	41,899	45,338	51,711	51,711	48,511	53,446	53,446	53,446	3.4%
RETIREMENT	01.212.0000.5152	53,768	60,800	67,596	67,596	63,413	69,863	69,863	69,863	3.4%
RETIREE GROUP HEALTH	01.212.0000.5153			0	9,800	7,300	0	0	7,700	#DIV/0!
GROUP HEALTH & DENTAL	01.212.0000.5154	153,828	162,896	181,728	181,728	173,624	195,036	187,632	187,632	3.2%
LIFE INSURANCE	01.212.0000.5155	2,303	2,591	2,777	2,777	2,646	2,850	2,860	2,860	3.0%
WORKERS COMPENSATION INS	01.212.0000.5156	984	1,117	1,542	1,542	1,456	1,663	1,671	1,671	21.3%
Sub-total		813,160	886,937	981,319	991,119	931,083	1,021,502	1,014,306	1,022,006	4.1%
<b>Grand Total Police Department by Fund</b>										
General Fund		7,310,537	7,794,385	8,453,542	8,790,542	8,433,405	9,180,606	8,634,169	8,892,969	
Capital Outlay Fund		432,718	369,473	350,200	350,200	350,200	427,255	326,667	326,667	
Equipment Revolving Fund		0	0	35,000	35,000	35,000	45,000	45,000	45,000	
Grand Total Police Department		7,743,255	8,163,858	8,838,742	9,175,742	8,818,605	9,652,861	9,005,836	9,264,636	4.8%
<b>Less Program Revenue:</b>										
LAW ENFORCEMENT TRAINING	01.0000.4156	0	0	0	0	0	0	0	0	
OTHER POLICE GRANTS	01.0000.4157	-1,274	-12,000	-3,000	-3,000	-3,000	-3,000	-3,000	-3,000	
Penalties & Forfeitures @ 88.0%		-292,239	-345,357	-361,680	-361,680	-360,800	-352,000	-352,000	-352,000	
POLICE SERVICES	01.0000.4431	-3,956	-3,567	-4,500	-4,500	-4,500	-4,500	-4,500	-4,500	
SPECIAL EVENT PUBLIC SAFETY	01.0000.4432	-2,544	-609	-1,500	-1,500	-1,500	-1,500	-1,500	-1,500	
SCHOOL LIAISON OFFICER	01.0000.4615	-34,579	-35,465	-34,000	-34,000	-35,000	-36,000	-36,000	-36,000	
PROPERTY SALES - VEHICLES	41.0000.4751	-48,000	-37,750	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	
INSURANCE PROCEEDS - VEHICLES	41.0000.4799	-7,784	-50,000	0	0	0	0	0	0	
Total Program Revenue		-390,376	-484,748	-434,680	-434,680	-434,800	-427,000	-427,000	-427,000	
Net Police Related Costs		7,352,879	7,679,109	8,404,062	8,741,062	8,383,805	9,225,861	8,578,836	8,837,636	

**FIRE**  
**221, 223**

**DEPARTMENT:** Fire

**PROGRAM MANAGER:** Fire Chief

**PROGRAM DESCRIPTION:**

The Franklin Fire Department mission is to render any service it is capable of delivering to protect the lives and property of the citizens within its jurisdiction. The department will provide educational activities to the residents and actively promote fire prevention. The department will provide these services as efficiently as possible within the limits of funding provided by the citizens of Franklin.

Full time employees staff the department, department 221 accounts for these employees. Department No. 223 is used to account for fire protection charges from the Franklin Water Utility for water mains and fire hydrants, as set by the Public Service Commission.

**SERVICES:**

- Fire suppression and investigation.
- Service calls for hazardous conditions such as downed power lines, strange odors, natural gas leaks, and other non-fire calls.
- Emergency medical services, including basic life support (EMT-B) and advanced life support (paramedic service). Paramedic services are provided as part of a contract with Milwaukee County.
- Special teams, including water rescue, ice rescue, confined space, and hazardous materials.
- Fire inspection services, performed in all factories, stores, schools, churches, apartments and buildings open to the general public.
- Public education services, encompassing a variety of fire safety and first aid classes, including CPR, fire extinguisher training, and Survive Alive House.
- Maintenance of 3 fire stations, 8 major fire vehicles, 6 ambulances, and 5 staff vehicles.
- Training of personnel in fire and EMS techniques.

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Total Calls	2782	2965	2,958	3,340	3,443	3,550
Fire Responses	557	514	588	573	575	585
EMS Responses	2225	2451	2,526	2,767	2,868	2,965
Fire Inspections	1,800	2,056	2,267	2,364	2,460	2,560
Plan Reviews	229	258	271	302	320	320
Basic Life Support Transports	1092	1127	1,240	1,275	1,320	1,370
Basic Life Support No Trans.				613	630	655
Paramedic Transports	489	543	540	653	688	700
Paramedic No Transports				226	230	240

\* Forecast



**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Chief	0	0	1.00	1.00	1.00	1.00
Deputy Chief	0	0	1.00	0	0	0
Battalion Chief	5.00	5.00	3.00	3.00	3.00	3.00
Fire Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Part-time Inspector	0	0	.45	.45	.45	.45
Supervisor of Equipment	1.00	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Paramedic Lieutenant	0	0	0	3.00	3.00	3.00
EMT/Firefighter	14.00	14.00	15.00	14.00	13.00	13.00
Paramedic/Firefighter	15.00	15.00	15.00	15.00	16.00	16.00
Clerk/Typist	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Regular FTE</b>	<b>44.00</b>	<b>44.00</b>	<b>45.45</b>	<b>46.45</b>	<b>46.45</b>	<b>46.45</b>

**BUDGET SUMMARY:**

- 1) Personal Services - reflects annual wage increases, overtime for maintaining minimum staffing, training of off-duty personnel, special teams pay for members of our Hazmat and Confined Space Teams, and Officers who function as Paramedic First Responders.
- 2) Supplies – reflect an increase in labor contract costs, projected inflation, vehicle supplies to reflect actual experience and increased fuel costs.
- 3) Services and Charges – remained unchanged while Facility Charges increased to account for electricity increases and increased cost of janitorial supplies.
- 4) Capital Outlay:

<b>Furniture and fixtures</b>	
On-going expenses	\$3,000
<b>Shop Equipment</b>	
2-Stryker Power Cots	\$21,000
Federal Share of Fire Act	\$28,969
Thermal Imaging Camera	\$10,000
Hose Equipment	\$2,000
Four Gas Meter	\$2,000
<b>Safety Equipment</b>	
Turnout gear	\$4,500
<b>Computer equipment</b>	
Lap Top	\$1,000
Two Work Stations	\$2,600
<b>Building improvements</b>	
On-going repairs	\$6,000
<b>Total Capital Outlay</b>	<b>\$81,069</b>

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>FIRE DEPARTMENT</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.221.0000.5111	2,204,690	2,238,422	2,370,360	2,370,360	2,356,524	2,475,066	2,460,583	2,460,583	
SALARIES-PT	01.221.0000.5113	11,968	14,753	12,898	12,898	12,898	15,398	15,398	15,398	
SALARIES-TEMP	01.221.0000.5115	0	0	0	0	0	0	0	0	
SALARIES-OT	01.221.0000.5117	231,098	159,995	150,000	150,000	210,000	200,000	165,000	165,000	
COMPTIME TAKEN	01.221.0000.5118		21,442	25,000	25,000	25,000	25,750	25,750	25,750	
SALARIES-OT- PUBLIC SERVICE	01.221.0000.5119		0	6,100	6,100	2,000	6,100	6,100	6,100	
HAZARDOUS MATERIALS PAY	01.221.0000.5131	22,520	11,080	10,560	10,560	10,560	10,560	10,560	10,560	
LONGEVITY	01.221.0000.5133	8,080	8,806	9,688	9,688	9,865	11,211	11,211	11,211	
HOLIDAY PAY	01.221.0000.5134	257,365	288,338	296,212	296,212	297,232	309,349	309,349	309,349	
VACATION PAY	01.221.0000.5135	191,944	226,527	225,086	225,086	225,948	239,276	239,276	239,276	
FICA	01.221.0000.5151	219,269	221,726	239,485	239,485	242,720	253,461	249,643	249,643	
RETIREMENT	01.221.0000.5152	537,853	547,268	612,680	612,680	623,683	642,389	632,641	632,641	
RETIREE GROUP HEALTH	01.221.0000.5153	75,538	79,660	0	407,200	320,400	0	0	335,800	
GROUP HEALTH & DENTAL	01.221.0000.5154	589,861	669,952	786,177	786,177	732,822	807,947	793,233	793,233	
LIFE INSURANCE	01.221.0000.5155	8,292	8,399	8,625	8,625	8,999	9,154	9,144	9,144	
WORKERS COMPENSATION INS	01.221.0000.5156	82,090	82,071	103,598	103,598	104,573	119,099	129,258	129,258	
COLLEGE INCENTIVE	01.221.0000.5161	5,242	5,299	5,299	5,299	3,456	3,456	3,456	3,456	
Sub-total		4,445,810	4,583,739	4,861,768	5,268,968	5,186,660	5,128,216	5,060,602	5,396,402	11.0%
Percent of Department Total		89.7%	83.4%	87.8%	89.3%	88.9%	87.8%	90.3%	90.8%	
<b>CONTRACTUAL SERVICES</b>										
MEDICAL SERVICES	01.221.0000.5211	3,773	2,247	3,600	3,600	3,600	3,600	3,600	3,600	
SPRINKLER PLAN REVIEW	01.221.0000.5219	81,888	92,423	99,000	99,000	99,000	99,000	99,000	99,000	
AUTO MAINTENANCE	01.221.0000.5241	7,571	8,532	9,000	9,000	9,000	9,270	9,250	9,250	
EQUIPMENT MAINTENANCE	01.221.0000.5242	4,679	6,910	6,500	6,500	6,500	6,500	6,500	6,500	
SOFTWARE MAINTENANCE	01.211.0000.5257					0	2,000	2,000	2,000	
AMBULANCE BILLING FEES	01.221.0000.5296	28,078	49,409	67,900	67,900	75,900	77,000	77,000	77,000	
Sub-total		125,989	159,520	186,000	186,000	194,000	197,370	197,350	197,350	6.1%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.221.0000.5312	2,803	2,540	1,900	1,900	1,900	2,000	2,000	2,000	
PRINTING	01.221.0000.5313	1,455	530	700	700	700	700	700	700	
MEDICAL SUPPLIES	01.221.0000.5322	8,680	13,594	12,500	12,500	13,000	14,000	14,000	14,000	
UNIFORMS	01.221.0000.5326	19,073	19,449	21,100	21,100	21,100	21,100	21,100	21,100	
EDUCATION SUPPLIES	01.221.0000.5328	829	2,810	3,000	3,000	3,000	3,000	3,000	3,000	
FUEL/LUBRICANTS	01.221.0000.5331	31,638	36,929	32,000	53,000	52,901	63,700	63,700	63,700	
VEHICLE SUPPORT	01.221.0000.5332	14,263	10,332	13,500	13,500	14,200	15,000	15,000	15,000	
EQUIPMENT SUPPLIES	01.221.0000.5333	11,190	11,656	11,000	11,000	12,000	12,000	12,000	12,000	
CONSUMABLE TOOLS	01.221.0000.5342	289	598	1,000	1,000	1,000	1,000	1,000	1,000	
Sub-total		90,220	98,437	96,700	117,700	119,801	132,500	132,500	132,500	37.0%
<b>SERVICES AND CHARGES</b>										
TELEPHONE	01.221.0000.5415	1,247	1,226	1,200	1,200	1,200	1,200	1,200	1,200	
SUBSCRIPTIONS	01.221.0000.5422	944	243	400	400	400	400	400	400	
MEMBERSHIPS	01.221.0000.5424	1,467	1,152	1,100	1,100	1,200	1,200	1,200	1,200	
CONFERENCES AND SCHOOLS	01.221.0000.5425	8,593	9,314	8,000	8,000	8,000	8,000	8,000	8,000	
ALLOCATED INSURANCE COST	01.221.0000.5428	32,000	30,800	32,600	32,600	32,600	32,600	33,600	33,600	
MILEAGE	01.221.0000.5432	686	744	800	800	800	800	800	800	
EQUIPMENT RENTAL	01.221.0000.5433	6,740	7,021	7,100	7,100	7,300	7,400	7,400	7,400	
BACKGROUND CHECKS	01.221.0000.5471	0	38	0	0	15	15	50	50	
Sub-total		51,677	50,537	51,200	51,200	51,515	51,615	52,650	52,650	2.8%
<b>FACILITY CHARGES</b>										
WATER	01.221.0000.5551	2,567	2,610	2,800	2,800	2,800	2,912	2,900	2,900	
ELECTRICITY	01.221.0000.5552	27,508	28,053	28,000	28,000	29,175	32,520	32,500	32,500	
SEWER	01.221.0000.5553	688	742	750	750	750	800	800	800	
NATURAL GAS	01.221.0000.5554	15,729	18,248	18,750	18,750	18,978	20,800	20,800	20,800	
JANITORIAL SUPPLIES	01.221.0000.5556	7,238	7,995	7,500	7,500	7,500	7,500	7,500	7,500	
BLDG MAINT SERVICE - SYSTEMS	01.221.0000.5557	8,926	14,414	9,500	9,500	12,000	12,000	12,000	12,000	
BUILDING MAINTENANCE - OTHER	01.221.0000.5559	1,806	2,717	3,000	3,000	4,500	4,500	4,500	4,500	
Sub-total		64,462	74,780	70,300	70,300	75,703	81,032	81,000	81,000	15.2%
SUB TOTAL NON PERSONAL SERVICES		332,348	383,274	404,200	425,200	441,019	462,517	463,500	463,500	14.7%
TOTAL GENERAL FUND		4,778,158	4,967,012	5,265,968	5,694,168	5,627,679	5,590,733	5,524,102	5,859,902	11.3%
<b>CAPITAL OUTLAY FUND</b>										
AUTO EQUIPMENT	41.221.0000.5811	0	0	0	0	0	0	0	0	
FURNITURE/FIXTURES	41.221.0000.5812	2,820	2,170	5,000	5,000	5,000	3,000	3,000	3,000	
SHOP EQUIPMENT	41.221.0000.5815	6,168	28,303	77,700	14,400	14,400	81,587	61,969	61,969	
SAFETY EQUIPMENT	41.221.0000.5818	19,597	171,487	4,200	4,200	4,200	8,000	6,500	6,500	
BUILDING IMPROVEMENTS	41.221.0000.5822	38,418	4,962	9,500	9,500	9,500	6,000	6,000	6,000	
COMPUTER EQUIPMENT	41.221.0000.5841	2,552	0	3,000	3,000	3,000	3,600	3,600	3,600	
SOFTWARE	41.221.0000.5843	1,330	1,395	5,000	5,000	5,000	2,000	0	0	
TOTAL CAPITAL OUTLAY FUND		70,885	208,317	104,400	41,100	41,100	104,187	81,069	81,069	-22.3%
EQUIPMENT REVOLVING FUND										
EQUIPMENT	42.221.0000.5811	105,174	321,282	166,000	166,000	166,000	148,000	0	0	
GRAND TOTAL FIRE DEPARTMENT		4,954,217	5,496,612	5,536,368	5,901,268	5,834,779	5,842,920	5,605,171	5,940,971	7.3%

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>SAFETY TRAINING</b>										
PERSONAL SERVICES										
SALARIES-OVERTIME	01.222.0000.5117	446	579	0	0	0				
FICA	01.222.0000.5151	34	44	0	0	0	0	0	0	
RETIREMENT	01.222.0000.5152	81	107	0	0	0	0	0	0	
GROUP HEALTH & DENTAL	01.222.0000.5154	52	109	0	0	0	0	0	0	
WORKERS COMPENSATION INS	01.222.0000.5156	0	0	0	0	0	0	0	0	
Sub-total		613	839	0	0	0	0	0	0	#DIV/0!
SUPPLIES										
EDUCATIONAL SUPPLIES	01.222.0000.5328	1,162	1,682	0	0	0				
Sub-total		1,162	1,682	0	0	0	0	0	0	#DIV/0!
SUB TOTAL NON PERSONAL SERVICES		1,162	1,682	0	0	0	0	0	0	
GRAND TOTAL SAFETY TRAINING		1,775	2,520	0	0	0	0	0	0	#DIV/0!
Grand Total Fire Department Costs - By Fund										
General Fund		4,779,933	4,969,533	5,265,968	5,694,168	5,627,679	5,590,733	5,524,102	5,859,902	
Capital Outlay Fund		70,885	208,317	104,400	41,100	41,100	104,187	81,069	81,069	
Equipment Revolving Fund		105,174	321,282	166,000	166,000	166,000	148,000	0	0	
Grand Total Fire Department		4,955,992	5,499,132	5,536,368	5,901,268	5,834,779	5,842,920	5,605,171	5,940,971	
Less Program Revenue:										
FIRE INSURANCE TAX	01.0000.4127	-110,010	-107,790	-110,000	-110,000	-105,100	-110,000	-110,000	-110,000	
MISC FIRE PERMITS	01.0000.4288	-7,720	-5,700	-7,500	-7,500	-6,500	-6,500	-6,500	-6,500	
AMBULANCE SERVICES - ALS	01.0000.4441	0	-277,049	-425,000	-425,000	-525,000	-525,000	-550,000	-550,000	
AMBULANCE SERVICES - BLS	01.0000.4441	-396,729	-347,816	-430,000	-430,000	-550,000	-530,000	-625,000	-625,000	
SAFETY TRAINING-FIRE	01.0000.4442	-2,693	-2,034	-4,000	-4,000	-2,000	-2,000	-2,000	-2,000	
FIRE SPRINKLER PLAN REVIEW	01.0000.4443	-100,030	-114,305	-127,000	-127,000	-127,000	-127,000	-127,000	-127,000	
FIRE INSPECTION SERVICES	01.0000.4444	-53,679	-46,472	-55,000	-55,000	-48,000	-48,000	-48,000	-48,000	
COUNTY EMT-PAYMENTS	01.0000.4611	-540,256	-390,922	-250,000	-250,000	-240,000	-230,000	-230,000	-230,000	
GRANT REVENUE	41.0000.4830	0	-54,195	-63,300	0	0	-28,900	-28,900	-28,900	
DONATION	42.0000.4830	0	0	0	0	0	0	0	0	
Total Program Revenue		-1,211,117	-1,346,283	-1,471,800	-1,408,500	-1,603,600	-1,607,400	-1,727,400	-1,727,400	
Net Fire Related Costs		3,744,875	4,152,850	4,064,568	4,492,768	4,231,179	4,235,520	3,877,771	4,213,571	
<b>PUBLIC FIRE PROTECTION</b>										
FACILITY CHARGES										
W/U FIRE PROTECTION CHARGES	01.223.0000.5538	217,856	217,856	217,900	229,900	229,677	235,900	235,900	235,900	
TOTAL PUBLIC FIRE PROTECTION		217,856	217,856	217,900	229,900	229,677	235,900	235,900	235,900	8.3%

## BUILDING INSPECTION

231

**DEPARTMENT:** Inspection

**PROGRAM MANAGER:** Building Inspector

### PROGRAM DESCRIPTION:

The Building Inspector approves all permits including electrical, building, occupancy, plumbing, heating, erosion control, etc. The Building Inspector is responsible for issuance of code violations, updating codes and ordinances, zoning and sign approval. In addition, the Building Inspector provides staff support to the Architectural Board. The Building Inspector assists the Director of Administration in addressing some Municipal Building issues.

### SERVICES:

- Generally performs 10,000 to 14,000 inspections yearly.
- Issue between 3000 and 4,000 permits per year.
- Responds to citizen inquiries and complaints concerning construction, code clarification, erosion, and other information.
- Assists with the management of Municipal Buildings and capital improvements to facilities.

### STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Building Inspector	4.00	4.00	3.00	3.00	3.00	2.00
Plan Examiner/ Inspector	.00	1.00	1.00	1.00	1.00	1.00
Mechanical Inspector	1.00	1.00	0.00	0.00	0.00	0.00
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Inspection Secretary	2.00	2.00	2.00	2.00	2.00	1.00
<b>Total</b>	<b>11.00</b>	<b>12.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>8.00</b>

### ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Building Inspections	7,130	8,730	8,000	7,000	6,000	7,000
Building Permits Issued	1,878	2,479	1,900	1,481	1,400	1,600
Plumbing Inspections	2,300	2,456	2,200	1,550	1,100	1,200
Plumbing Permits Issued	888	1,117	1,400	780	650	750
Electrical Inspections	2,000	2,207	2,200	1,600	1,250	1,400
Electrical Permits Issued	902	1,194	1,220	841	750	850

\* Forecast

## BUDGET SUMMARY:

A significant change has been incorporated into the 2009 budget. Two positions have been eliminated in order to realign staffing with the level of construction activity that is currently occurring. The reduced level of construction activity directly impacts departmental revenues which reflect a significant reduction from recent year's experience. The reduced revenues dictate a reduction in personnel expenditures. Additionally, the budget reflects the elimination of the use of an outside inspection services firm as a supplement to existing staffing.

- Capital outlay: Office equipment – Plan Hold files/File cabinet \$2,350  
Office equipment – Desk Chair \$300

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>BUILDING INSPECTION</b>										
<b>PERSONAL SERVICES</b>										
01.231.0000.5111	454,408	448,979	459,732	459,732	438,045	477,235	389,684	389,684		
SALARIES-FT										
01.231.0000.5113	0	1,338	0	0	0	0	0	0		
SALARIES-PT										
01.231.0000.5117	17,426	5,508	9,000	9,000	5,000	9,000	9,000	9,000		
SALARIES-OT										
01.231.0000.5118	4,508	7,211	7,500	7,500	7,500	7,725	7,725	7,725		
COMPTIME TAKEN										
01.231.0000.5133	1,020	1,020	1,060	1,060	960	1,060	1,000	1,000		
LONGEVITY										
01.231.0000.5134	22,646	28,659	31,568	31,568	28,548	29,478	24,172	24,172		
HOLIDAY PAY										
01.231.0000.5135	23,039	29,693	37,977	37,977	38,734	39,952	34,267	34,267		
VACATION PAY										
01.231.0000.5151	37,022	38,226	41,833	41,833	39,687	43,180	35,637	35,637		
FICA										
01.231.0000.5152	52,305	49,438	54,684	54,684	51,879	56,445	46,585	46,585		
RETIREMENT										
01.231.0000.5153	0	0	0	1,300	1,100	0	0	1,200		
RETIREE GROUP HEALTH										
01.231.0000.5154	144,516	157,872	186,312	186,312	166,635	189,888	141,408	141,408		
GROUP HEALTH & DENTAL										
01.231.0000.5155	2,560	2,524	2,726	2,726	2,644	2,857	2,437	2,437		
LIFE INSURANCE										
01.231.0000.5156	9,708	9,966	15,817	15,817	15,176	17,756	16,884	16,884		
WORKERS COMPENSATION INS										
Sub-total	769,158	780,433	848,209	849,509	795,908	874,576	708,799	709,999	-16.3%	
Percent of Department Total	85.5%	91.8%	91.7%	91.6%	91.1%	88.5%	89.2%	89.2%		
<b>CONTRACTUAL SERVICES</b>										
01.231.0000.5242	1,296	1,878	2,100	2,100	2,100	2,100	2,100	2,100		
EQUIPMENT MAINTENANCE										
01.231.0000.5257	313	0	3,000	3,000	3,000	3,000	3,000	3,000		
SOFTWARE MAINTENANCE										
01.231.0000.5299	89,219	31,185	34,400	34,400	34,400	15,000	15,000	15,000		
OUTSIDE INSPECTION SERVICES										
Sub-total	90,828	33,062	39,500	39,500	39,500	20,100	20,100	20,100	-49.1%	
<b>SUPPLIES</b>										
01.231.0000.5312	2,080	1,712	2,100	2,100	2,100	2,100	2,100	2,100		
OFFICE SUPPLIES										
01.231.0000.5313	2,358	1,182	2,300	2,300	2,300	2,300	2,300	2,300		
PRINTING										
01.231.0000.5316	6,000	6,455	5,000	5,000	5,000	5,000	5,000	5,000		
STATE SEALS										
01.231.0000.5317	1,741	2,002	1,200	1,200	1,200	1,200	1,200	1,200		
HOUSE NUMBERS										
01.231.0000.5326	1,590	1,481	1,500	1,500	1,500	1,500	1,250	1,250		
UNIFORMS										
01.231.0000.5329	1,231	2,489	1,900	1,900	1,900	1,900	1,900	1,900		
OPERATING SUPPLIES-OTHER										
01.231.0000.5331	6,048	6,473	7,500	8,500	8,739	10,000	10,000	10,000		
FUEL/LUBRICANTS										
01.231.0000.5332	1,526	2,967	3,500	3,500	3,500	3,500	3,500	3,500		
VEHICLE SUPPORT										
Sub-total	22,574	24,761	25,000	26,000	26,239	27,500	27,250	27,250	9.0%	
<b>SERVICES AND CHARGES</b>										
01.231.0000.5422	0	698	0	0	0	0	0	0		
SUBSCRIPTIONS										
01.231.0000.5424	830	731	850	850	850	850	850	850		
MEMBERSHIPS										
01.231.0000.5425	5,477	5,439	6,000	6,000	6,000	6,000	5,750	5,750		
CONFERENCES AND SCHOOLS										
01.231.0000.5428	2,200	2,100	2,300	2,300	2,300	2,300	2,300	2,300		
ALLOCATED INSURANCE COST										
01.231.0000.5432	128	184	200	200	200	200	200	200		
MILEAGE										
Sub-total	8,635	9,151	9,350	9,350	9,350	9,350	9,100	9,100	-2.7%	
<b>SUB TOTAL NON PERSONAL SERVICES</b>										
	122,037	66,975	73,850	74,850	75,089	56,950	56,450	56,450	-23.6%	
<b>TOTAL GENERAL FUND</b>										
	891,195	847,409	922,059	924,359	870,997	931,526	765,249	766,449	-16.9%	
<b>CAPITAL OUTLAY FUND</b>										
41.231.0000.5811	0	0	0	0	0	0	0	0		
AUTO EQUIPMENT										
41.231.0000.5812	0	0	0	0	0	0	0	0		
FURNITURE/FIXTURES										
41.231.0000.5813	4,346	2,432	2,650	2,650	2,650	2,650	2,650	2,650		
OFFICE EQUIPMENT										
41.231.0000.5841	4,453	0	0	0	0	0	0	0		
COMPUTER EQUIPMENT										
41.231.0000.5843	0	0	0	0	0	0	0	0		
SOFTWARE										
Sub-total	8,799	2,432	2,650	2,650	2,650	2,650	2,650	2,650	0.0%	
<b>TOTAL CAPITAL OUTLAY FUND</b>										
<b>EQUIPMENT REVOLVING FUND</b>										
42.231.0000.5811	0	0	0	0	0	54,130	27,000	27,000		
EQUIPMENT										
	899,994	849,841	924,709	927,009	873,647	988,306	794,899	796,099	-16.8%	
<b>GRAND TOTAL BUILDING INSPECTION</b>										
<b>Less Program Revenue:</b>										
01.0000.4253	-17,325	-16,743	-11,500	-11,500	-11,500	-11,000	-11,000	-11,000		
ELECTRICAL CONTRACTORS										
01.0000.4271	-869,597	-589,430	-820,000	-820,000	-345,000	-413,000	-413,000	-413,000		
BUILDING PERMITS										
01.0000.4273	-151,272	-109,042	-130,000	-130,000	-90,000	-101,500	-101,500	-101,500		
ELECTRICAL PERMITS										
01.0000.4275	-176,470	-100,197	-130,000	-130,000	-75,000	-80,000	-80,000	-80,000		
PLUMBING PERMITS										
01.0000.4281	-9,355	-11,370	-7,500	-7,500	-12,000	-12,000	-12,000	-12,000		
SIGN PERMITS										
01.0000.4756	-4,980	-2,100	-7,500	-7,500	-2,200	-2,000	-2,000	-2,000		
SALE OF STATE SEALS										
01.0000.4757	-1,241	-510	-1,700	-1,700	-700	-500	-500	-500		
SALE OF HOUSE NUMBERS										
Sub-total	-1,230,240	-629,392	-1,108,200	-1,108,200	-536,400	-620,000	-620,000	-620,000		
<b>Total Program Revenue</b>										
	-330,246	20,448	-183,491	-181,191	337,247	368,306	174,899	176,099		
<b>Net Building Inspection Related Costs</b>										

# SEALER OF WEIGHTS AND MEASURES

239

**DEPARTMENT:** Sealer of Weights and Measures

**PROGRAM MANAGER:** City Clerk

## PROGRAM DESCRIPTION:

The City contracts with the State of Wisconsin for the required inspections of weight and measuring devices for conformance with applicable regulations. The City will receive reimbursement from those businesses whose scales and weighing devices are inspected by the State. The State Statutes allow municipalities to recover an amount not to exceed the cost of fees by assessing fees on the person who receives the services rendered.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>SEALER OF WEIGHTS &amp; MEASURES</b>										
CONTRACTUAL SERVICES										
SUNDRY CONTRACTORS	01.239.0000.5299	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	
GRAND TOTAL WEIGHTS & MEASURES		6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	0.0%
Less Program Revenue:										
WEIGHTS & MEASURES CHARGES	01.0000.4449	4,400	0	-6,800	-6,800	-6,800	-6,800	-6,800	-6,800	
		11,200	6,800	0	0	0	0	0	0	
<b>TOTAL PUBLIC SAFETY</b>										
General Fund		\$13,206,321	\$13,835,982	\$14,866,269	\$15,645,769	\$15,168,558	\$15,945,565	\$15,166,220	\$15,762,020	6.0%
Capital Outlay Fund		\$512,402	\$580,222	\$457,250	\$393,950	\$393,950	\$534,092	\$410,386	\$410,386	-10.2%
Equipment Revolving Fund		\$105,174	\$358,938	\$201,000	\$201,000	\$201,000	\$247,130	\$72,000	\$72,000	

## **ENGINEERING AND PUBLIC WORKS ADMINISTRATION**

### **321**

**DEPARTMENT:** Engineering

**PROGRAM MANAGER:** Director of Public Works (City Engineer)

#### **PROGRAM DESCRIPTION:**

The Public Works Department provides the staff and materials to plan, develop, construct, operate, and maintain the public infrastructure which includes such items as the City street system; sanitary sewers; water supply and distribution system; storm sewers and drainage system; street trees; street signs; street lighting; public parks; City owned lands; and the necessary vehicles and equipment to maintain the infrastructure.

The Public Works function is divided into seven areas as follows: Engineering (321), Highway (331), Municipal Buildings (181), Sanitary Sewer (Fund 61), Solid Waste Collection (341), Street Lighting (351) and Parks (551). The cost of the overall management of functions besides engineering is included in this program, as well as the engineering activities. Separate program descriptions are included elsewhere in the budget for specific program functions.

In order to provide control over the public infrastructure, the Engineering Department staff issues numerous permits and approvals such as fill permits, land disturbing permits, land combination permits, and driveway approach permits. In addition, the Engineering Department approves items such as plats of survey for all building permits, preliminary and final plats, and reviews all construction plans for utilities and site grading plans for new subdivisions and planned developments.

The Engineering Department develops plans and specifications for the reconstruction of City streets, storm sewer and other public facilities.

The department receives and evaluates drainage concerns on public and private lands. Design solutions vary from basic to complex, regional in nature.

#### **SERVICES:**

- Administrative and engineering related services provided to divisions and departments.
- Staff support provided to Public Works, Plan, and Water Commissions.
- Project oversight and design review services provided for all public construction projects, private developments, and zoning and site plan submittals.
- Respond to citizen inquiries and concerns regarding zoning, development public construction, and drainage.
- Maintain official maps and records including zoning, sewer, storm sewer, and official maps.
- Establish and maintain GIS mapping and inventory. Assist other departments in accessing GIS data.

## STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Drainage Technician	1.00	1.00	1.00	1.00	1.00	.00
Engineering Technician	4.00	4.00	4.00	4.00	4.00	4.00
Engineering Aide	.25	.25	.25	.25	.25	.25
Engineering Intern	.60	.60	.60	.60	.60	.60
Engineering Secretary	1.50	1.50	1.50	1.50	1.50	1.50
Clerk/Typist	.45	.45	.45	.45	.45	.45
Total	9.80	9.80	9.80	9.80	9.80	8.80

## ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Plats of Survey Reviewed	274	300	300	131	70	75
Preliminary Plats	6	9	12	3	5	8
Final Plats	5	16	12	3	5	8
Certified Survey Maps	19	15	20	9	5	10
Soil Disturbance Permits	19	12	8	10	5	5
Fill Permits	5	8	10	10	5	5
Driveway Approach Permit	261	240	250	129	60	50
Land Combinations	6	5	5	1	2	4
Active Subdivisions/Developments	11	16	10	35	30	30
Utility Permits	361	450	400	197	175	200
Property Drainage Concerns	200	150	140	100	200	150
Condo Plats				1	6	6
Concept Reviews				2	25	25
Easements				50	50	50

\*Forecast

## BUDGET SUMMARY:

- 1) Due to the decline in development related activity the departmental staffing level has been reduced by one position to 8.8 FTE's. The department will strive to maintain service levels consistent with available staffing.
- 2) Allocated Payroll Costs – These credits represent the portion of the departmental expense charges to the sewer and water operations.
- 3) Capital Outlay:

Computer workstation replacement	\$ 1,500.00
CADD Licensing	<u>8,100.00</u>
Total	\$ 9,600.00



CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>ENGINEERING</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.321.0000.5111	377,734	394,191	407,833	407,833	397,029	420,554	380,961	380,961	-6.6%
SALARIES-PT	01.321.0000.5113	10,889	14,921	20,165	20,165	19,344	19,924	19,924	19,924	-1.2%
SALARIES-TEMP	01.321.0000.5115	7,117	4,222	4,553	4,553	4,550	4,687	4,687	4,687	2.9%
SALARIES-OT	01.321.0000.5117	1,101	507	1,600	1,600	600	1,600	1,600	1,600	0.0%
COMPTIME TAKEN	01.321.0000.5118	4,654	3,219	2,060	2,060	2,060	2,122	2,122	2,122	3.0%
LONGEVITY	01.321.0000.5133	910	990	900	900	880	900	900	900	0.0%
HOLIDAY PAY	01.321.0000.5134	21,864	25,764	24,455	24,455	25,120	25,944	23,545	23,545	-3.7%
VACATION PAY	01.321.0000.5135	28,298	32,269	34,683	34,683	34,006	35,792	33,222	33,222	-4.2%
FICA	01.321.0000.5151	33,915	35,447	37,963	37,963	36,995	39,132	35,723	35,723	-5.9%
RETIREMENT	01.321.0000.5152	42,430	45,628	47,153	47,153	44,045	48,691	44,235	44,235	-6.2%
RETIREE GROUP HEALTH	01.321.0000.5153	0	0	0	7,600	6,500	0	0	6,300	#DIV/0!
GROUP HEALTH & DENTAL	01.321.0000.5154	129,038	130,248	161,958	161,958	134,472	149,598	134,904	134,904	-16.7%
LIFE INSURANCE	01.321.0000.5155	4,332	4,663	4,671	4,671	4,862	4,980	4,791	4,791	2.6%
WORKERS COMPENSATION INS	01.321.0000.5156	6,669	6,686	10,362	10,362	9,926	11,605	10,834	10,834	4.6%
Allocated payroll cost	01.321.0000.5199	-157,500	-177,400	-191,400	-191,400	-191,400	-147,200	-147,200	-147,200	-23.1%
Sub-total		511,451	521,354	566,956	574,556	528,989	618,329	550,248	556,548	-1.8%
Percent of Department Total		94.8%	95.1%	93.7%	93.7%	93.2%	93.1%	93.9%	94.0%	
<b>CONTRACTUAL SERVICES</b>										
OTHER PROFESSIONAL SERVICE	01.321.0000.5219	2,859	1,665	2,350	2,350	2,350	2,421	2,400	2,400	
FILING FEES	01.321.0000.5223	0	0	1,050	1,050	1,050	1,050	1,050	1,050	
EQUIPMENT MAINTENANCE	01.321.0000.5242	2,278	2,126	2,750	2,750	2,750	2,833	2,800	2,800	
Sub-total		5,137	3,791	6,150	6,150	6,150	6,304	6,250	6,250	1.6%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.321.0000.5312	2,080	1,648	2,950	2,950	2,950	2,950	2,950	2,950	
PRINTING	01.321.0000.5313	140	530	0	0	0	150	150	150	
OPERATING SUPPLIES-OTHER	01.321.0000.5329	3,384	3,653	2,700	2,700	2,700	2,700	2,700	2,700	
FUEL/LUBRICANTS	01.321.0000.5331	3,050	2,927	3,800	4,000	3,951	4,800	4,800	4,800	
VEHICLE SUPPORT	01.321.0000.5332	612	1,565	1,100	1,100	1,100	1,100	1,100	1,100	
Sub-total		9,266	10,323	10,550	10,750	10,701	11,700	11,700	11,700	10.9%
<b>SERVICES AND CHARGES</b>										
SUBSCRIPTIONS	01.321.0000.5422	28	26	50	50	50	50	50	50	
MEMBERSHIPS	01.321.0000.5424	566	565	1,000	1,000	1,000	1,000	1,000	1,000	
CONFERENCES AND SCHOOLS	01.321.0000.5425	1,308	821	2,500	2,500	2,500	2,500	2,500	2,500	
ALLOCATED INSURANCE COST	01.321.0000.5428	900	700	800	800	800	800	800	800	
MILEAGE	01.321.0000.5432	182	148	500	500	500	500	500	500	
EQUIPMENT RENTAL	01.321.0000.5433	2,833	2,833	3,000	3,000	3,000	3,000	3,000	3,000	
Sub-total		5,817	5,093	7,850	7,850	7,850	7,850	7,850	7,850	0.0%
<b>CONTRIBUTIONS AND AWARDS</b>										
EMPLOYEE AWARDS	01.321.0000.5726	75	0	100	100	100	100	100	100	
Sub-total		75	0	100	100	100	100	100	100	100.0%
SUB TOTAL NON PERSONAL SERVICES		20,295	19,207	24,650	24,850	24,801	25,954	25,900	25,900	5.1%
TOTAL GENERAL FUND		531,746	540,561	591,606	599,406	553,790	644,283	576,148	582,448	-1.5%
<b>CAPITAL OUTLAY FUND</b>										
AUTO EQUIPMENT	41.321.0000.5811	0	0	0	0	0	0	0	0	
OFFICE EQUIPMENT	41.321.0000.5813	4,302	3,095	0	0	0	0	0	0	
OTHER CAPITAL EQUIPMENT	41.321.0000.5819	0	679	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41.321.0000.5841	3,038	4,089	13,500	13,500	13,500	1,500	1,500	1,500	
SOFTWARE	41.321.0000.5843	338	0	0	0	0	18,200	8,100	8,100	
TOTAL CAPITAL OUTLAY FUND		7,678	7,863	13,500	13,500	13,500	19,700	9,600	9,600	-28.9%
<b>EQUIPMENT REVOLVING FUND</b>										
EQUIPMENT	42.321.0000.5811	0	0	0	0	0	0	0	0	0.0%
GRAND TOTAL ENGINEERING		539,424	548,424	605,106	612,906	567,290	663,983	585,748	592,048	-2.2%
<b>Less Program Revenue:</b>										
STREET EXCAVATION PERMITS	01.0000.4277	-8,155	-4,850	-8,000	-8,000	-7,000	-7,000	-7,000	-7,000	
FILL PERMITS	01.0000.4279	-23,400	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	-10,000	
ENGINEERING REVIEW FEES - 2%	01.0000.4478	-87,513	-96,784	-75,000	-75,000	-35,000	-75,000	-75,000	-75,000	
ENGINEERING INSPECTION FEES - 5%	01.0000.4479	-11,315	-17,319	-10,000	-10,000	-15,000	-15,000	-15,000	-15,000	
Total Program Revenue		-130,383	-128,953	-103,000	-103,000	-67,000	-107,000	-107,000	-107,000	
Net Engineering Related Costs		409,041	419,471	502,106	509,906	500,290	556,983	478,748	485,048	

**HIGHWAY/PARKS**  
**331, 551**

**DEPARTMENT:** Highway/Parks

**PROGRAM MANAGER:** Superintendent of Public Works

**PROGRAM DESCRIPTION:**

The Highway/Parks Department provides the staff, equipment and supplies to construct, operate and maintain the public infrastructure. The public infrastructure includes such items as the city streets, storm sewers, forestry, street signs, street lighting, public parks, bike trails, city owned lands and drainage ways.

In more specific terms, Highway/Parks Department employees maintain the City's 166 miles of City streets, 18 miles of sidewalk, 15 parks, 90+ miles of storm sewers and 3,300 catch basins and manholes, 150 vehicles, public right of way land and 5 Highway Department buildings. The Highway Department maintains the City's 9,300+ curbside trees. The Highway Department also completes numerous major special projects yearly in an effort to save City tax dollars.

2008 projects completed include:

1. Construction of the entrance to the Oak Leaf Bike Trail at Brunn Dr
2. Yard drains were installed and catch basins rebuilt on Imperial Dr from 68<sup>th</sup> St to Riverview, Mission Dr from Beacon Hill to Allwood, Robinwood Lane from Chapel Hill to Mission Dr, and Allwood Drive from Chapel Hill to Mission Dr.
3. Widening, roadside ditching and restoration was completed on W. Ryan Rd from Loomis Rd to Muskego city line
4. Street cross culverts were replaced, ditches cleaned and driveway culverts replaced as required prior to the resurfacing of S. 48<sup>th</sup> St from Madison Ave to Minnesota Ave, Madison Ave from 48<sup>th</sup> St to 46<sup>th</sup> St, 79<sup>th</sup> St from Margaret Lane to High St, 42<sup>nd</sup> St from Sharon Lane to Acre Ave and 29<sup>th</sup> St from Ryan Rd to Southwood Dr, with restoration done after resurfacing.
5. Storm sewer was installed on Forest Hill Ave from S. 27<sup>th</sup> to S. 28<sup>th</sup> St
6. A city-wide pickup of all storm damage items was completed
7. Prior to resurfacing on W. Oakwood Rd drainage ditch was armored with rock and restoration was completed after resurfacing
8. Development and construction of Lynette Fox Park was completed by Highway Department employees
9. All snow operations were completed with City Staff

The Highway/Parks Department provides the manpower and supplies necessary to properly maintain all City Parks. This encompasses 173 acres of land, 7 miles of bike trails and 15 recreational facilities. The City Parks include play equipment, playfields, play structures, ball diamonds, tennis courts, volleyball courts and park buildings. Park facility reservations are handled by the Clerk's office.

## SERVICES:

- Maintain all buildings and grounds at Public Works facility.
- Storage of materials for Highway and other departments.
- Provide mechanical and vehicle maintenance services for Public Works, Police, Fire, Engineering, Health, City Hall and Inspection Department vehicles.
- Manage and maintain the fueling system for all City entities.
- Provide painting of lines, crosswalks, arrows, curbs and parking stalls for city streets and facilities.
- Repair and replace existing street signs as required, install additional regulatory and informational signs when approved and install all required signs in new developments.
- Paving and pothole patching of City streets and parking lots.
- Curb and gutter replacement and repairs.
- Repair and replace deteriorated sections of City sidewalk.
- Provide signage and manpower for festivals, such as the Civic Celebration and St. Martins Fair, and other special events.
- Maintain and repair the City's 90+ miles of storm sewer, 3,300 catch basins and the City owned retention ponds. Storm sewer systems have rapidly increased with development. Over 700 additional storm sewer catch basins have been installed since 2003.
- Clear snow and ice from 166 miles of City streets, 211 cul-de-sacs, 13 City parking lots and certain segments of sidewalk during inclement winter weather conditions.
- Mow grass and weeds on rural roadsides and City owned lands.
- Maintain all City owned street lighting systems:
  - Franklin Business Park
  - Rawson Ave. from 27<sup>th</sup> St. to Hawthorne St.
  - 76<sup>th</sup> St. at Rawson Ave.
  - Civic Center Area
  - 27<sup>th</sup> St. from Rawson Ave. to College Ave.
  - Ryan Rd between S. 27<sup>th</sup> and S. 60<sup>th</sup> St in 2007
  - Oakwood Rd from S. 27<sup>th</sup> to S. 34<sup>th</sup> St.
  - Wheaton Way
- Sweep City streets and parking lots to remove ice control sand and other debris.
- Prune curbside City trees for safety and structure.
- Remove brush and dead trees from roadsides, parks and City owned lands to create a safe environment for motorists, pedestrians and park users.
- Pick-up litter and animal carcasses from City roadway, roadsides and public lands.
- Yearly crack seal approximately 30 miles of City streets and parking lots to extend pavement life.
- City parks and tot lots are maintained, lawns mowed, garbage removed, and play structures are repaired.
- Manage and maintain the City of Franklin Recycling Center, accepting recyclable plastics, newspaper, cardboard, engine oil, automotive batteries, tree branches and brush from City residents.

- Maintain a residential pick-up location for wood chips produced from residential brush and Highway Department projects.
- Maintain and clean park buildings and picnic areas.
- Plant trees, prune approximately 1,000 trees annually and remove trees as required, mow lawns and maintain Park lands.
- Install play equipment and play structures. Regularly inspect and maintain all equipment as required.
- Groom sports fields, maintain signage and mow grassy areas along bike and pedestrian trails.
- Manage and maintain reserved picnic areas.
- Regularly assist other City departments, using Highway Department manpower and equipment, in an effort to reduce overall operating cost of the City.

#### STAFFING:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
Foreman	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator	4.00	4.00	4.00	4.00	4.00	4.00
Light Equipment Operator	9.00	10.00	10.00	10.00	10.00	10.00
Light Equipment Oper.-Parks	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal Help	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal Help-Parks	.25	.25	.25	.79	1.27	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Total	22.25	23.25	23.25	23.79	24.27	24.00

#### ACTIVITY MEASURES:

Activity - Highway	2004	2005	2006	2007	2008*	2009*
Street miles crack sealed	17.0	18.5	21.0	31.1	33.9	30.0
Trees pruned	988	823	1,640	558	600	800
Feet of roadside ditching	26,000	33,700	31,300	32,738	33,000	30,000
Miles of streets	157	160	162	165	165.7	166
Vehicles maintained	150	150	150	159	162	165
Catch basins repaired	43	65	60	90	100	120

\*Forecast

Activity - Parks	2004	2005	2006	2007	2008*	2009*
Acreage of parks	170	170	173	173	173.5	173.5
Recreational Facilities maintained	13	13	14	14	15	15
Miles of bike trail maintained	5.5	7	7	7	7	7
Park permits	49	54	69	100	100	100
Baseball field permits	34	59	69	86	137	150

\*Forecast

## BUDGET SUMMARY:

A majority of Highway Department accounts were adjusted for inflation for 2008. Additional funds were requested for employee hours to maintain and clean the parks and pavilions. Fuel and lubricant cost have increased again in 2008 and additional funds are requested primarily for cost increases. The road salt account had to be increased due to additional roadways, cost per ton increases and the severe winter conditions of the 2007-2008 season. Due to budgetary limitations an employee replacement was delayed by four months and a dedicated Parks part time position was unable to be funded.

### Capital Outlay-Highway:

Non Motorized Equipment:	\$ 10,200.00
Shop Equipment:	\$ 0.00
Auto Equipment:	\$ 13,000.00
Landscaping Trees	\$ 11,000.00
Other Capital Outlay	<u>\$ 19,800.00</u>
Total Capital Outlay	\$ 54,000.00

### Capital Outlay - Parks

Motorized Equipment	\$ 0.00
Park Improvements	\$ 4,000.00
Landscaping and Accessory	\$ 5,000.00
Park Equipment	<u>\$ 6,000.00</u>
Total Capital Outlay	\$ 15,000.00

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>HIGHWAY</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.331.0000.5111	794,823	809,984	876,041	876,041	866,786	910,076	893,519	893,519	
SALARIES-TEMP	01.331.0000.5115	14,988	11,039	20,313	20,313	20,240	20,817	20,817	20,817	
SALARIES-OT	01.331.0000.5117	5,086	43,135	35,000	35,000	59,650	35,000	40,000	40,000	
COMPTIME TAKEN	01.331.0000.5118	14,656	16,360	18,025	18,025	18,025	18,566	18,566	18,566	
LONGEVITY	01.331.0000.5133	1,972	1,990	2,500	2,500	2,295	2,500	2,440	2,440	
HOLIDAY PAY	01.331.0000.5134	49,067	58,242	57,998	57,998	58,475	60,488	60,488	60,488	
VACATION PAY	01.331.0000.5135	59,736	59,933	68,464	68,464	71,849	75,178	75,178	75,178	
FICA	01.331.0000.5151	69,792	73,782	82,481	82,481	84,022	85,881	84,992	84,992	
RETIREMENT	01.331.0000.5152	230,017	75,924	88,375	88,375	70,347	92,010	79,980	79,980	
RETIREE GROUP HEALTH	01.331.0000.5153	0	0	0	0	58,500	0	0	59,800	
GROUP HEALTH & DENTAL	01.331.0000.5154	256,059	300,583	350,436	350,436	321,984	356,959	339,013	339,013	
LIFE INSURANCE	01.331.0000.5155	4,495	4,529	4,722	4,722	4,663	4,977	4,895	4,895	
WORKERS COMPENSATION INS	01.331.0000.5156	21,992	21,396	37,697	37,697	38,091	42,708	46,421	46,421	
Sub-total		1,522,683	1,476,897	1,642,052	1,711,152	1,674,927	1,705,160	1,666,309	1,726,109	5.1%
Percent of Department Total		69.1%	60.9%	56.9%	52.9%	52.2%	60.9%	62.2%	63.0%	
<b>CONTRACTUAL SERVICES</b>										
PAVEMENT MARKING	01.331.0000.5236	31,906	32,495	36,000	36,000	36,000	36,000	36,000	36,000	
RADIO MAINTENANCE	01.331.0000.5245	1,905	1,548	1,700	1,700	1,700	1,750	1,750	1,750	
REFUSE COLLECTION	01.331.0000.5297	900	562	1,750	1,750	1,750	1,750	1,750	1,750	
SUNDRY CONTRACTORS -SOILS	01.331.0000.5299	597	0	0	0	0	0	0	0	
SUNDRY CONTRACTORS	01.331.0000.5299	19,095	18,882	19,300	19,300	19,300	19,300	19,300	19,300	
Sub-total		54,403	53,486	58,750	58,750	58,750	58,800	58,800	58,800	0.1%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.331.0000.5312	1,323	1,653	1,650	1,650	1,650	1,700	1,700	1,700	
PRINTING	01.331.0000.5313	200	104	450	450	450	450	450	450	
UNIFORMS	01.331.0000.5326	4,747	4,935	5,000	5,000	5,000	5,000	5,000	5,000	
EDUCATION SUPPLIES	01.331.0000.5328	1,507	304	1,450	1,450	1,450	1,450	1,450	1,450	
FUELLUBRICANTS	01.331.0000.5331	90,913	116,123	117,700	168,000	176,885	202,442	190,400	190,400	
VEHICLE SUPPORT	01.331.0000.5332	75,512	77,318	79,900	79,900	79,900	85,800	85,800	85,800	
CONSUMABLE TOOLS	01.331.0000.5342	10,246	10,066	10,400	10,400	10,400	10,400	10,400	10,400	
SIGN SUPPLIES	01.331.0000.5343	10,296	10,055	11,350	11,350	11,350	11,700	11,700	11,700	
OFF-ROAD MAINT. SUPPLIES	01.331.0000.5345	1,442	1,432	1,700	1,700	2,200	1,750	1,750	1,750	
TRAFFIC SAFETY	01.331.0000.5346	2,999	11,264	3,000	3,000	3,000	3,000	3,000	3,000	
SAFETY COMPLIANCE	01.331.0000.5347	7,898	5,859	8,000	8,000	8,000	8,000	7,000	7,000	
CULVERT SUPPLIES	01.331.0000.5355	20,739	20,808	20,600	20,600	20,600	20,600	15,600	15,600	
SAND DE-ICER	01.331.0000.5362	1,543	0	1,800	1,800	1,800	1,800	1,800	1,800	
SALT DE-ICER	01.331.0000.5364	44,044	51,858	56,500	150,500	150,500	85,500	85,500	85,500	
STREET MAINT. MATERIALS	01.331.0000.5381	85,076	92,905	96,300	96,300	96,300	99,200	99,200	99,200	
Sub-total		358,485	404,683	415,800	560,100	569,485	538,792	520,750	520,750	25.2%
<b>SERVICES AND CHARGES</b>										
TRAFFIC SIGNAL ELECTRICITY	01.331.0000.5419	7,668	7,494	13,000	13,000	13,000	7,440	7,400	7,400	
TRAFFIC SIGNAL MAINTENANCE	01.331.0000.5420	0	0	0	0	2,306	5,400	5,400	5,400	
OFFICIAL NOTICES/ADVERTISING	01.331.0000.5421	1,030	1,179	1,800	1,800	1,800	1,800	1,800	1,800	
MEMBERSHIPS	01.331.0000.5424	145	160	200	200	200	200	200	200	
CONFERENCES AND SCHOOLS	01.331.0000.5425	676	1,157	2,000	2,000	2,000	2,000	2,000	2,000	
ALLOCATED INSURANCE COST	01.331.0000.5428	37,800	45,200	47,300	47,300	47,300	47,300	48,800	48,800	
EQUIPMENT RENTAL	01.331.0000.5433	6,756	2,897	7,200	7,200	7,200	5,200	5,200	5,200	
DNR216 STORM WATER PERMIT	01.331.0000.5436	4,140	8,833	5,000	5,000	5,000	5,000	5,000	5,000	
Sub-total		58,215	66,920	76,500	76,500	78,806	74,340	75,800	75,800	-0.9%
<b>FACILITY CHARGES</b>										
WATER	01.331.0000.5551	1,834	1,907	2,100	2,100	2,300	2,400	2,400	2,400	
ELECTRICITY	01.331.0000.5552	13,903	14,912	14,800	14,800	16,000	17,000	17,000	17,000	
SANITARY SEWER	01.331.0000.5553	2,000	2,900	2,900	2,900	2,900	3,200	3,200	3,200	
NATURAL GAS	01.331.0000.5554	14,190	18,134	19,350	19,350	20,000	22,250	22,250	22,250	
BUILDING MAINTENANCE	01.331.0000.5559	6,527	7,690	7,000	7,000	7,000	8,400	8,400	8,400	
Sub-total		38,454	45,543	46,150	46,150	48,200	53,250	53,250	53,250	15.4%
<b>SUB TOTAL NON PERSONAL SERVICES</b>										
		509,557	570,633	597,200	741,500	755,241	725,182	708,600	708,600	18.7%
<b>TOTAL GENERAL FUND</b>										
		2,032,240	2,047,530	2,239,252	2,452,652	2,430,168	2,430,342	2,374,909	2,434,709	8.7%
<b>CAPITAL OUTLAY FUND</b>										
AUTO EQUIPMENT	41.331.0000.5811	0	0	28,000	28,000	28,000	26,000	0	0	
NON-MOTORIZED EQUIPMENT	41.331.0000.5814	12,317	14,596	5,800	5,800	5,800	26,700	10,200	10,200	
SHOP EQUIPMENT	41.331.0000.5815	7,714	0	5,350	5,350	5,350	0	0	0	
OTHER CAPITAL EQUIPMENT	41.331.0000.5819	2,785	0	0	46,000	46,000	34,000	19,800	19,800	
LANDSCAPING/TREES	41.331.0000.5821	11,948	28,576	18,000	18,000	18,000	18,000	11,000	11,000	
COMPUTER EQUIPMENT	41.331.0000.5841	515	1,262	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		35,279	44,434	57,150	103,150	103,150	104,700	41,000	41,000	-28.3%
<b>EQUIPMENT REVOLVING FUND</b>										
EQUIPMENT	42.331.0000.5811	136,907	334,516	589,000	678,000	678,000	263,000	263,000	263,000	
GRAND TOTAL HIGHWAY		2,204,426	2,426,481	2,885,402	3,233,802	3,211,318	2,798,042	2,678,909	2,738,709	-5.1%
<b>Less Program Revenue:</b>										
TRANSPORTATION AIDS	01.0000.4144	-1,242,041	-1,207,239	-1,160,000	-1,296,000	-1,296,000	-1,310,000	-1,310,000	-1,310,000	
DPW CHARGES	01.0000.4480	-37,328	-41,344	-26,000	-26,000	-35,000	-35,000	-35,000	-35,000	
CULVERT PIPE SALES	01.0000.4753	-2,158	-965	-3,000	-3,000	-1,000	-2,000	-2,000	-2,000	
CULVERT PIPE SALES-TAXABLE	01.0000.4754	-5,364	-2,463	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000	
Net Highway Related Costs		917,535	1,174,470	1,690,402	1,902,802	1,873,318	1,445,042	1,325,909	1,385,709	

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>PARKS</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.551.0000.5111	53,270	78,282	48,049	48,049	48,504	50,004	50,004	50,004	
SALARIES-PT	01.551.0000.5113	0	0	19,968	19,968	0	19,968	0	0	
SALARIES-TEMP	01.551.0000.5115	8,461	9,074	14,378	14,378	19,110	14,378	19,817	19,817	
SALARIES-OT	01.551.0000.5117	723	451	0	0	900	0	1,000	1,000	
LONGEVITY	01.551.0000.5133	146	237	0	0	0	0	0	0	
FICA	01.551.0000.5151	4,639	6,456	6,303	6,303	5,241	6,453	5,418	5,418	
RETIREMENT	01.551.0000.5152	13,562	8,674	3,844	3,844	3,880	4,000	3,400	3,400	
RETIREE GROUP HEALTH	01.529.0000.5153	0	0	0	3,700	3,200	0	0	3,300	
GROUP HEALTH & DENTAL	01.551.0000.5154	17,734	32,262	22,304	22,304	19,572	21,408	20,580	20,580	
LIFE INSURANCE	01.551.0000.5155	17	46	206	206	206	214	214	214	
WORKERS COMPENSATION INS	01.551.0000.5156	1,528	2,137	3,016	3,016	2,475	3,357	3,058	3,058	
Sub-total		100,080	137,620	118,068	121,768	103,088	119,782	103,491	106,791	-9.6%
Percent of Department Total		66.6%	81.2%	62.9%	62.3%	58.6%	67.4%	70.6%	71.2%	
<b>CONTRACTUAL SERVICES</b>										
OTHER CONTRACTUAL SERVICES	01.551.0000.5219	1,750	0	27,500	27,500	27,500	14,800	0	0	
PARKS MAINTENANCE	01.551.0000.5247	12,201	9,829	10,600	10,600	10,600	10,900	10,900	10,900	
Sub-total		13,951	9,829	38,100	38,100	38,100	25,700	10,900	10,900	-71.4%
<b>SUPPLIES</b>										
UNIFORMS	01.551.0000.5326	250	250	250	250	250	250	250	250	
Sub-total		250	250	250	250	250	250	250	250	0.0%
<b>SERVICES AND CHARGES</b>										
OFFICIAL NOTICES/ADVERTISING	01.551.0000.5421	282	0				0	0	0	
ALLOCATED INSURANCE COST	01.551.0000.5428	3,500	3,600	3,700	3,700	3,700	3,700	3,700	3,700	
MILEAGE	01.551.0000.5432		0	500	500	500	500	500	500	
<b>FACILITY CHARGES</b>										
WATER	01.551.0000.5551	471	707	600	600	900	900	900	900	
ELECTRICITY	01.551.0000.5552	5,145	6,702	6,300	6,300	5,500	6,300	6,300	6,300	
SEWER	01.551.0000.5553	181	243	200	200	600	600	600	600	
NATURAL GAS	01.551.0000.5554	1,925	2,060	4,950	4,950	4,200	4,950	4,950	4,950	
Sub-total		7,722	9,712	12,050	12,050	11,200	12,750	12,750	12,750	
SUB TOTAL NON PERSONAL SERVICES		25,705	23,391	54,600	54,600	53,750	42,900	28,100	28,100	-48.5%
TOTAL GENERAL FUND		125,785	161,011	172,668	176,368	156,838	162,682	131,591	134,891	-23.5%
<b>CAPITAL OUTLAY FUND</b>										
MOTORIZED EQUIPMENT	41.551.0000.5811	12,000	0	0	0	0	0	0	0	
LANDSCAPING	41.551.0000.5821	4,025	3,329	5,000	5,000	5,000	5,000	5,000	5,000	
PARK IMPROVEMENTS	41.551.0000.5832	1,300	0	4,000	8,000	8,000	4,000	4,000	4,000	
PARK EQUIPMENT & SUPPLIES	41.551.0000.5835	7,081	5,042	6,000	6,000	6,000	6,000	6,000	6,000	
TOTAL CAPITAL OUTLAY FUND		24,406	8,371	15,000	19,000	19,000	15,000	15,000	15,000	0.0%
GRAND TOTAL PARKS		150,191	169,382	187,668	195,368	175,838	177,682	146,591	149,891	-20.1%
Less Program Revenue:										
PARK PERMITS	01.0000.4287	-4,193	-8,378	-6,500	-6,500	-8,500	-8,500	-8,500	-8,500	
Net Parks Related Costs		145,998	161,004	181,168	188,868	167,338	169,182	138,091	141,391	
<b>TOTAL CULTURE AND RECREATION</b>										
General Fund		\$185,418	\$234,253	\$261,274	\$270,374	\$247,847	\$257,197	\$225,725	\$229,325	-12.2%
Capital Outlay Fund		\$24,406	\$8,371	\$15,000	\$19,000	\$19,000	\$15,000	\$15,000	\$15,000	0.0%

## SOLID WASTE COLLECTION 341

**DEPARTMENT:** Solid Waste Collection

**PROGRAM MANAGER:** City Engineer

### **PROGRAM DESCRIPTION:**

The Solid Waste Department provides weekly refuse, bi-weekly recycling, and 3 times a year leaf and brush collection to all single-family, two-family, and condominium ownership multi-family units. The collection service is outsourced to a private contractor. Bids have been received for the years 2007, 2008 and 2009 with Veolia as low bidder. The calculation for this budget is based on the low bid from Veolia. In addition, the City provides a recycling center adjacent to the Public Works Garage that is manned by Highway Division personnel and is open during normal work hours and 7 hours on Saturday. The overtime and contracted pickup fees for the drop off site is included in this budget. The efficiency of the recycling program, which was instituted in 1995, continues to be maintained at over the 25 percent level (36 percent for 2007).

### **SERVICES:**

- Weekly curbside pickup of rubbish.
- Bi-weekly curbside pickup of commingled recyclables.
- Three times yearly curbside pickup of brush.
- Drop-off site for mixed recyclables maintained at Public Works Garage.

### **STAFFING:**

In addition to the contracted service, overtime hours equivalent to 0.26 Highway Division personnel (one person for twelve months) are budgeted for weekend operation of the drop off site.

### **ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Total non-recyclable refuse collected (tons)	8,372	8,296	8,368	8,381	8,450	8,500
Recyclables collected (tons)	3,097	3,132	3,108	3,008	2,950	3,050
Yard waste (tons)	246	193	208	205	200	210

\*Forecast

### **BUDGET SUMMARY:**

Budget has increased due to refuse contract increases and an increase in refuse collection that is assessed based on number of dwellings.



CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>SOLID WASTE COLLECTION</b>										
<b>PERSONAL SERVICES - RECYCLING</b>										
01.341.0000.5111	2,271	1,238	1,000	1,000	1,000	1,200	1,200	1,200		
SALARIES - FT	20,721	20,921	21,100	21,100	21,100	21,800	13,705	13,705		
01.341.0000.5117	44	38	0	0	0	0	0	0		
SALARIES - OT	1,709	1,631	1,691	1,691	1,691	1,760	1,140	1,140		
01.341.0000.5133	5,894	1,539	1,768	1,768	1,326	1,840	1,014	1,014		
LONGEVITY	0	0	0	100	0	0	0	100		
01.341.0000.5151	5,967	6,927	6,950	6,950	6,282	7,031	4,243	4,243		
FICA	0	0	92	92	90	96	60	60		
01.341.0000.5152	0	0	92	92	90	899	635	635		
RETIREMENT	321	354	797	797	797					
01.341.0000.5153										
RETIREE GROUP HEALTH										
01.341.0000.5154										
GROUP HEALTH & DENTAL										
01.341.0000.5155										
LIFE INSURANCE										
01.341.0000.5156										
WORKERS COMPENSATION INS										
Sub-total	36,927	32,648	33,398	33,498	32,286	34,626	21,997	22,097	-33.8%	
<b>CONTRACTUAL SERVICES</b>										
01.341.0000.5283	515,938	560,340	588,100	588,100	588,100	603,400	603,400	603,400		
REFUSE COLLECTION	250,159	272,226	284,100	284,100	284,100	291,100	291,100	291,100		
01.341.0000.5284	50,045	54,487	57,100	57,100	57,100	58,600	58,600	58,600		
RECYCLING COLLECTION	347,750	335,838	338,500	338,500	338,500	353,600	353,600	353,600		
01.341.0000.5285	960	1,101	1,440	1,440	1,440	1,440	1,450	1,450		
LEAF & BRUSH PICKUPS										
01.341.0000.5286										
TIPPAGE FEE COSTS										
01.341.0000.5287										
MISCELLANEOUS WASTE COSTS										
Sub-total	1,164,852	1,223,992	1,269,240	1,269,240	1,269,240	1,308,140	1,308,150	1,308,150	3.1%	
<b>SUPPLIES</b>										
01.341.0000.5329	4,170	3,450	4,500	4,500	4,500	0	0	0		
OPERATING SUPPLIES - OTHER	346	0	0	0	0	0	0	0		
01.341.0000.5421										
OFFICIAL NOTICES/ADVERTISING										
Sub-total	4,516	3,450	4,500	4,500	4,500	0	0	0	-100.0%	
SUB TOTAL NON PERSONAL SERVICES	1,169,368	1,227,442	1,273,740	1,273,740	1,273,740	1,308,140	1,308,150	1,308,150	2.7%	
GRAND TOTAL SOLID WASTE COLLECTION	1,206,295	1,260,090	1,307,138	1,307,238	1,306,026	1,342,766	1,330,147	1,330,247	1.8%	
<b>Less Program Revenue:</b>										
01.0000.4146	-77,344	-77,262	-77,000	-77,000	-97,000	-97,000	-97,000	-97,000		
RECYCLING GRANTS	-325,782	-336,203	-338,500	-338,500	-340,000	-353,600	-353,600	-353,600		
01.0000.4495	-1,722	-1,983	-1,500	-1,500	-2,000	-2,500	-2,500	-2,500		
LANDFILL OPERATIONS-TIPPAGE	-7,579	-5,521	-1,200	-1,200	-5,000	-5,000	-5,000	-5,000		
01.0000.4759										
SALE OF RECYCLING BINS										
01.0000.4761										
SALE OF RECYCLABLES										
Total Program Revenue	-412,427	-420,969	-418,200	-418,200	-444,000	-458,100	-458,100	-458,100		
Net Solid Waste Related Costs	793,868	839,122	888,938	889,038	862,026	884,666	872,047	872,147		

## STREET LIGHTING

### 351

**DEPARTMENT:** Street Lighting

**PROGRAM MANAGER:** City Engineer

#### PROGRAM DESCRIPTION:

The Street Lighting division provides street lighting at nearly all intersections within the City and also provides a high level of street lighting in the following areas: W. Rawson Ave. from Hawthorne Ln. to S. 27<sup>th</sup> St., S. 27<sup>th</sup> St. from W. College Ave. to W. Rawson Ave., S. 76<sup>th</sup> St. from Loomis Rd. to Terrace Dr., S. 60<sup>th</sup> St. from W. Ryan Rd. to W. Franklin Dr., W. Oakwood Rd. from S. 27<sup>th</sup> St. to S. 34<sup>th</sup> St., W. Wheaton Way west of S. 27<sup>th</sup> St. and the Franklin Business Park. Street lighting is planned to be installed at W. Drexel Ave. from S. 27<sup>th</sup> St. to S. 31<sup>st</sup> St. during the 2008 construction season.

#### SERVICES:

- Maintains City owned streetlights.
- Manages contract with WEPCO for leased streetlights.
- Plans and orders additional street lights for new development.

#### STAFFING:

None (Maintenance staff is provided by Highway Department and management by the Engineering Department)

#### ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Intersectional street lights	875	871	887	892	905	910
27 <sup>th</sup> & 76 <sup>th</sup> /Rawson street lights	321	321	321	647	663	670
Business Park lights & S. 60 <sup>th</sup> St.	274	274	226	226	226	226

\* Forecast

#### BUDGET SUMMARY:

The total number of fixtures that were in service in 2007 was 450 with 197 fixtures added in late 2007. The electrical costs were included in the 2008 budget, but due to the one year warrantee the maintenance costs were not included. For the 2009 budget year the maintenance costs need to be increased by 197/450 or 44 percent. The electrical cost based on the number of street lights for 2009 should be increased by 16/647 or 2.5 percent plus the increase cost of electrical power which is estimated to be 3 percent or a total of 5.5 percent.

Tuckaway Shores Lighting. Contracted cost with Tuckaway Shores for street lighting.

## Fixed Charges

Street Lighting Rental. Costs of rental from WE Energies Company are based on three (3) percent increases in electrical costs of facilities charges.

### CITY OWNED STREET LIGHTS (Not including Business Park)

Street	Range	Number of Poles	Number of Lights	Comments
S. 76 <sup>th</sup> Street	W. Terrace Dr. to W. Loomis Rd.	20	38	Active
W. Rawson Ave.	W. Hawthorne Lane to S. 27 <sup>th</sup> St.	181	330	Active
S. 27 <sup>th</sup> Street	W. College Ave. to W. Rawson Ave.	30	59	Active (Note: Oak Creek pays ½ cost)
S. 60 <sup>th</sup> Street	W. Ryan Rd. to W. Franklin Dr.	23	23	Active
W. Oakwood Rd.	S. 27 <sup>th</sup> St. to west of S. 34 <sup>th</sup> St.	20	36	Active
W. Ryan Road	S. 27 <sup>th</sup> St. to the Root River	79	151	Active
W. Wheaton Way	S. 27 <sup>th</sup> Street to the west	10	10	Active
W. Drexel Ave.	S. 27 <sup>th</sup> St. to S. 31 <sup>st</sup> St.	9	16	Assume to be active for 2009
		371	663	

CITY OF FRANKLIN 2009 BUDGET	2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>STREET LIGHTING</b>									
CONTRACTUAL SERVICES STREET LIGHT MAINTENANCE	01.351.0000.5246	19,343	15,797	20,600	20,600	20,600	29,700	24,700	24,700 19.9%
SERVICES AND CHARGES ALLOCATED INSURANCE COST	01.351.0000.5428	3,000	3,100	3,100	3,100	3,100	3,100	3,100	3,100
FACILITY CHARGES									
ELECTRICITY	01.351.0000.5552	29,938	30,011	43,700	43,700	31,211	46,150	46,150	46,150
STREET LIGHT RENTAL	01.351.0000.5537	180,836	182,941	190,000	190,000	190,000	202,300	202,300	202,300
BUSINESS PARK UTILITIES	01.351.0000.5539	18,978	20,017	19,500	19,500	19,500	20,100	20,100	20,100
TUCKAWAY SHORES STREET LIGHTING	01.351.0000.5540	2,400	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Sub-total		232,152	234,169	254,400	254,400	241,911	269,750	269,750	269,750 6.0%
TOTAL GENERAL FUND		254,495	253,066	278,100	278,100	265,611	302,550	297,550	297,550 7.0%
CAPITAL OUTLAY FUND OTHER CAPITAL EQUIPMENT	41.351.0000.5819	6,041	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY FUND		6,041	0	0	0	0	0	0	0
GRAND TOTAL STREET LIGHTING		257,536	249,966	275,000	275,000	262,511	299,450	294,450	294,450 7.1%
Less Program Revenue: STREET LIGHTING	01.0000.4471	-3,096	-3,089	-3,000	-3,000	-9,000	-3,000	-3,000	-3,000
Net Street Lighting Related Costs		254,440	246,878	272,000	272,000	253,511	296,450	291,450	291,450

# WEED CONTROL 361

**DEPARTMENT:** Weed Control

**PROGRAM MANAGERS:** Director of Clerk Services & Weed Commissioner

## PROGRAM DESCRIPTION:

City ordinance and state statutes prohibit the growing of noxious weeds beyond certain heights. The weed commissioner is responsible for inspecting and responding to weed ordinance complaints. If weeds are not cut, the weed cutter is used to remove the vegetation and the property owner is charged for the cost of the weed cutting.

## STAFFING:

Actual cutting is contracted service.

## ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Weed notifications	125	114	234	114	150	150
Weed cutting invoices	58	52	77	51	80	80

\* Forecast

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>WEED CONTROL</b>										
CONTRACTUAL SERVICES										
WEED CUTTING	01.361.0000.5237	14,662	9,213	25,000	25,000	25,000	25,000	25,000	25,000	
Sub-total		14,662	9,213	25,000	25,000	25,000	25,000	25,000	25,000	0.0%
SERVICES & CHARGES										
PUBLICATIONS	01.361.0000.5421	0	0	100	100	100	100	100	100	
Sub-total		0	0	100	100	100	100	100	100	
<b>GRAND TOTAL WEED CONTROL</b>		<b>14,662</b>	<b>9,213</b>	<b>25,100</b>	<b>25,100</b>	<b>25,100</b>	<b>25,100</b>	<b>25,100</b>	<b>25,100</b>	<b>0.0%</b>
Less Program Revenue:										
WEED CONTROL	01.0000.4470	-15,132	-5,106	-25,100	-25,100	-25,100	-25,100	-25,100	-25,100	
Net Weed Control Related Costs		-470	4,106	0	0	0	0	0	0	

<b>TOTAL PUBLIC WORKS</b>	\$4,039,438	\$4,110,460	\$4,441,196	\$4,662,496	\$4,580,695	\$4,745,041	\$4,603,654	\$4,670,054	5.2%
General Fund	\$48,998	\$52,297	\$70,650	\$116,650	\$116,650	\$124,400	\$50,600	\$50,600	-28.4%
Capital Outlay Fund	\$136,907	\$334,516	\$589,000	\$678,000	\$678,000	\$263,000	\$263,000	\$263,000	
Equipment Revolving Fund									

## **PUBLIC HEALTH**

### **411**

**DEPARTMENT:** Health

**PROGRAM MANAGER:** Director of Health and Human Services

#### **PROGRAM DESCRIPTION:**

The mission of the Franklin Health Department is as follows: the Health Department shall protect and promote health and prevent disease and injury. Public health services are population-based which focus on improving the health status of the entire community. These services are provided in clinics, homes, schools, and businesses.

The Franklin Public Health Department shall provide 3 core public health functions to accomplish this mission: to assess the community's health status, to develop health policy, and to assure that necessary services are available.

Assessment means the regular collection, analysis, and sharing of information about health conditions, risks, and resources in a community. The assessment function is needed to identify trends in illness, injury, and death, and the factors that may cause these events. It is needed to identify available health resources and their application, unmet needs, and community perceptions about health issues. Assessment results are then shared with the community, policy makers, and the health care community for the purpose of developing resources and health policies to solve community health issues.

Policy development includes consideration of political, organizational, and community values. Good public policy development includes information sharing, citizen participation, compromise, and consensus building. The process nurtures shared ownership of the policy decisions. Policy makers review the recommendations and decide what will be done.

Assurance means making sure that needed health services and functions are available. Assurance focuses on maintaining the capacity of public health agencies to manage day-to-day operations and provide the core public health functions. The assurance function requires monitoring the quality of health services provided in both public and private sectors. While it is the responsibility of government health agencies to assure that necessary health resources are available, the actual provision of health services can come from a variety of sources.

#### **SERVICES:**

- Immunization clinics for citizens, schools, and City businesses.
- Health and wellness screening, including blood pressure, head lice, and tuberculosis.
- Health education programs for community and schools.
- Home visits, particularly for investigation and surveillance of communicable disease.
- Restaurant and food seller inspections.
- Tobacco seller compliance checks.
- School health screenings.

**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Health Services Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Public Health Nurse	3.70	3.95	3.95	3.95	3.95	3.95
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Clinic Nurse	.30	.20	.20	.20	.20	.20
Sanitarian (Food Inspection)	.35	.35	.35	.48	.48	.00
<b>Total</b>	<b>6.35</b>	<b>6.50</b>	<b>6.50</b>	<b>6.63</b>	<b>6.63</b>	<b>6.15</b>

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Home Visits	946	1,440	1,602	1,401	1,500	1,500
Immunization Clinic Visits	2,550	3,140	3,004	3,015	3,200	3,300
Sanitarian Inspections	454	420	393	196	200	200
Education Programs	33	58	34	49	50	50
Community Education	53	37	43	31	35	40
School Screenings						
Hearing	1,095	900	890	969	900	900
Vision	1,371	1,194	1,138	1,208	1,200	1,200
Student Health Services	525	-	-	-	-	-
Adult Blood Pressure Checks	754	660	700	673	700	700

\* Forecast

**BUDGET SUMMARY:**

The Franklin Health Department provides a defense against communicable diseases and epidemics through home visits, immunization clinics, sanitarian inspections and community education programs to maintain and improve public health. In 2005 during the mandated 5-year review, the Franklin Health Department successfully demonstrated its adherence to all applicable Wisconsin Public Health law. In 2006, the health department responded to a regional Mumps epidemic; maintained a comprehensive West Nile Virus program, and initiated Influenza Pandemic Preparedness activities. In 2007, while maintaining all previous programs and services the health department has increased home visit contacts by 11% from 2006 and increased recommended immunization services to infants (influenza vaccine) and adolescents (MCV, HPV, Tdap). The 2009 budget anticipates becoming an agent of the State to perform restaurant, motel and pool inspections.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>PUBLIC HEALTH</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	01.411.0000.5111	225,278	235,934	231,359	231,359	235,478	303,530	241,485	241,485	
SALARIES-PT	01.411.0000.5113	59,637	42,755	80,122	80,122	55,008	56,658	56,658	56,658	
SALARIES-OT	01.411.0000.5117	12,139	11,320	8,000	8,000	9,000	8,000	8,000	8,000	
COMPTIME TAKEN	01.411.0000.5118	2,102	2,888	3,000	3,000	3,000	3,090	3,090	3,090	
LONGEVITY	01.411.0000.5133	360	420	540	540	465	540	540	540	
HOLIDAY PAY	01.411.0000.5134	13,397	16,457	15,777	15,777	15,777	19,314	16,251	16,251	
VACATION PAY	01.411.0000.5135	14,370	13,946	19,077	19,077	19,077	21,109	20,709	20,709	
FICA	01.411.0000.5151	24,437	24,229	27,377	27,377	25,842	31,536	26,525	26,525	
RETIREMENT	01.411.0000.5152	26,160	30,231	30,514	30,514	28,087	34,939	31,404	31,404	
RETIREE GROUP HEALTH	01.411.0000.5153	0	0	0	4,300	3,600	0	0	3,900	
GROUP HEALTH & DENTAL	01.411.0000.5154	63,604	66,928	84,360	84,360	66,604	95,604	71,364	71,364	
LIFE INSURANCE	01.411.0000.5155	1,310	1,487	1,868	1,868	1,597	1,941	1,664	1,664	
WORKERS COMPENSATION INS	01.411.0000.5156	7,142	6,941	11,623	11,623	10,876	14,754	13,370	13,370	
Sub-total		449,936	453,537	513,617	517,917	474,411	591,015	491,060	494,960	-3.6%
Percent of Department Total		89.9%	88.5%	85.3%	85.4%	84.3%	85.9%	83.5%	83.6%	
<b>CONTRACTUAL SERVICES</b>										
MEDICAL SERVICES	01.411.0000.5211	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	
EQUIPMENT MAINTENANCE	01.411.0000.5242	320	940	1,200	1,200	1,200	1,200	1,200	1,200	
SOFTWARE MAINTENANCE	01.411.0000.5257	1,604	1,764	1,800	1,800	1,800	1,900	1,900	1,900	
SUNDY CONTRACTORS	01.411.0000.5299	888	13,888	29,000	29,000	29,000	42,000	42,000	42,000	
Sub-total		5,212	18,992	34,400	34,400	34,400	47,500	47,500	47,500	38.1%
<b>SUPPLIES</b>										
OFFICE SUPPLIES	01.411.0000.5312	1,928	2,354	2,500	2,500	2,500	2,500	2,500	2,500	
PRINTING	01.411.0000.5313	1,889	1,771	2,500	2,500	2,500	2,500	2,500	2,500	
TOBACCO INTERVENTIONS	01.411.0000.5321	2,718	2,749	2,750	2,750	2,750	2,750	2,750	2,750	
MEDICAL SUPPLIES	01.411.0000.5322	33,141	28,180	39,350	39,350	39,350	35,000	35,000	35,000	
EDUCATION SUPPLIES	01.411.0000.5328	1,471	829	1,400	1,400	1,400	1,400	1,400	1,400	
FUEL	01.411.0000.5331	10	750	1,100	1,200	1,013	1,400	1,400	1,400	
VEHICLE SUPPORT	01.411.0000.5332	0	54	100	100	100	200	200	200	
Sub-total		41,157	36,688	49,700	49,800	49,613	45,750	45,750	45,750	-7.9%
<b>SERVICES AND CHARGES</b>										
SUBSCRIPTIONS	01.411.0000.5422	37	45	50	50	50	50	50	50	
MEMBERSHIPS	01.411.0000.5424	752	932	1,000	1,000	1,000	1,000	1,000	1,000	
CONFERENCES AND SCHOOLS	01.411.0000.5425	993	815	1,200	1,200	1,200	1,200	1,200	1,200	
ALLOCATED INSURANCE COST	01.411.0000.5428	200	200	200	200	200	200	200	200	
MILEAGE	01.411.0000.5432	2,239	1,124	1,750	1,750	1,750	1,500	1,500	1,500	
Sub-total		4,221	3,115	4,200	4,200	4,200	3,950	3,950	3,950	-6.0%
SUB TOTAL NON PERSONAL SERVICES		50,590	58,795	88,300	88,400	88,213	97,200	97,200	97,200	10.1%
TOTAL GENERAL FUND		500,526	512,331	601,917	606,317	562,624	688,215	588,260	592,160	-1.6%
<b>CAPITAL OUTLAY FUND</b>										
FURNITURE/FIXTURES	41.411.0000.5812	0	0	0	0	0	0	0	0	
OFFICE EQUIPMENT	41.411.0000.5813	0	0	0	0	0	0	0	0	
OTHER CAPITAL EQUIPMENT- West Nile	41.411.0000.5819	0	0	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41.411.0000.5841	0	0	0	0	0	0	0	0	
SOFTWARE	41.411.0000.5843	0	0	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		0	0	0	0	0	0	0	0	0.0%
GRAND TOTAL PUBLIC HEALTH DEPARTMENT		500,526	512,331	601,917	606,317	562,624	688,215	588,260	592,160	-1.6%
<b>Less Program Revenue:</b>										
Penalties & Forfeitures @ .4%	01.0000.4223	-1,328	-1,570	-1,644	-1,644	-1,640	-1,600	-1,600	-1,600	
FOOD LICENSE/INSPECTION	01.0000.4452	-9,445	-10,205	-36,500	-36,500	-10,500	-51,500	-51,500	-51,500	
CLINIC SERVICES		-50,809	-74,397	-70,000	-70,000	-75,000	-75,000	-75,000	-75,000	
Net Health Related Costs		438,944	426,160	493,773	498,173	475,484	560,115	460,160	464,060	

# ANIMAL CONTROL

431

**DEPARTMENT:** Animal Control

**PROGRAM MANAGER:** Director of Administration

## PROGRAM DESCRIPTION:

This program accounts for the costs associated with contracted services for animal control purposes. Historically, these services have been provided by the Wisconsin Humane Society, coordinated through Milwaukee County. The Humane Society no longer provides such services. The City is now part of a cooperative effort with other Milwaukee County communities to jointly operate an animal control services facility, governed by the Milwaukee Area Domestic Animal Control Commission (MADACC). Construction of the facility was completed in August 1999, and MADACC assumed operation of animal control services. Each community shares the cost of operating the facility. Because service costs were not based on usage in the past, activity measures are sporadic.

## ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Admissions:						
Dogs	52	63	84	40	55	59
Cats	151	126	102	175	124	136
Other	11	19	8	8	7	11
Total	214	208	194	223	186	205
Service Cost Per Admission	\$107	\$113	\$136	\$130	\$171	\$154

\* Forecast

## BUDGET SUMMARY:

This budget is the City's portion of operational costs related to MADACC based on anticipated usage and the capital costs to pay for the construction of this shelter facility is based on each community's equalized value. The rate of growth in Franklin's equalized value, which has generally exceeded that of other area communities, has contributed to the increased cost of this activity in recent years. Additionally, a portion of the increase appropriated for in 2009 can be attributed to Franklin's share in the repayment of a 5-year loan needed by MADACC to meet a pension obligation that had gone unfunded in prior years. This added cost is reflected in the "Service Cost Per Admission" as well.

CITY OF FRANKLIN 2009 BUDGET	2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>ANIMAL CONTROL</b>									
CONTRACTUAL SERVICES ANIMAL SHELTER	01.431.0000.5295	26,379	28,998	29,000	29,000	31,900	32,200	32,200	
FACILITY CHARGE - DEBT SERVICE MADACC CAPITAL CHARGES									
Principal	01.431.0000.5611	8,213	8,746	8,850	8,850	8,850	9,200	9,200	
Interest	01.431.0000.5621	3,840	3,343	3,500	3,500	3,500	3,300	3,300	
		38,432	41,087	41,350	41,350	44,250	44,700	44,700	8.1%
<b>GRAND TOTAL ANIMAL CONTROL</b>									
Less Program Revenue: REFUNDS & REIMB - MADACC	01.0000.4784	-132	-5,477	-1,500	-1,500	-5,500	-5,500	-5,500	
Net Animal Control Related Costs		38,300	35,611	39,850	39,850	38,750	39,200	39,200	
<b>TOTAL HEALTH AND HUMAN SERVICES</b>		\$538,958	\$553,419	\$643,267	\$647,667	\$606,874	\$732,915	\$636,860	-1.0%
General Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Capital Outlay Fund									



# RECREATION 521

**DEPARTMENT:** Recreation

**PROGRAM MANAGER:** Director of Administration

## PROGRAM DESCRIPTION:

This budget provides for City support of a Travel Program for senior citizens and City support to the Civic Celebration Commission toward the 4<sup>th</sup> of July Civic Celebration. Additional funding for senior citizen programs has been added to this budget as well.

## BUDGET SUMMARY:

- 1) The 2009 Budget continues to provide a \$10,000 appropriation to support the Senior Travel Program as CDBG funding is no longer available to support the program.
- 2) The 2009 Budget continues to provide \$25,900 in support for the 4<sup>th</sup> of July Civic Celebration. These funds are used for police and highway costs related to the event. This represents the anticipated actual cost of staff effort toward this event. The other revenue and expenses of this activity are recorded in a separate special revenue fund.
- 3) For 2009, a \$5,000 appropriation has been added to support programming for seniors as provided by the Franklin Senior Citizens, Inc.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>RECREATION</b>										
<b>CONTRACTUAL SERVICES</b>										
<b>SUPPLIES</b>										
Civic Celebration Support (Transfer)	01.521.0000.5590	16,453	20,958	25,900	25,900	25,900	25,900	25,900	25,900	
Sub-total		16,453	20,958	25,900	25,900	25,900	25,900	25,900	25,900	0.0%
<b>SENIOR TRAVEL PROGRAM</b>										
SENIOR ACTIVITIES	01.521.0000.5721	9,510	9,540	10,000	10,000	10,000	10,000	10,000	10,000	0.0%
	01.521.0000.5723	0	0	0	5,000	5,000	5,000	5,000	5,000	
<b>TOTAL RECREATION</b>		<b>25,963</b>	<b>30,498</b>	<b>35,900</b>	<b>40,900</b>	<b>40,900</b>	<b>40,900</b>	<b>40,900</b>	<b>40,900</b>	<b>13.9%</b>

# ST. MARTIN'S FAIR

## 529

**DEPARTMENT:** St. Martin's Fair

**PROGRAM MANAGER:** Director of Clerk Services

### PROGRAM DESCRIPTION:

The direct costs of supporting the St. Martin's Fair, held monthly, including police, fire and public works overtime, refuse collection and other sanitation services, is budgeted in this program. The Clerk's office issues sales permits and is responsible for coordinating oversight of the fairs by various City departments. The Fair Commission oversees the fairs, monitors and inspects vendors.

### ACTIVITY MEASURES:

Activity	2004	2005	2006	2007	2008*	2009*
Number of fairs	8	8	8	8	8	8
Food/peddler permits	44	44	40	37	37	45
Peddler permits	189	148	140	130	120	150
Extra footage sold	195	380	250	187	120	200

\* Forecast

### BUDGET SUMMARY:

Personal Services – covers overtime costs for the Police, Fire and Public Works departments primarily for the Labor Day Fair. This also covers clerical support for checking permits on Labor Day.

CITY OF FRANKLIN 2009 BUDGET	2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>ST. MARTIN'S FAIR</b>									
<b>PERSONAL SERVICES</b>									
01.529.0000.5111 SALARIES-FT	2,607	3,067	5,252	5,252	5,152	5,397	5,350	5,350	
01.529.0000.5115 SALARIES-TEMP	80	341	0	0	0	0	0	0	
01.529.0000.5117 SALARIES-OT	13,667	16,445	16,250	16,250	15,019	16,625	16,600	16,600	
01.529.0000.5133 LONGEVITY	20	47	0	0	0	0	0	0	
01.529.0000.5151 FICA	1,237	1,439	1,645	1,645	1,543	1,685	1,679	1,679	
01.529.0000.5152 RETIREMENT	3,311	3,128	3,678	3,678	3,416	3,723	3,655	3,655	
01.529.0000.5153 RETIREE GROUP HEALTH	0	0	0	400	0	0	0	0	
01.529.0000.5154 GROUP HEALTH & DENTAL	1,590	5,658	6,432	6,432	5,560	6,572	6,291	6,291	
01.529.0000.5155 LIFE INSURANCE	0	4	71	71	69	74	74	74	
01.529.0000.5156 WORKERS COMPENSATION INS	278	303	478	478	450	534	585	585	
Sub-total	22,790	30,432	33,806	34,206	31,209	34,610	34,234	34,534	2.2%
Percent of Department Total	67.7%	71.2%	64.1%	64.4%	62.3%	64.6%	64.3%	64.5%	
<b>CONTRACTUAL SERVICES</b>									
01.529.0000.5297 REFUSE COLLECTION	252	309	3,000	3,000	3,000	3,090	3,100	3,100	
01.529.0000.5329 OPERATING SUPPLIES-OTHER	109	79	500	500	500	515	500	500	
Sub-total	361	387	3,500	3,500	3,500	3,605	3,600	3,600	2.9%
<b>SERVICES AND CHARGES</b>									
01.529.0000.5499 STREET CLOSING FEE	0	900	900	900	900	900	900	900	
01.529.0000.5433 EQUIPMENT RENTAL	10,519	11,026	14,500	14,500	14,500	14,500	14,500	14,500	
Sub-total	10,519	11,926	15,400	15,400	15,400	15,400	15,400	15,400	0.0%
<b>SUB TOTAL NON PERSONAL SERVICES</b>	10,880	12,313	18,900	18,900	18,900	19,005	19,000	19,000	0.5%
<b>GRAND TOTAL ST MARTIN'S FAIR</b>	33,670	42,745	52,706	53,106	50,109	53,615	53,234	53,534	1.6%
<b>Less Program Revenue:</b>									
01.0000.4219 PEDDLERS LICENSE	-25,645	-26,590	-28,000	-28,000	-27,000	-27,000	-27,000	-27,000	
01.0000.4221 COMBINATION FOOD/PEDDLERS	-7,655	-2,210	-9,000	-9,000	-7,000	-2,000	-2,000	-2,000	
Net St Martin's Fair Related Costs	370	13,945	15,706	16,106	16,109	24,615	24,234	24,534	
<b>GRAND TOTAL RECREATION</b>	59,633	73,243	88,606	94,006	91,009	94,515	94,134	94,434	0.5%

**Planning**  
**621**

**DEPARTMENT:** Planning

**PROGRAM MANAGER:** Director of Administration and Planning Manager

**PROGRAM DESCRIPTION:**

Planning oversees all planning and zoning activities for the City of Franklin, including plan review, zoning code enforcement, plan development and assisting in economic development efforts. Planning is responsible for providing development-related staff support for the Mayor and Common Council and primary staff support for the Plan Commission, the Comprehensive Master Plan Project Committee, the Board of Zoning and Building Appeals, the Environmental Commission, and the Parks Commission. The Department advises the Common Council, boards and commissions, and other City departments with regard to planning, zoning, and economic development matters, and is responsible for the day-to-day administration of the Unified Development Ordinance and implementation of the Comprehensive Master Plan. Staff provides expertise and recommendations as development proposals advance through the approval process, and coordinates with other City departments whose service delivery to the public may be affected by such development.

This budget area also provides funding for support from the City Attorney's Office for the Community Development Authority, the Economic Development Commission, and the Joint 27<sup>th</sup> Street Steering Committee.

**SERVICES:**

- Provide input on community development activities by representing the City as a contact agency for property owners, businesses, and developers proposing projects within the City and by preparing staff reports for development projects, and providing reviews of concept plans, site plans, subdivision and condominium plats, rezonings, special uses, special exceptions, planned development districts, variance requests, and zoning compliance permits.
- Provide development review-related staff support services for the Mayor and Common Council, as well as primary staff support for the Plan Commission, Comprehensive Master Plan Project Committee, Board of Zoning and Building Appeals, Environmental Commission, and Parks Commission.
- Administer the Unified Development Ordinance, including zoning regulations.
- Develop and administer the Comprehensive Master Plan, master sign program, and any other long-range plans as adopted by the Common Council.
- Serve as the clearinghouse for zoning, planning, and development questions that are posed by elected officials, City boards and commissions, business representatives, property owners, and members of the public
- Coordinate activities with other agencies and units of government to achieve high-quality development within the City of Franklin.

**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
City Development Director	.00	1.00	1.00	1.00	1.00	0.00
Economic Develop Dir – Contractual						
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00
Planners	2.46	3.60	3.60	3.60	3.60	3.60
Secretary	1.00	1.00	1.00	2.00	2.00	1.00
Clerk/Typist	.75	.00	.00	.00	.00	.00
Clerical Aide	.00	.00	.00	.00	.00	.00
<b>Total</b>	<b>5.21</b>	<b>6.60</b>	<b>6.60</b>	<b>7.60</b>	<b>7.60</b>	<b>5.60</b>

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Site Plans/Concept Plans	25	36	17	11	15	15
Plat Reviews	11	11	7	6	2	2
Certified Survey Maps	13	10	17	11	10	10
Special Uses	13	14	14	13	15	15
Rezoning	6	10	9	6	5	5
Zoning Permits/Certificates	41	30	43	21	35	35
Zoning Complaints	21	18	12	28	50	50
Board & Commission Meetings +		84	139	122	115	115

\* Forecast

+ "Board & Commission Meetings" denotes the number of official City of Franklin public meetings staffed by the Department of City Development, including meetings of the Plan Commission, Comprehensive Master Plan Project Committee, Environmental Commission, Board of Zoning and Building Appeals, and Parks Commission, as well as meetings of the Common Council and Committee of the Whole that require Department staff.

**BUDGET SUMMARY:**

1. The main item impacting the 2009 budget is a reduction of two staff positions: the Director of Community Development and a Secretary. In late 2007, the Planning office was moved under the direction of the Director of Administration. The 2009 budget also provides for assistance by the City Attorney's Office for staff support of the EDC, CDA, and 27<sup>th</sup> Street Steering Committee, covering a portion of the duties previously performed by the Director of City Development. Funding of a dedicated economic development staff position was eliminated. Given these changes, the 2009 budget calls for renaming the function according to its core function: Planning.
2. Permit and approval activity remains relatively stable compared to development activity as measured by building permits issued. Nonetheless, Planning revenues, collected in the form of review and application fees, is slightly down. Although it is not expected for Planning to be fully funded by service fees, the 2009 budget anticipates a 20% increase in fee rates during 2009 along with a more detailed review of fee levels.
3. A number of line items across the budget were reduced due to the elimination of the City Development Director position. These reductions exceeded the added appropriations in the line item Legal Services – Econ. Devel. support.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>PLANNING</b>										
PERSONAL SERVICES										
SALARIES-FT	01.621.0000.5111	233,177	291,361	332,186	332,186	268,038	340,497	230,367	230,367	
SALARIES-PT	01.621.0000.5113	13,723	17,279	14,140	14,140	12,480	12,854	12,854	12,854	
SALARIES-TEMP	01.621.0000.5115	0	0	0	0	0	0	0	0	
SALARIES-OT	01.621.0000.5117	640	640	575	575	575	575	575	575	
COMPTIME TAKEN	01.621.0000.5118	2,468	985	250	250	250	258	258	258	
LONGEVITY	01.621.0000.5133	0	0	0	0	45	0	0	0	
HOLIDAY PAY	01.621.0000.5134	12,712	19,262	17,624	17,624	16,764	19,173	12,877	12,877	
VACATION PAY	01.621.0000.5135	11,010	11,923	13,902	13,902	17,789	16,103	10,445	10,445	
FICA	01.621.0000.5151	20,694	25,678	28,969	28,969	24,169	29,794	20,454	20,454	
RETIREMENT	01.621.0000.5152	19,676	27,720	34,957	34,957	24,530	36,162	25,451	25,451	
RETIREE GROUP HEALTH	01.621.0000.5153	0	0	0	0	5,300	3,700	0	0	
GROUP HEALTH & DENTAL	01.621.0000.5154	34,438	69,771	80,938	80,938	70,934	92,820	68,052	68,052	
LIFE INSURANCE	01.621.0000.5155	1,550	2,004	1,873	1,873	1,890	1,979	1,571	1,571	
WORKERS COMPENSATION INS	01.621.0000.5156	492	601	871	871	726	934	721	721	
ALLOCATED PAYROLL COSTS	01.621.0000.5199	-15,500	-15,000	-17,700	-17,700	-11,800	-22,000	-3,000	-3,000	
Sub-total		335,080	452,225	508,585	513,885	430,090	529,149	380,625	383,525	-24.6%
Percent of Department Total		70.5%	90.7%	88.1%	86.5%	91.8%	90.5%	85.3%	85.4%	
CONTRACTUAL SERVICES										
LEGAL SRVCS - ECON DEVEL SUPPORT	01.621.0000.5213	0	0	0	0	0	0	10,000	10,000	
OTHER PROFESSIONAL SERVICES	01.621.0000.5219	0	0	3,000	8,000	2,300	3,000	3,000	3,000	
FILING FEES	01.621.0000.5223	637	733	1,000	1,000	500	750	750	750	
EQUIPMENT MAINTENANCE	01.621.0000.5242	2,074	2,023	2,300	2,300	2,300	2,300	2,300	2,300	
SUNDRY CONTRACTORS	01.621.0000.5299	99,579	18,743	10,000	16,700	9,250	10,000	10,000	10,000	
Sub-total		102,290	21,499	16,300	28,000	14,350	16,050	26,050	26,050	59.8%
SUPPLIES										
OFFICE SUPPLIES	01.621.0000.5312	8,360	4,070	8,400	8,400	2,500	6,500	6,500	6,500	
PRINTING	01.621.0000.5313	1,200	377	2,400	2,400	1,500	2,400	2,400	2,400	
MARKETING SUPPLIES	01.621.0000.5395	3,091	4,399	5,800	5,800	500	5,000	5,000	5,000	
Sub-total		12,651	8,846	16,600	16,600	4,500	13,900	13,900	13,900	-16.3%
SERVICES AND CHARGES										
OFFICIAL NOTICES/ADVERTISING	01.621.0000.5421	5,727	3,693	8,800	8,800	3,400	8,800	8,800	8,800	
SUBSCRIPTIONS	01.621.0000.5422	313	1,297	550	550	550	550	550	550	
MEMBERSHIPS	01.621.0000.5424	2,782	760	2,700	2,700	1,000	1,750	1,750	1,750	
CONFERENCES AND SEMINARS	01.621.0000.5425	10,069	7,539	12,450	12,450	5,000	7,500	7,500	7,500	
ADVERTISING	01.621.0000.5426	0	266	4,000	4,000	4,000	4,000	4,000	4,000	
MILEAGE	01.621.0000.5432	1,428	1,477	2,300	2,300	1,000	1,000	1,000	1,000	
Sub-total		20,319	14,932	30,800	30,800	14,950	23,600	23,600	23,600	-23.4%
SUB TOTAL NON PERSONAL SERVICES	0	135,260	45,277	63,700	75,400	33,800	53,550	63,550	63,550	-0.2%
TOTAL GENERAL FUND		470,340	497,502	572,285	589,285	463,890	582,699	444,175	447,075	-21.9%
CAPITAL OUTLAY FUND										
OFFICE EQUIPMENT	41.621.0000.5813	2,647	698	1,600	1,600	1,600	2,200	2,200	2,200	
QUARRY MONITORING EQUIPMENT	41.621.0000.5819	0	0	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41.621.0000.5841	2,074	0	2,650	2,650	2,650	0	0	0	
SOFTWARE	41.621.0000.5843	0	407	600	600	600	0	0	0	
TOTAL CAPITAL OUTLAY FUND		4,721	1,105	4,850	4,850	4,850	2,200	2,200	2,200	-54.6%
GRAND TOTAL PLANNING		475,061	498,607	577,135	594,135	468,740	584,899	446,375	449,275	-22.2%
Less Program Revenue:										
SUBDIVISION FILING	01.0000.4401	-20,125	-19,500	-35,000	-35,000	-15,000	-24,700	-24,700	-24,700	
LAND COMBINATION FILING	01.0000.4402	-400	-400	-800	-800	-800	-700	-700	-700	
CSM FILING	01.0000.4403	-24,000	-25,000	-29,000	-29,000	-12,000	-23,100	-23,100	-23,100	
SITE PLAN REVIEW	01.0000.4404	-23,375	-14,625	-23,750	-23,750	-17,000	-19,500	-19,500	-19,500	
ZONING APPEALS	01.0000.4405	-3,000	-3,700	-5,000	-5,000	-1,600	-3,500	-3,500	-3,500	
SPECIAL USE	01.0000.4406	-20,775	-27,700	-28,400	-28,400	-8,800	-26,200	-26,200	-26,200	
ZONING FILING	01.0000.4407	-6,600	-6,325	-12,600	-12,600	-700	-8,100	-8,100	-8,100	
OTHER FILING	01.0000.4409	-23,911	-16,931	-31,350	-31,350	-21,000	-21,400	-21,400	-21,400	
QUARRY MONITORING	01.0000.4445	0	0	0	0	0	0	0	0	
Total Program Revenue		-122,186	-114,181	-165,900	-165,900	-76,900	-127,200	-127,200	-127,200	
Net Planning Related Costs		352,875	384,426	411,235	428,235	391,840	457,699	319,175	322,075	
TOTAL CONSERVATION AND DEVELOPMENT		\$470,340	\$497,502	\$572,285	\$589,285	\$463,890	\$582,699	\$444,175	\$447,075	-21.9%
General Fund		\$4,721	\$1,105	\$4,850	\$4,850	\$4,850	\$2,200	\$2,200	\$2,200	-54.6%
Capital Outlay Fund										

# **TRANSFERS TO OTHER FUNDS** **998**

**DEPARTMENT:** Transfers to Other Funds

**PROGRAM MANAGER:** Director of Finance & Treasurer

## **PROGRAM DESCRIPTION:**

This program provides for the General Fund support of programs located in Other City Funds.

In past years the OPEB Fund, Library Fund, Capital Outlay Fund, Equipment Revolving Fund and the Civic Celebrations Fund received transfer support. Since no programs are receiving regular support from the General Fund.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>OTHER FINANCING USES</b>										
FIXED CHARGES										
TRF TO OTHER FUNDS	01.998.0000.5589	0	935,000	0	0	0	0	0	0	0
TRF TO LIBRARY FUND	01.998.0000.5591	0	0	0	0	0	0	0	0	0
TRF TO CIVIC CELEBRATIONS	01.998.0000.5590	0	0	0	0	0	0	0	0	0
TRF TO STREET IMPROVEMENT FUND	01.998.0000.5594	0	0	0	0	0	0	0	0	0
TRF TO EQUIPMENT REVOLVING FUND	01.998.0000.5595	0	0	0	0	0	0	0	0	0
TRF TO CAPITAL OUTLAY FUND	01.998.0000.5597	0	80,000	0	0	0	0	0	0	0
TRF TO CAPITAL IMPROVEMENTS	01.998.0000.5598	0	0	0	0	0	0	0	0	0
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>		<b>0</b>	<b>1,015,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

## **GRAND TOTALS BY FUND:**

General Fund	\$20,921,768	\$22,856,346	\$23,847,000	\$24,865,000	\$23,908,861	\$25,424,644	\$24,146,000	\$25,325,000	6.2%
Capital Outlay Fund	\$669,008	\$713,053	\$692,700	\$703,900	\$703,900	\$1,056,392	\$559,686	\$559,686	-19.2%
Equipment Revolving Fund	\$242,081	\$693,454	\$790,000	\$879,000	\$879,000	\$510,130	\$335,000	\$335,000	-57.6%

**LIBRARY FUND**  
**15-511**

**PROGRAM:** Public Library

**DEPARTMENT:** Library

**PROGRAM MANAGER:** Library Director

**PROGRAM DESCRIPTION:**

The Public Library is operated through a Special Revenue Fund of the City under the administration of a Library Board that has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the Library's use. The Library Board consists of 9 members, 1 being a representative of the school district(s), 1 an Alderman, and 7 citizens, appointed by the Mayor and approved by the Common Council. The Library is a member of the Milwaukee County Federated Library System. The Library Board appoints the Library Director who is the administrator of the Library and executive officer for the Library Board. The Director also appoints all Library personnel, prescribing their duties and compensation. Primary funding for the Library is received from municipal property taxes in amounts determined by the Common Council. The Library receives no direct funding from any other source.

The Franklin Public Library is established to provide all members of the community with access to library services to meet their informational, education, and leisure needs. All library services are provided at no additional charge to residents of the City and County (in accordance with the agreement with the Milwaukee County Federated Library System).

The usage of the Franklin Public Library continues to climb. In 2002, the Library moved into a new facility. It is approximately 40,000 square feet and was supported by a referendum of almost 2/3rds of Franklin voters. The library offers a wide variety of material in many different formats: hardcover, large print, paperback, books on tape and CD, Music CD's, DVD's, VHS, CD-ROMs, magazines, newspapers, puppets, puzzles and more. Patrons have the ability to check out over 127,000 items at the Franklin Public Library. Patrons may also request items from other libraries throughout Milwaukee County. This gives patrons access to over millions of items.

The Franklin Public Library has:

Fadrow Community Meeting Room(s) for large groups of up to 250 people

Sievert Meeting Room (Board style) for up to 20 people

Young Adult Area with study booths

Children's Tree and Program Room donated by the Northwestern Mutual Foundation

Material security and two self-checkout stations

Fireplace donated by the Sullivan Family Foundation

Separate Children's and Adult Internet Stations and 15 minute Internet Express Stations

WI-FI Accessibility provided by the Harley Davidson Foundation

Technology Lab

Study Rooms

Reading Garden Area

The Library was designed using this criteria:

**“Create a community beacon which increases patronage by providing services, collection, technology, and programs that promote lifelong learning in an inviting and adaptable physical environment.”**

Programming is a very important part of the library function. Family Programs are held once a month for people of all ages. For youth there is “Story time” for preschoolers and “Little Lapsitters” for 18 months to 3 years and Nursery Rhyme Time for children birth to 18 months. During the summer, a Summer Reading Program is offered for school age children.

Summer Reading 2002	612 children registered
Summer Reading 2003	684 children registered
Summer Reading 2004	793 children registered
Summer Reading 2005	846 children registered
Summer Reading 2006	973 children registered
Summer Reading 2007	998 children registered
Summer Reading 2008	1065 children registered

For adults there are book clubs, speakers, and programs throughout the year. The Friends of Franklin Public Library sponsor many of our programs, including our highly popular cooking programs. The annual Friends of Franklin Public Library book sale is held the weekend after Labor Day.

Computer usage has increased significantly as evidenced by our activity measures.

Some comparative data reflect the efforts of our remarkable Library staff, and the public's early and enthusiastic acceptance of the new facility:

The percentage of Checkouts in 2007 were 71% Female and 29% Male.

The library continues to be blessed with wonderful volunteers. In 2007 library volunteers, put in over 2100 hours of volunteer hours. This equates to slightly more than one full time library worker. We could not do all that we do without our volunteers.

#### **Circulation July 2008**

**Total 48,210**

#### **Circulation July 2007**

**Total 44,437**

Highest circulation ever!!! Next last July 2007 at 44,437 followed by June 2006 at 42,630

#### **New Developments**

- RFID Security System and Inventory Control
- Online Meeting Room Scheduling
- Ask Away 24/7 Virtual Reference
- Active Women's Health Series



**STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Youth Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Reference Librarian	3.00	3.25	3.25	3.25	3.25	3.25
Technical Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistant	7.59	7.32	7.89	7.67	7.67	7.58
Shelver	.95	1.48	1.73	2.23	2.23	2.23
Summer Help	.05	.05	.05	.05	.05	.05
Total	15.59	16.10	16.92	17.20	17.20	17.11

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Hours of Service	59	59	59	59	59	59
Hours of Service-Summer	56	56	56	56	56	56
Circulation	434,568	452,382	465,468	471,442	475,000	470,000
Registered Borrowers	22,219	19,497	20,792	22,424	23,500	24,000
Collection Size	110,376	117,804	120,000	127,000	128,000	129,000
Computer Internet Use	39,059	46,364	51,187	54,000	55,000	55,000
Children Programs-Attend	11,974	13,434	14,404	13,699	14,500	14,750

\*Forecast

**2007 Computer Statistics Breakdown**Average Session

Adults 34:54 minutes  
Express 8:55 minutes  
Kids 26:37 minutes

Daily Use of Computers

55:23 hours 12 computers  
1:43 hours 4 computers  
18:48 hours 12 computers

**BUDGET SUMMARY:**

Since the "new library" opened in 2002 the measures used by libraries have shown increases. These measures include: circulation, programs and program attendance, computer/internet usage, meeting room use and collection development. The Franklin Public Library continues to be a destination for the citizens of Franklin. This year the library celebrated its 6<sup>th</sup> Anniversary in the "new building".

With the advent of tough times the library has embarked on ways of saving money. One was the installation of two self checkout machines in 2007. Patrons self check out approximately 47% of their items with self check. Another way is the reduction of hours of part-time staff with benefits to part-time staff with no benefits. Both of these cost saving measures are helping us deal with the no increase in funding for 2009.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>LIBRARY FUND</b>										
<b>REVENUE</b>										
General Property Taxes	15.0000.4011	1,062,000	1,119,000	1,150,000	1,150,000	1,150,000	1,173,000	1,150,000	1,150,000	0.0%
Reciprocal Borrowing	15.0000.4458	71,146	95,939	50,000	50,000	50,000	50,000	50,000	50,000	
Interest on Investments	15.0000.4711	26,203	34,980	24,000	24,000	24,000	24,000	24,000	24,000	
Investment Gains/Losses	15.0000.4713	1,137	4,232	0	0	0	0	0	0	
Miscellaneous Revenue	15.0000.4799			0	0	0	0	0	0	
<b>Total Revenue</b>		<b>\$1,182,466</b>	<b>\$1,254,151</b>	<b>\$1,224,000</b>	<b>\$1,224,000</b>	<b>\$1,224,000</b>	<b>\$1,247,000</b>	<b>\$1,224,000</b>	<b>\$1,224,000</b>	<b>0.0%</b>
<b>EXPENDITURES</b>										
<b>Personal Services</b>										
Salaries-FT	15.511.0000.5111	287,724	284,281	305,354	305,354	305,894	314,228	314,228	314,228	
Salaries-PT	15.511.0000.5113	221,363	250,584	255,307	255,307	257,035	255,860	255,860	255,860	
Overtime	15.511.0000.5117	5,390	5,917	6,500	6,500	7,300	6,500	6,500	6,500	
Longevity	15.511.0000.5133	750	800	780	780	670	780	780	780	
Holiday Pay	15.511.0000.5134	25,082	28,645	28,316	28,316	27,998	26,700	26,700	26,700	
Vacation Pay	15.511.0000.5135	24,766	23,922	29,984	29,984	29,527	30,373	30,373	30,373	
FICA	15.511.0000.5151	41,767	43,554	47,907	47,907	48,074	48,535	48,535	48,535	
Retirement	15.511.0000.5152	48,816	48,692	54,266	54,266	51,207	50,601	50,601	50,601	
Retiree Group Health	15.511.0000.5153	0	0	6,300	6,300	6,331	6,540	6,540	6,540	
Group Health & Dental	15.511.0000.5154	103,608	113,600	134,640	134,640	114,975	125,628	121,485	121,485	
Life Insurance	15.511.0000.5155	1,837	1,860	2,423	2,423	3,290	2,306	3,076	3,076	
Workers Compensation Ins	15.511.0000.5156	1,017	1,052	1,435	1,435	1,440	1,517	1,707	1,707	
<b>Personal Services Sub-total</b>		<b>762,120</b>	<b>802,906</b>	<b>873,212</b>	<b>873,212</b>	<b>853,741</b>	<b>869,568</b>	<b>866,385</b>	<b>866,385</b>	<b>-0.8%</b>
<b>Percent of Department Total</b>		<b>69.0%</b>	<b>67.8%</b>	<b>70.0%</b>	<b>70.0%</b>	<b>68.2%</b>	<b>68.1%</b>	<b>68.0%</b>	<b>68.0%</b>	
<b>Contractual Services</b>										
Equipment Maintenance	15.511.0000.5242	4,723	4,113	5,000	5,000	5,000	5,000	5,000	5,000	
Equipment Maintenance - Restricted	15.512.0000.5242	3,400	2,267	0	0	0	0	0	0	
Data & Telephone Cabling	15.511.0000.5247	0	0	200	200	200	200	200	200	
Sundry Contractors	15.511.0000.5299	2,330	2,275	2,575	2,575	2,575	2,575	2,575	2,575	
<b>Contracted Services Sub-total</b>		<b>10,453</b>	<b>8,655</b>	<b>7,775</b>	<b>7,775</b>	<b>7,775</b>	<b>7,775</b>	<b>7,775</b>	<b>7,775</b>	<b>0.0%</b>
<b>Supplies</b>										
Postage	15.511.0000.5311	3,380	4,312	4,000	4,000	4,000	4,150	4,150	4,150	
Office Supplies	15.511.0000.5312	7,578	7,667	8,000	8,000	8,000	8,000	8,000	8,000	
Printing	15.511.0000.5313	0	103	250	250	250	200	200	200	
Education Supplies	15.511.0000.5328	848	523	1,000	1,000	1,000	900	900	900	
Operating Supplies-Other	15.511.0000.5329	13,038	16,764	17,000	17,000	17,000	17,000	17,000	17,000	
<b>Supplies Sub-total</b>		<b>24,844</b>	<b>29,369</b>	<b>30,250</b>	<b>30,250</b>	<b>30,250</b>	<b>30,250</b>	<b>30,250</b>	<b>30,250</b>	<b>0.0%</b>
<b>Services and Charges</b>										
Telephone	15.511.0000.5415	790	-105							
Subscriptions	15.511.0000.5422	11,701	9,262	13,000	13,000	13,000	12,000	12,000	12,000	
Memberships	15.511.0000.5424	1,467	1,401	1,500	1,500	1,500	1,700	1,700	1,700	
Conferences and Schools	15.511.0000.5425	384	195	1,200	1,200	1,200	1,000	1,000	1,000	
Mileage	15.511.0000.5432	278	67	500	500	500	500	500	500	
Equipment Rental	15.511.0000.5433	211								
Milw Co Library Computer	15.511.0000.5451	17,666	18,163	19,500	19,500	19,500	19,500	19,500	19,500	
<b>Services and Charges Sub-total</b>		<b>32,497</b>	<b>28,984</b>	<b>35,700</b>	<b>35,700</b>	<b>35,700</b>	<b>34,700</b>	<b>34,700</b>	<b>34,700</b>	<b>-2.8%</b>
<b>Facility Charges</b>										
Allocated Insurance Cost	15.511.0000.5528	25,400	26,100	27,400	27,400	27,400	28,496	28,500	28,500	
Water	15.511.0000.5551	1,215	1,223	1,250	1,250	1,250	1,300	1,300	1,300	
Electricity	15.511.0000.5552	61,737	65,866	63,100	63,100	68,501	75,524	75,550	75,550	
Sewer	15.511.0000.5553	211	223	250	250	250	260	250	250	
Natural Gas	15.511.0000.5554	38,100	42,269	43,000	43,000	43,981	48,220	48,200	48,200	
Janitorial Supplies	15.511.0000.5556	6,313	6,393	5,500	5,500	5,500	5,720	5,700	5,700	
Building Maintenance - Systems	15.511.0000.5557	8,414	14,183	8,000	8,000	8,000	15,000	15,000	15,000	
Building Maintenance - Flooring	15.511.0000.5558	0	0	200	200	200	208	200	200	
Building Maintenance - Other	15.511.0000.5559	1,025	2,838	5,100	5,100	5,100	5,304	5,300	5,300	
Allocated payroll cost	15.511.0000.5560	61,900	64,500	64,500	64,500	64,500	67,080	67,100	67,100	
<b>Facility Charges Sub-total</b>		<b>204,315</b>	<b>223,615</b>	<b>218,300</b>	<b>218,300</b>	<b>224,682</b>	<b>247,112</b>	<b>247,100</b>	<b>247,100</b>	<b>13.2%</b>
<b>Capital Outlay</b>										
Furniture/Fixtures	15.511.0000.5812	0	0	1,500	1,500	1,500	1,200	1,200	1,200	
Library Materials	15.511.0000.5816	70,438	88,571	80,000	80,000	80,000	84,945	84,950	84,950	
Computer Equipment	15.511.0000.5841	372	640	1,500	1,500	1,500	1,300	1,300	1,300	
Computer Equipment - Restricted	15.512.0000.5841					17,124	0	0	0	
Software	15.511.0000.5843	167	833	0	0	0	0	0	0	
<b>Capital Outlay Sub-total</b>		<b>70,977</b>	<b>90,045</b>	<b>83,000</b>	<b>83,000</b>	<b>100,124</b>	<b>87,445</b>	<b>87,450</b>	<b>87,450</b>	<b>5.4%</b>
<b>Non Personal Services Sub-total</b>		<b>343,086</b>	<b>380,667</b>	<b>375,025</b>	<b>375,025</b>	<b>398,531</b>	<b>407,282</b>	<b>407,275</b>	<b>407,275</b>	<b>8.6%</b>
<b>Total Library Fund Expenditures</b>		<b>1,105,206</b>	<b>1,183,573</b>	<b>1,248,237</b>	<b>1,248,237</b>	<b>1,252,272</b>	<b>1,276,850</b>	<b>1,273,660</b>	<b>1,273,660</b>	<b>2.0%</b>
<b>Excess of revenue over expenditures</b>		<b>77,260</b>	<b>70,578</b>	<b>-24,237</b>	<b>-24,237</b>	<b>-28,272</b>	<b>-29,850</b>	<b>-49,660</b>	<b>-49,660</b>	
<b>Fund Balance, Beginning of Period</b>		<b>112,163</b>	<b>189,443</b>	<b>260,021</b>	<b>260,021</b>	<b>260,021</b>	<b>231,749</b>	<b>231,749</b>	<b>231,749</b>	
<b>Fund Balance, End of Period</b>		<b>189,443</b>	<b>260,021</b>	<b>235,784</b>	<b>235,784</b>	<b>231,749</b>	<b>201,899</b>	<b>182,089</b>	<b>182,089</b>	

**SANITARY SEWER FUND  
61-731**

**PROGRAM:** Sanitary Sewer

**PROGRAM MANAGER(S):** Director of Public Works & Superintendent of Water/Sewer

**PROGRAM DESCRIPTION:**

The Sanitary Sewer Division accounted for in an Enterprise Fund, accounts for the activities of the sanitary sewer operations of the City. The City is part of the Milwaukee Metropolitan Sewerage District, which provides interceptor sewers and treatment of the sanitary sewage generated in the City. Sewer activities handled by City personnel include maintenance and cleaning of collection sewers and monitoring of the sanitary sewer system located within the City. Sewer bills are based on water usage where water is provided from the Franklin Water Utility and are a flat charge for all-single family and two-family customers. Employee costs of sewer and water department are allocated between water and sewer operations based on the activities performed.

**SERVICES:**

- Clean City sewers on an ongoing basis plus trouble spots.
- Inspect City sewers for diagnostic purposes and possible replacement.
- Locate sewer lines for construction and Digger's Hotline.
- Respond to sewer backup calls and customer questions and other related problems.
- Maintain 5 sanitary lift stations to include emergency equipment.
- Televiser mainline sewers and laterals to detect defects and set up rehab schedule.
- Perform sewer rehab to include manholes, laterals and mainline.

**STAFFING:** Sewer Division and Water Utility share employees. The percentage varies yearly based on activities performed. For 2009 it is anticipated at 50%:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Sewer Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.50	.50	.50	.50	.50	.50
Sewer Technician	3.00	3.00	3.50	3.50	3.50	3.50
Clerk/Typist	.25	.25	.62	.62	.62	.62
Seasonal Maintenance	.15	.30	.30	.30	.30	.15
<b>Total Sewer</b>	<b>5.40</b>	<b>5.55</b>	<b>6.42</b>	<b>6.42</b>	<b>6.42</b>	<b>6.27</b>
<b>Total of Water &amp; Sewer</b>	<b>10.80</b>	<b>11.10</b>	<b>12.85</b>	<b>12.85</b>	<b>12.85</b>	<b>12.55</b>

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Miles of Sanitary Sewer	163.0	176.0	180.0	180.4	182.0	182.0
Avg.No.-Sewer Service Customers	8,769	9,216	9,567	9,779	9,800	9,800
Estimated Number of Manholes	3,912	4,248	4,482	4,541	4,700	4,700
Feet of Sewer Cleaned	222,461	317,042	119,200	92,010	250,000	250,000

\* Forecast

## BUDGET SUMMARY:

- 1) MMSD is anticipating an increase of about 12% in its charges to municipalities due to the operating two months in 2008 under its old operating agreement and its exposure to energy costs under its current ten year operating agreement.
- 2) The Sanitary Sewer Rehabilitation Program is a continuing program with \$100,000 anticipated to be spent in 2009.
- 3) Capital Outlay - \$59,600.00

### A. Tools & Shop Supplies – \$1,600

Gravel Catchers & Retrieval Unit.

\$1,600

### B. Vehicle Replacement – \$58,000

Safety Van Replacement

45,000

Pick up Truck Replacement – 50% of cost

13,000

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>SEWER FUND</b>										
<b>REVENUE</b>										
CHARGES FOR SERVICES										
METERED SALES-RESIDENTIAL	61.0000.4461	\$1,157,162	\$1,211,132	\$1,600,000	\$1,600,000	\$1,600,000	\$1,648,000	\$1,760,000	\$1,760,000	10.0%
METERED SALES-COMMERCIAL	61.0000.4462	407,433	474,484	677,000	677,000	643,000	697,310	720,000	720,000	6.4%
METERED SALES-INDUSTRIAL	61.0000.4463	172,813	196,430	288,000	288,000	266,000	296,640	298,000	298,000	3.5%
PUBLIC AUTHORITY	61.0000.4465	113,873	128,704	173,000	173,000	205,000	178,190	230,000	230,000	32.9%
PENALTY-FORFEITED DISCOUNT	61.0000.4466	15,422	18,697	15,000	15,000	15,000	15,000	15,000	15,000	0.0%
PROPERTY STATUS REPORTS	61.0000.4413	3,490	2,365	2,000	2,000	2,000	2,000	2,000	2,000	0.0%
Total Charges for Services		1,870,193	2,031,812	2,755,000	2,755,000	2,731,000	2,837,140	3,025,000	3,025,000	9.8%
Increase over prior year			7.81%							
MISCELLANEOUS REVENUE										
INTEREST ON INVESTMENTS	61.0000.4711	34,360	23,948	15,000	15,000	15,000	15,000	15,000	15,000	
INVESTMENT GAINS/LOSSES	61.0000.4713	1,386	2,897	-5,000	-5,000	-5,000	-5,000	-5,000	-5,000	
PROPERTY SALE	61.0000.4751	0	1,800	0	0	0	0	0	0	
SALE OF RECYCLABLES	61.0000.4761	0	0	0	0	0	0	0	0	
REFUNDS/REIMBURSEMENTS	61.0000.4781	0	0	1,000	1,000	1,000	1,000	1,000	1,000	
Total Miscellaneous Revenue		35,746	28,645	11,000	11,000	11,000	11,000	11,000	11,000	0.0%
TOTAL SEWER FUND REVENUE		1,905,939	2,060,457	2,766,000	2,766,000	2,742,000	2,848,140	3,036,000	3,036,000	9.8%

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>SEWER FUND</b>										
<b>EXPENDITURES</b>										
<b>PERSONAL SERVICES</b>										
SALARIES-FT	61.731.0000.5111	154,256	140,763	211,629	211,629	200,497	207,140	207,140	207,140	
SALARIES-ADMIN	61.731.0000.5112	23,822	27,079	26,259	26,259	26,259	27,047	27,047	27,047	
SALARIES-PT	61.731.0000.5113	10,344	11,554	0	0	13,171	13,707	13,707	13,707	
SALARIES-TEMP	61.731.0000.5115	7,173	8,460	5,824	5,824	5,772	5,945	5,945	5,945	
SALARIES-ALLOCATED	61.731.0000.5116	18,078	22,319	21,535	21,535	21,535	22,181	22,181	22,181	
SALARIES-OT	61.731.0000.5117	11,440	16,319	20,000	20,000	20,000	20,000	20,000	20,000	
COMPTIME TAKEN	61.731.0000.5118	6,153	6,789	4,400	4,400	4,400	4,532	4,532	4,532	
LONGEVITY	61.731.0000.5133	802	796	810	810	805	810	810	810	
HOLIDAY PAY	61.731.0000.5134	28,021	33,339	16,232	16,232	16,357	16,894	16,894	16,894	
VACATION PAY	61.731.0000.5135	34,535	39,523	21,388	21,388	21,549	22,242	22,242	22,242	
FICA	61.731.0000.5151	21,361	22,497	25,098	25,098	25,271	26,048	26,048	26,048	
RETIREMENT	61.731.0000.5152	117,785	29,495	25,936	25,936	20,593	26,907	23,728	23,728	
RETIREE GROUP HEALTH	61.731.0000.5163	0	0	19,600	19,600	19,774	20,410	20,410	20,410	
GROUP HEALTH & DENTAL	61.731.0000.5164	91,445	111,920	92,702	92,702	88,451	94,481	85,046	85,046	
LIFE INSURANCE	61.731.0000.6155	-910	-1,000	1,357	1,357	1,573	1,405	1,405	1,405	
WORKERS COMPENSATION INS	61.731.0000.5166	19,802	6,863	17,141	17,141	17,266	19,357	21,275	21,275	
Sub-total		544,107	476,716	509,911	509,911	501,273	529,106	518,410	518,410	1.7%
Percent of Department Total		63.1%	60.2%	56.0%	55.6%	52.8%	50.5%	52.5%	52.5%	
<b>CONTRACTUAL SERVICES</b>										
AUDITING	61.731.0000.5213	2,550	2,650	2,700	2,700	2,700	2,781	2,800	2,800	
EQUIPMENT MAINTENANCE	61.731.0000.5242	7,063	8,924	13,150	13,150	13,150	13,600	13,600	13,600	
SOFTWARE MAINTENANCE	61.731.0000.5257	4,649	6,076	9,300	9,300	9,300	9,580	9,600	9,600	
HAZARDOUS WASTE DISPOSAL COST	61.731.0000.5287	25,692	35,641	38,000	38,000	38,000	40,000	40,000	40,000	
SUNDRY CONTRACTORS	61.731.0000.5299	10,971	12,109	13,550	13,550	13,550	13,957	14,000	14,000	
Sub-total		50,925	65,400	76,700	76,700	76,700	79,918	80,000	80,000	4.3%
<b>SUPPLIES</b>										
POSTAGE	61.731.0000.5311	7,582	7,964	8,500	8,500	8,500	8,500	8,500	8,500	
OFFICE SUPPLIES	61.731.0000.5312	1,028	962	2,000	2,000	2,000	2,000	2,000	2,000	
PRINTING	61.731.0000.5313	3,286	3,528	4,500	4,500	4,500	6,000	6,000	6,000	
UNIFORMS	61.731.0000.5326	2,657	2,511	2,750	2,750	2,750	2,750	2,750	2,750	
OPERATING SUPPLIES-OTHER	61.731.0000.5329	285	106	1,000	1,000	1,000	1,000	1,000	1,000	
FUEL/LUBRICANTS	61.731.0000.5331	14,847	16,133	15,400	22,400	22,312	26,400	26,400	26,400	
VEHICLE SUPPORT	61.731.0000.5332	3,156	4,158	8,000	8,000	8,000	8,000	8,000	8,000	
EQUIPMENT SUPPLIES	61.731.0000.5333	24,391	34,311	30,000	30,000	30,000	32,000	32,000	32,000	
Subtotal		57,032	69,673	72,150	79,150	79,062	86,650	86,650	86,650	20.1%
Ratio of City of Franklin costs to MMSD charges		76.3%	66.4%	54.7%	55.1%	59.9%	60.3%	55.6%	55.6%	
Ratio of Customer revenue to MMSD charges		160.7%	162.9%	158.9%	158.9%	165.5%	157.3%	163.7%	163.7%	
<b>SERVICES AND CHARGES</b>										
SEWER SERVICE CHARGES	61.731.0000.5413	1,164,078	1,247,210	1,734,000	1,734,000	1,650,000	1,803,360	1,848,000	1,848,000	6.6%
TELEPHONE	61.731.0000.5415	7,633	7,034	8,100	8,100	8,100	8,100	8,100	8,100	
METER READING COSTS	61.731.0000.5416	4,233	7,103	15,000	15,000	15,000	15,000	15,000	15,000	
OFFICIAL NOTICES/ADVERTISING	61.731.0000.5421	115	899	0	0	0	0	0	0	
CONFERENCES & SCHOOLS	61.731.0000.5425	6,110	2,709	7,000	7,000	7,000	4,000	4,000	4,000	
ALLOCATED INSURANCE COST	61.731.0000.5428	8,300	8,100	8,400	8,400	8,400	8,400	8,700	8,700	
MILEAGE	61.731.0000.5432	45	0	500	500	500	500	500	500	
EQUIPMENT RENTAL	61.731.0000.5433	0	0	2,000	2,000	2,000	2,000	2,000	2,000	
LOCK BOX CHARGES	61.731.0000.5493	3,884	0	0	0	0	0	0	0	
Sub-total		1,194,398	1,273,055	1,775,000	1,775,000	1,691,000	1,841,360	1,886,300	1,886,300	6.3%
<b>FACILITY CHARGES</b>										
DEPRECIATION	61.731.0000.5541	55,768	53,976	60,000	60,000	60,000	62,400	62,400	62,400	
WATER	61.731.0000.5551	327	690	1,000	1,000	1,000	1,040	1,000	1,000	
ELECTRICITY	61.731.0000.5552	21,460	23,118	31,200	31,200	24,043	31,200	31,200	31,200	
SEWER	61.731.0000.5553	128	131	100	100	100	100	100	100	
NATURAL GAS	61.731.0000.5554	4,020	4,708	6200	6200	4896	6,000	6,000	6,000	
BUILDING MAINTENANCE	61.731.0000.5559	113	1,713	2000	2000	2000	2,000	2,000	2,000	
CITY SUPPORT-ENG & ADMIN	61.731.0000.5561	85,600	90,000	97,200	97,200	97,200	101,088	101,000	101,000	
Sub-total		167,416	174,336	197,700	197,700	189,239	203,828	203,700	203,700	3.0%
<b>CAPITAL OUTLAY (NOT CAPITALIZED)</b>										
AUTO EQUIPMENT	61.731.0000.5811	0	0	0	0	0	0	0	0	
OFFICE EQUIPMENT	61.731.0000.5813	0	0	0	0	0	0	0	0	
OTHER CAPITAL EQUIPMENT	61.731.0000.5819	3,338	0	750	750	750	0	0	0	
SEWER REHABILITATION	61.731.0000.5829	35,156	16,131	50,000	50,000	100,000	150,000	100,000	100,000	
COMPUTER EQUIPMENT	61.731.0000.5841	0	0	0	0	0	0	0	0	
SOFTWARE	61.731.0000.5843	0	0	0	0	0	0	0	0	
Sub-total		38,494	16,131	50,750	50,750	100,750	150,000	100,000	100,000	97.0%
TOTAL SEWER FUND LOCAL EXPENDITURES		862,602	792,460	910,211	917,211	950,024	1,047,502	987,060	987,060	8.4%
TOTAL SEWER FUND MMSD EXPENDITURES		1,189,770	1,282,851	1,772,000	1,772,000	1,688,000	1,843,360	1,888,000	1,888,000	6.5%
TOTAL SEWER FUND OPERATING EXPENDITURES		2,052,372	2,075,311	2,682,211	2,689,211	2,638,024	2,890,862	2,875,060	2,875,060	7.2%
<b>INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS</b>										
RETAINED EARNINGS, BEGINNING		1,072,739	921,326	857,829	857,829	857,829	975,805	975,805	975,805	
INVESTED IN CAPITAL ASSETS TRANSFER		-4,980	-48,643	14,000	14,000	14,000	2,800	2,800	2,800	
RETAINED EARNINGS, ENDING		921,326	857,829	955,618	948,618	975,805	935,883	1,139,545	1,139,545	
		106.81%	108.25%	104.99%	103.42%	102.71%	89.34%	115.45%	115.45%	
<b>CAPITAL CONTRIBUTIONS</b>										
LESS CIAC DEPRECIATION	61.731.0000.5732	1,911,741	1,080,306	1,500,000	1,500,000	1,500,000	1,000,000	1,000,000	1,000,000	
INVESTED IN CAPITAL ASSETS TRANSFER	61.731.0000.5741	-553,099	-566,930	-560,000	-560,000	-560,000	-580,000	-580,000	-580,000	
INVESTED IN CAPITAL ASSETS, BEGINNING		4,980	48,643	-14,000	-14,000	-14,000	-2,800	-2,800	-2,800	
INVESTED IN CAPITAL ASSETS, ENDING		43,953,658	45,317,280	45,859,299	45,859,299	45,859,299	46,785,299	46,785,299	46,785,299	
NET ASSETS, ENDING		46,238,606	46,717,128	47,740,917	47,733,917	47,761,104	48,138,382	48,342,044	48,342,044	

**CITY OF FRANKLIN WATER UTILITY  
65-751**

**PROGRAM:** Water Utility

**PROGRAM MANAGER(S):** Board of Water Commissioners, Manager,  
& Superintendent of Water/Sewer

**PROGRAM DESCRIPTION:**

The City of Franklin Water Utility is a separate corporation run by the Franklin Board of Water Commissioners. The Water Utility is accounted for as an Enterprise Fund. The Water Utility purchases its water from the City of Oak Creek. Water activities handled by City personnel include maintenance and monitoring of the water system located within the City. Water bills are based on water usage. Costs of Water Department employees are allocated to water operations based on activities performed.

**SERVICES:**

- Operate and maintain well and pump houses.
- Inventory, install, read and maintain meters including upgrades and change outs.
- Inventory and maintain valves, hydrants, telemetry, reservoirs, and elevated towers.
- Respond to and resolve water customer complaints and concerns.
- Repair lateral and main breaks
- Locate all utility infrastructure as requested and required by Diggers Hotline
- Perform present time and follow up inspection on all new utility construction.
- Bills and collect amounts due for water services.

**STAFFING:** Water Utility and Sanitary Sewer Division share employees. The percentage varies yearly based on activities performed. For 2009 it is anticipated at 50%:

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Water Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.50	.50	.50	.50	.50	.50
Water Technician	3.00	3.00	3.50	3.50	3.50	3.50
Clerk/Typist	.25	.25	.63	.63	.63	.63
Seasonal Maintenance	.15	.30	.30	.30	.30	.30
Total Water	5.40	5.55	6.43	6.43	6.43	6.28
Total of Water & Sewer	10.80	11.10	12.85	12.85	12.85	12.55

**ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Miles of Water Main	124.5	154.5	157.5	163.0	164.0	165.0
Avg. No.-Water Utility Customers	5,311	6,930	7,288	7561	7600	7650
Avg. Daily Consumption (Gallons)	1.929m	2.519m	2.269m	2.521m	2.6m	2.7m
Number of Fire Hydrants	1,726	1,828	1,980	2,058	2,060	2,075

\* Forecast

## **2009 Capital Equipment \$106,300**

### **A. Computer Equipment \$3,300.00**

**New Meter Section Computer. \$3,300** In keeping with Policy of upgrading computer equipment every 5 years, the Utility is requesting a new computer w/monitor. The unit will be used by the meter section for inventory, meter reading and all associated software, GIS data, test records and complaint files.

### **B. Tool & Shop Supplies \$0.00**

### **C. Vehicle Replacement. \$13,000.00**

**50% of Pick up Replacement. \$13,000** A 1995 Ford F-150 2 wheel drive pick up with 143,000 miles will be replaced with a like vehicle. This pick up is a general utility vehicle used by personnel for both sewer and water duties. The existing vehicle has brake problems, rotten floor boards, high oil consumption and is in a generally unsafe condition. It is now used primarily by summer help to transport lawn equipment and other maintenance supplies. The new vehicle would be used by full time personnel and an older one designated to lawn duties. **\$13,000.00**

### **D. New Development & Replacement Meters. \$90,000**

**New Development** meters are used only for new residential, commercial and industrial meter installations. The majority of the meters will be residential installations. The number of commercial meters installed has grown as the City's focus and development has been redirected in that direction.

**Replacement meters** include those that have been damaged or will be retrofitted. The retro involves upgrading of existing Trace technology to the new Orion reading system. We have found over the last two years that the number of upgrades completed is limited only by the available parts. Therefore we have requested additional monies to keep the upgrade program moving forward.

CITY OF FRANKLIN  
2009 BUDGET

		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>WATER UTILITY</b>										
<b>REVENUE</b>										
Metered Revenue										
Metered Sales-Residential	65.44611	1,730,648	1,916,420	2,014,000	2,014,000	2,064,000	2,271,000	2,271,000	2,271,000	
Metered Sales-Commercial	65.44612	780,448	862,377	903,000	903,000	964,000	990,000	990,000	990,000	
Other Sales to Public Author	65.44614	226,546	235,768	239,000	239,000	274,000	339,000	339,000	339,000	
Metered Sales-Industrial	65.44613	203,131	225,281	221,000	221,000	242,000	268,000	268,000	268,000	
Total Metered Revenue		2,940,773	3,239,845	3,377,000	3,377,000	3,544,000	3,868,000	3,868,000	3,868,000	14.5%
Other Water Revenue										
Public Fire Protection	65.44630	530,744	541,518	544,000	544,000	566,000	560,000	572,000	572,000	
Private Fire Protection	65.44620	84,927	94,529	97,000	97,000	107,000	111,000	111,000	111,000	
Forfeited Discount	65.44700	29,217	32,316	30,000	30,000	32,000	30,000	30,000	30,000	
Unmetered Sales	65.44600	0	18,418	0	0	0	0	0	0	
Total Miscellaneous Revenue		644,888	686,781	671,000	671,000	705,000	701,000	713,000	713,000	6.3%
Total Water Utility Revenue		3,585,660	3,926,626	4,048,000	4,048,000	4,249,000	4,569,000	4,581,000	4,581,000	13.2%
<b>EXPENDITURES</b>										
Source of Supply:										
Source of Supply: Operations Labor	65.751.56010	889	363	3,000	3,000	1,000	3,000	3,000	1,500	
Operation Supplies & Expense	65.751.56011	7,197	9,434	9,400	9,400	9,400	9,682	9,700	9,700	
Wholesale Water	65.751.56020	1,772,065	1,943,892	1,879,000	1,879,000	2,124,000	2,394,000	2,394,000	2,334,000	
Maint of Water Source plant	65.751.56171	2,129	214	15,000	15,000	8,000	10,000	10,000	6,000	
Sub-total Source of Supply		1,782,280	1,953,903	1,906,400	1,906,400	2,142,400	2,416,682	2,416,700	2,351,200	23.3%
Pumping										
Pump Exp - Fuel	65.751.56230	38,850	39,688	45,000	45,000	45,000	50,000	50,000	50,000	
Pump Exp - Operations Labor	65.751.56240	78,515	82,260	81,200	81,200	81,200	84,448	84,500	84,500	
Pump Exp - Main Labor Pump Plant	65.751.56330	463	182	4,350	4,350	1,000	4,524	4,500	2,000	
Pump Exp - Main Exp Pump Plant	65.751.56331	1,091	4,402	8,000	8,000	500	8,000	8,000	8,000	
Sub-total Pumping		118,920	126,512	138,550	138,550	127,700	146,972	147,000	144,500	4.3%
Water Treatment										
Water Treat Chemicals	65.751.56410	0	331	500	500	500	500	500	500	
Water Treat Operation Labor	65.751.56420	24	272	0	0	0	0	0	0	
Water Treat Tests	65.751.56421	2,300	4,994	25,000	25,000	8,000	18,000	18,000	18,000	
Water Treat Maint Labor	65.751.56520	879	164	500	500	500	500	500	500	
Water Treat Maint Expenses	65.751.56521	88	0	500	500	500	500	500	500	
Subtotal Water Treatment		3,292	5,762	26,500	26,500	9,500	19,500	19,500	19,500	-26.4%
Transmission & Distribution										
Trans & Distr Software Maintenance	65.751.56612	0	0	0	0	0	5,000	5,000	5,000	
Trans & Distr Operation Labor	65.751.56620	10,834	12,704	17,650	17,650	25,000	18,356	18,400	18,400	
Trans & Distr Op Supp Exp	65.751.56621	26,644	27,225	26,000	26,000	29,000	31,000	31,000	31,000	
Trans & Distr Safety Supp Exp	65.751.56622	0	0	0	0	0	4,000	4,000	4,000	
Maint Labor- Distr Reservoir	65.751.56720	44	545	4,000	4,000	150	4,000	4,000	4,000	
Maint Expenses- Distr Reservoir	65.751.56721	2,425	1,460	2,500	2,500	0	8,000	8,000	8,000	
Maintenance Labor - Mains	65.751.56730	34,659	31,639	36,900	36,900	18,000	38,376	38,400	25,000	
Maintenance Expense - Mains	65.751.56731	22,035	25,155	18,000	18,000	85,000	60,000	60,000	60,000	
Locating Labor - Mains	65.751.56732	10,501	9,897	10,000	10,000	11,400	11,800	11,800	11,800	
Maint Labor - Services	65.751.56750	6,208	7,009	10,800	10,800	5,000	11,232	11,200	10,000	
Maint Expense - Services	65.751.56751	13,724	27,616	25,000	25,000	14,000	25,000	25,000	25,000	
Locating Labor - Services	65.751.56752	12,499	11,263	12,000	12,000	12,000	12,000	12,000	12,000	
Maint Labor - Meters	65.751.56760	41,833	47,234	45,000	45,000	45,000	46,800	46,800	46,800	
Maint Expense - Meters	65.751.56761	-22,976	3,055	5,000	5,000	5,000	5,000	5,000	5,000	
Maint Labor - Hydrants	65.751.56770	12,068	15,656	15,000	15,000	19,000	15,600	15,600	15,600	
Maint Expenses - Hydrants	65.751.56771	21,113	16,785	12,000	12,000	9,000	12,000	12,000	12,000	
Maint Labor - Plant	65.751.56780	10,779	11,353	7,300	7,300	9,000	9,000	9,000	9,000	
Maint Expenses - Plant	65.751.56781	7,714	18,356	26,200	26,200	18,000	30,000	30,000	30,000	
Sub-total Transmission & Distribution		210,104	266,953	273,350	273,350	304,550	347,164	347,200	332,600	21.7%



CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
Customer Accounts										
Meter Reading Labor	65.751.59020	10,075	8,842	6,300	6,300	6,300	6,552	6,600	6,600	
Acct & Collection Labor	65.751.59030	15,772	20,441	19,000	19,000	19,000	19,760	19,750	19,750	
Acctg & Coll Payroll Exp	65.751.59031	11,200	11,650	12,100	12,100	12,100	12,584	12,600	12,600	
Supplies & Expense	65.751.59032	14,273	14,270	12,000	12,000	14,800	14,800	14,800	14,800	
Bank Fees	65.751.59033	19,462	19,775	21,000	21,000	21,000	21,000	21,000	21,000	
Sub-total Customer Accounts		70,782	74,979	70,400	70,400	73,200	74,696	74,750	74,750	6.2%
Administrative & General										
Admin & Gen Salaries - Leave Time	65.751.59200	0	0	0	0	0	0	0	0	
Admin & general Payroll Exp	65.751.59201	47,800	49,700	52,100	52,100	52,100	54,184	54,200	54,200	
Office Supplies	65.751.59210	1,761	1,278	4,000	4,000	3,000	4,000	4,000	3,000	
Conferences/Dues/Subscriptions	65.751.59211	4,657	5,773	4,000	4,000	2,500	4,000	4,000	4,000	
Mileage	65.751.59212					30	1,000	1,000	1,000	
Outside Services	65.751.59230	44,344	48,261	45,000	45,000	60,000	45,000	45,000	45,000	
Property Insurance	65.751.59240	27,200	28,500	29,000	29,000	29,000	30,160	30,200	30,200	
Empl Ben - Sick & Other Leave Exp	65.751.59260	151,308	144,505	156,000	156,000	11,000	165,360	11,000	11,000	
Empl Ben - Comp Time Taken Exp	65.751.59261					4,000		4,000	4,000	
Empl Ben - Longevity Exp	65.751.59262					805		800	800	
Empl Ben - Holiday Exp	65.751.59263	18,915	23,903	28,100	28,100	16,357	29,224	16,900	16,900	
Empl Ben - Vacation Exp	65.751.59264	18,915	23,903	28,100	28,100	21,549	29,224	22,250	22,250	
Empl Ben - Retirement Exp	65.751.59265					20,593		23,750	23,750	
Empl Ben - Retiree Health Exp	65.751.59266					16,781		17,200	17,200	
Empl Ben - Group Health & Dental Exp	65.751.59267					86,451		85,050	85,050	
Empl Ben - Life Insurance Exp	65.751.59268					1,573		1,621	1,650	
Empl Ben - Workers Comp Exp	65.751.59269					17,266		21,275	21,400	
Regulatory Commission Exp	65.751.59280	4,360	3,820	5,000	5,000	5,000	5,000	5,000	5,000	
Misc General Expense	65.751.59300	972	1,506	1,000	1,000	1,000	1,000	1,000	1,000	
Maintenance of General Plant	65.751.59320	725	1,595	9,700	9,700	500	2,000	2,000	2,000	
Transportation Expenses	65.751.59321	18,185	19,059	13,000	13,000	23,000	25,000	25,000	25,000	
Sub-total Administrative & General		339,143	351,804	375,000	375,000	372,505	395,152	375,246	374,400	-0.2%
Operation & Maintenance Expenses - subtotal		2,524,519	2,779,911	2,790,200	2,790,200	3,029,855	3,400,166	3,380,396	3,296,950	18.2%
Depreciation	65.761.54030	289,194	286,125	330,000	330,000	330,000	310,000	310,000	310,000	
Taxes - Property Tax Equivalent	65.761.54080	775,518	835,196	870,000	870,000	870,000	920,000	920,000	920,000	
Taxes - FICA	65.761.54081	21,843	23,900	25,800	25,800	25,271	26,574	26,050	26,050	
Total Operating Expenses		3,611,074	3,925,132	4,016,000	4,016,000	4,255,126	4,656,740	4,636,446	4,553,000	13.4%
Operating Income		-25,413	1,493	32,000	32,000	-6,126	-87,740	-55,446	28,000	
Non Operating Income ( Expenses)										
Interest Income	65.44190	76,707	86,352	75,000	75,000	75,000	75,000	75,000	65,000	
Misc Revenue	65.44210	1,395	4,288	0	0	229,000	2,000	2,000	2,000	
Water Property Rent	65.44720	41,955	32,984	45,000	45,000	33,000	33,000	33,000	33,000	
Other Water Revenue	65.44740	0	0	2,000	2,000	0	0	0	0	
Loss on Abandoned Property	65.761.54260	0	-27,150	0	0	0	0	0	0	
Sub-total non-operating Income (Expenses)		120,058	96,473	122,000	122,000	337,000	110,000	110,000	100,000	-18.0%
Income before Capital Contributions		94,644	97,966	154,000	154,000	330,874	22,260	54,554	128,000	
Retained Earnings , Beginning		1,486,416	1,549,519	1,549,519	1,549,519	1,549,519	1,933,643	1,933,643	1,933,643	
Invested in capital assets transfer		-31,542	62,212	53,250	53,250	53,250	113,700	113,700	203,700	
Retained Earnings - Ending		1,549,519	1,709,697	1,756,769	1,756,769	1,933,643	2,069,603	2,101,897	2,265,343	
Capital Contributions	65.44990	2,313,373	1,966,833	2,000,000	2,000,000	2,000,000	1,500,000	1,500,000	1,500,000	
Depreciation - CIAC	65.761.54031	-507,369	-503,437	-525,000	-525,000	-525,000	-525,000	-525,000	-525,000	
Invested in capital assets transfer		31,542	-62,212	-53,250	-53,250	-53,250	-113,700	-113,700	-203,700	
		1,837,546	1,401,184	1,421,750	1,421,750	1,421,750	861,300	861,300	771,300	
Invested in Capital Assets - Beginning		41,144,825	42,982,371	42,982,371	42,982,371	44,404,121	45,825,871	45,825,871	45,825,871	
Invested in Capital Assets - Ending		\$42,982,371	\$44,383,555	\$44,404,121	\$44,404,121	\$45,825,871	\$46,687,171	\$46,687,171	\$46,597,171	
Total Net Assets - Ending		\$44,531,890	\$46,093,252	\$46,160,890	\$46,160,890	\$47,759,514	\$48,756,774	\$48,789,068	\$48,862,514	

## CAPITAL PROJECTS FUNDS

The 2008 capital budgets were requested from the departments in May with a due date to be returned of June 29<sup>th</sup>. Amounts are assumed to be purchased during that year they have been budgeted.

**Capital Outlay Fund** – This fund is the primary fund used to account for new departmental capital outlays. These expenditures are funded by the tax levy and are under the direction of the department supervisor.

**Equipment Replacement Fund** - This fund is used to account for the rolling stock replacement program, which accumulates annual funding (from property taxes) for the replacement of vehicles and similar equipment in lieu of using borrowed monies.

**Street Improvement Fund** - This fund is used to account for the activities of the local road improvement program. Funding is provided by the tax levy and a every other year local road improvement grant from the State.

**Capital Improvement Fund** - This fund is used to account for land acquisitions, building projects and all public works projects and are usually funded with borrowed money or funding from some source other than the tax levy.

The Debt Service Fund supports the Capital Project Funds

**Debt Service Fund** - This fund is used to account for general obligation debt issued by the City to support the capital construction projects undertaken. Funding comes from tax levy, Special assessments collections, Impact fees and other sources.

## **CITY OF FRANKLIN**

### **CAPITAL OUTLAY FUND**

The projected 2009 tax levy for this fund of \$475,000 was not able to be increased from the 2008 tax levy amount. However, based upon the last several years experience that level is not a sustainable level that can meet the needs of the community for capital outlays on an ongoing basis. The departmental requests of about \$1,086,000 for 2009 were higher than in the prior year. In 2009 51% of the requests will be able to be funded. The largest amounts of unfunded requests were in the Information Services, Finance, Municipal Buildings, Police, Fire, Engineering and Highway Departments. The recommended amounts reflect the Mayor's decisions after recommendations from the department heads to reduce the departmental requests to the revenue available.

Capital assets are purchases of assets that are reasonably expected to last more than 12 months and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program. Those capital assets that exceed the capitalization policy limits will be capitalized and depreciated over the estimated useful life of the asset.

The yearly amount to be funded for Capital Outlay requests is based on the requests of the departments and it is the intention that although the items purchased will vary each year the amount of the purchases and therefore the total tax levy will be approximately the same amount from year to year. The goal in this fund is to increase the tax levy by the amount of new growth in the City.

Monies for capital outlay purchases are obtained via the property tax levy, sale proceeds of retired capital assets other than those eligible for replacement in the Equipment Revolving Fund, investment earnings on unspent monies and any unspent funds from prior years.

New equipment requests must be made as part of the Capital Outlay Fund and are not allowed in the Equipment Revolving Fund. The Equipment Revolving Fund provides funding and purchases major equipment replacement needs.

CITY OF FRANKLIN  
2009 BUDGET

		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>CAPITAL OUTLAY FUND</b>										
<b>REVENUE</b>										
GENERAL PROPERTY TAXES	41.0000.4011	386,000	445,000	475,000	475,000	475,000	485,000	475,000	475,000	0.0%
GRANTS	41.0000.4157	35,580	187,107	0	0	0	0	0	0	
INTEREST ON INVESTMENTS	41.0000.4711	17,365	19,105	10,000	10,000	10,000	10,000	10,000	10,000	
INVESTMENT GAINS/LOSSES	41.0000.4713	700	2,311	0	0	0	0	0	0	
PROPERTY SALES	41.0000.4751	48,000	37,750	30,000	30,000	30,000	30,000	30,000	30,000	
MISCELLANEOUS REVENUE	41.0000.4799	7,784	50,000	0	0	0	0	0	0	
TRANSFER FROM OTHER FUNDS	41.0000.4830		54,195	63,300	0	0	28,900	28,900	28,900	
TRANSFER FROM GENERAL FUND	41.0000.4834		80,000	0	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY FUND REVENUE</b>		<b>495,429</b>	<b>875,468</b>	<b>578,300</b>	<b>515,000</b>	<b>515,000</b>	<b>553,900</b>	<b>543,900</b>	<b>543,900</b>	<b>-5.9%</b>
<b>EXPENDITURES</b>										
<b>General Government:</b>										
Municipal Court	41-121	0	0	35,000	35,000	35,000	0	0	0	
City Clerk	41-141	2,728	1,008	0	0	0	0	0	0	
Elections	41-142	35,510	0	0	0	0	0	0	0	
Information Services	41-144	23,678	55,461	86,750	109,250	109,250	72,900	44,900	44,900	
Administration	41-147	7,037	1,542	3,700	5,700	5,700	3,600	3,600	3,600	
Finance	41-151	6,763	3,067	4,000	4,000	4,000	27,000	4,000	4,000	
Assessor	41-154	1,114	849	1,500	1,500	1,500	1,500	1,500	1,500	
Municipal Buildings	41-181	1,651	9,131	14,000	14,000	14,000	275,700	27,500	27,500	
<b>Total General Government</b>		<b>78,481</b>	<b>71,058</b>	<b>144,950</b>	<b>169,450</b>	<b>169,450</b>	<b>380,700</b>	<b>81,500</b>	<b>81,500</b>	<b>-43.8%</b>
<b>Public Safety:</b>										
Police	41-211	432,718	369,473	350,200	350,200	350,200	427,255	326,667	326,667	
Fire	41-221	70,885	208,317	104,400	41,100	41,100	104,187	81,069	81,069	
Building Inspection	41-231	8,799	2,432	2,650	2,650	2,650	2,650	2,650	2,650	
Emergency Notification System							30,000	0	0	
<b>Total Public Safety</b>		<b>512,402</b>	<b>580,222</b>	<b>457,250</b>	<b>393,950</b>	<b>393,950</b>	<b>564,092</b>	<b>410,386</b>	<b>410,386</b>	<b>-10.2%</b>
<b>Public Works:</b>										
Engineering	41-321	7,678	7,863	13,500	13,500	13,500	19,700	9,600	9,600	
Highway	41-331	35,279	44,434	57,150	103,150	103,150	104,700	41,000	41,000	
Street Lighting	41-351	6,041	0	0	0	0	0	0	0	
<b>Total Public Works</b>		<b>48,998</b>	<b>52,297</b>	<b>70,650</b>	<b>116,650</b>	<b>116,650</b>	<b>124,400</b>	<b>50,600</b>	<b>50,600</b>	<b>-28.4%</b>
<b>Health and Human Services:</b>										
Public Health	41-411	0	0	0	0	0	0	0	0	
<b>Total Health and Human Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Culture and Recreation:</b>										
Parks	41-551	24,406	8,371	15,000	19,000	19,000	15,000	15,000	15,000	
<b>Total Culture and Recreation</b>		<b>24,406</b>	<b>8,371</b>	<b>15,000</b>	<b>19,000</b>	<b>19,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0.0%</b>
<b>Conservation and Development:</b>										
Planning	41-621	4,721	1,105	4,850	4,850	4,850	2,200	2,200	2,200	
<b>Total Conservation and Development</b>		<b>4,721</b>	<b>1,105</b>	<b>4,850</b>	<b>4,850</b>	<b>4,850</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>-54.6%</b>
<b>Total Capital Outlay Expenditures</b>		<b>669,008</b>	<b>713,053</b>	<b>692,700</b>	<b>703,900</b>	<b>703,900</b>	<b>1,086,392</b>	<b>559,686</b>	<b>559,686</b>	<b>-19.2%</b>
<b>Excess of revenue over expenditures</b>		<b>-173,579</b>	<b>162,415</b>	<b>-114,400</b>	<b>-188,900</b>	<b>-188,900</b>	<b>-532,492</b>	<b>-15,786</b>	<b>-15,786</b>	
<b>Fund Balance, Beginning of Period</b>		<b>319,904</b>	<b>146,325</b>	<b>308,740</b>	<b>308,740</b>	<b>308,740</b>	<b>119,840</b>	<b>119,840</b>	<b>119,840</b>	
<b>Fund Balance, End of Period</b>		<b>146,325</b>	<b>308,740</b>	<b>194,340</b>	<b>119,840</b>	<b>119,840</b>	<b>-412,652</b>	<b>104,054</b>	<b>104,054</b>	

## CITY OF FRANKLIN

### EQUIPMENT REVOLVING FUND

The Equipment Revolving Fund, established in 1996, is to provide resources for the replacement of rolling stock and similar equipment. Monies for purchases are obtained via the property tax levy, sale proceeds of retired rolling stock and investment earnings on monies in the revolving fund. A minimum purchase amount (\$20,000) and minimum life (seven years) are required for assets to be replaced from this fund. Expenditures for vehicle purchases fluctuate on an annual basis, depending on the need for replacement and condition of vehicles scheduled for replacement.

For 2009 the scheduled equipment revolving funding requests were significantly above the tax levy and other revenue expected to be received. This will cause the fund balance to decline. It is projected to stabilize at the \$1.2 million dollar level. The expected replacements over the next six years are as follows:

2009 –	\$676,229	2010 –	\$504,829	2011 –	\$349,683
2012 –	\$305,473	2013 –	\$282,817	2014 –	\$261,567

A goal of the program is to keep a relatively constant annual tax levy increased by the growth realized in the City. It became necessary to decrease the 2009 tax levy in this fund by \$50,000 due to the current economic circumstances. The expenses were decreased by deferring the 2009 request of the fire department and reducing the 2009 request of the building inspection department. It will be necessary to restore the tax levy support to this fund to avoid a long term deterioration of this fund.

Caution and planning needs to be exercised when additional equipment is added to the fund since these additions will impact future funding needs. The fund balance at the end of 2008 is expected to be about 14% of the replacement cost of the assets in the program. The projection prior to the revenue reduction showed the fund balance declining to about 12% of replacement cost the percentage is expected to stabilize at that level.

The replacement cost is estimated using recent acquisition costs plus an inflation factor. Costs of vehicles replaced to date under the program have been in line with the estimated replacement cost. The yearly amount to be funded was to be based on the annual depreciation cost for the equipment in place and used by the City. That funding formula has not been achieved in recent years. However the fund is expected to be able to maintain its level during the next decade. The challenge will be to fund the replacement of the larger cost items. Should one time funds become available Council should consider making transfers to this fund to reduce the need for future increases in tax levy for this fund.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>EQUIPMENT REVOLVING FUND</b>										
<b>REVENUE</b>										
GENERAL PROPERTY TAXES	42.0000.4011	255,000	315,000	327,000	327,000	327,000	334,000	277,000	277,000	-15.3%
INTEREST ON INVESTMENTS	42.0000.4711	106,529	70,499	95,000	95,000	68,000	51,000	51,000	51,000	
INVESTMENT GAINS/LOSSES	42.0000.4713	4,296	8,529	0	0	0	0	0	0	
INTERFUND INTEREST	42.0000.4716		43,597	0	0	25,000	0	0	0	
PROPERTY SALES	42.0000.4751	16,278	3,127	10,000	10,000	10,000	10,000	10,000	10,000	
MISCELLANEOUS REVENUE	42.0000.4799		11,824	0	0	0	0	0	0	
TOTAL EQUIPMENT REVOLVING FUND REVENUE		\$382,103	\$452,576	\$432,000	\$432,000	\$430,000	\$395,000	\$338,000	\$338,000	-21.8%
<b>EXPENDITURES</b>										
<b>CAPITAL OUTLAY</b>										
MUNICIPAL BUILDINGS AUTO EQUIPMENT	42.181.0000.5811	0	0	0	0	0	0	0	0	
POLICE DEPARTMENT AUTO EQUIPMENT	42.211.0000.5811		37,656	35,000	35,000	35,000	45,000	45,000	45,000	
FIRE DEPARTMENT AUTO EQUIPMENT	42.221.0000.5811	105,174	321,282	166,000	166,000	166,000	148,000	0	0	
BUILDING INSPECTION AUTO EQUIPMENT	42.231.0000.5811	0	0	0	0	0	54,130	27,000	27,000	
ENGINEERING AUTO EQUIPMENT	42.321.0000.5811	0	0	0	0	0	0	0	0	
PUBLIC WORKS AUTO EQUIPMENT	42.331.0000.5811	136,907	334,516	589,000	678,000	678,000	263,000	263,000	263,000	
TOTAL EQUIPMENT REVOLVING FUND EXPENDITURES		242,081	693,454	790,000	879,000	879,000	510,130	335,000	335,000	-57.6%
EXCESS OF REVENUE OVER EXPENDITURES		140,022	-240,879	-358,000	-447,000	-449,000	-115,130	3,000	3,000	
FUND BALANCE, BEGINNING OF PERIOD		2,042,574	2,182,596	1,941,717	1,941,717	1,941,717	1,492,717	1,492,717	1,492,717	
FUND BALANCE, END OF PERIOD		\$2,182,596	\$1,941,717	\$1,583,717	\$1,494,717	\$1,492,717	\$1,377,587	\$1,495,717	\$1,495,717	

City of Franklin  
Equipment Revolving Fund  
Listing of Equipment Proposed to be Acquired - 2009

<u>Description</u>	<u>Amount</u>	<u>Replaces: Vehicle No.</u>	<u>Description</u>
Building Inspection Department Replacement Inspection Vehicle	<u>27,000</u>	771	1997 Jeep Cherokee
Highway Department Single Axle Dump w/ Plow. Wing & Salt Spreader	135,000	734	1990 Ford Single axle Dump Truck w/plow
Road Grader (Used)	100,000	701	1973 Austin-Western Road Grader
4X4 Compact Utility Tractor w/snow blower	28,000		John Deere Lawn Tractor
Total Highway Department	<u>263,000</u>		
Police Department Prisoner Conveyance Van	<u>45,000</u>	91	1998 Ford Econoline Van
Total 2009 Equipment Acquisitions	<u><u>\$335,000</u></u>		

**City of Franklin**  
**Equipment Revolving Fund**  
**For Replacement of Rolling Stock**  
**Next Five Years**

Dept	#	Model	Historical Cost	Current Replacement Cost	Life	Purchase Year	Replace Year	Replacement Cost @ 3% Inflation	
Highway	-	John Deere Lawn Tractor	\$12,352	\$16,600	12	1997	2009	\$17,611	
Highway	17	Sicard Snow Blower *	\$10,800	\$45,667	30	1979	2009	\$48,448	
Highway	716	1985 Case International 585 Tractor/Mower	\$27,000	\$48,765	22	1987	2009	\$51,735	
Highway	734	1990 Ford 8000 Single Axle 5 yd dump w/plow	\$66,060	\$109,187	19	1990	2009	\$115,837	
Highway	701	1973 Austin-Western Road Grader *	\$23,200	\$137,001	35	1974	2009	\$145,345	
Highway	719	1997 Chevrolet K2500 Pick up Truck	\$23,378	\$31,418	12	1997	2009	\$33,331	
Highway	735	1991 Ford 8000 Single Axle 5 yd dump w/plow	\$65,000	\$104,306	18	1991	2009	\$110,658	
Police	91	1998 Ford Van (Prisoner conveyance)	\$32,002	\$41,755	11	1998	2009	\$44,298	
Inspect	775	1997 Jeep Cherokee *	\$15,752	\$25,511	12	1997	2009	\$27,065	
Inspect	771	1997 Jeep Cherokee *	\$17,752	\$25,511	12	1997	2009	\$27,065	
Inspect	774	1998 Jeep	\$19,808	\$25,845	11	1998	2009	\$27,419	
Inspect	776	1998 Jeep	\$19,808	\$25,845	11	1998	2009	\$27,419	\$676,229
Highway	737	1992 Ford L8000 Tandem Axle Dump w/plow *	\$48,824	\$114,168	18	1992	2010	\$124,754	
Highway	-	2000 Ransom Large Mower (Municipal Bldg)	\$35,973	\$44,242	10	2000	2010	\$48,345	
Highway	736	1992 Ford 8000 Single Axle 5 yd dump w/plow *	\$36,546	\$101,120	18	1992	2010	\$110,496	
Inspect	772	1999 Ford Explorer	\$23,099	\$29,261	11	1999	2010	\$31,974	
Inspect	770	1999 Ford Explorer	\$23,099	\$29,261	11	1999	2010	\$31,974	
Fire	220	1999 Chevy Command Vehicle	\$28,792	\$36,473	11	1999	2010	\$39,855	
Fire	219	2001 Ford Ambulance	\$90,000	\$107,465	9	2001	2010	\$117,430	\$504,829
Highway	746	1999 Ford F450 One Ton Dump	\$33,681	\$42,666	12	1999	2011	\$48,021	
Highway	738	1993 Ford 8000 Single Axle 5 yd dump w/plow	\$61,035	\$92,321	18	1993	2011	\$103,908	
Highway	739	1993 Ford 8000 Single Axle 5 yd dump w/plow	\$61,035	\$92,321	18	1993	2011	\$103,908	
Highway	05	2001 Vermeer 1800 Brush Chipper	\$25,135	\$30,013	10	2001	2011	\$33,779	
Inspect	777	2002 Ford Ranger	\$20,010	\$23,197	9	2002	2011	\$33,189	
Eng	754	2001 Chevrolet Venture	\$20,000	\$23,881	10	2001	2011	\$26,878	\$349,684
Highway	22	PB Slip-in Pot Hole Patcher -used *	\$6,000	\$23,881	20	1992	2012	\$27,685	
Highway	747	2000 Ford F450 One-Ton Dump Truck	\$34,389	\$42,294	12	2000	2012	\$49,030	
Highway	709	2000 New Holland 180LS Skid Steer	\$33,743	\$41,500	12	2000	2012	\$48,109	
Inspect	773	2003 Ford Explorer	\$21,623	\$24,337	9	2003	2012	\$29,995	
Eng	753	2004 Dodge Intrepid	\$14,550	\$16,376	9	2003	2012	\$25,109	
Fire	211	2002 Ford Ambulance - Med Unit	\$93,025	\$107,841	10	2002	2012	\$125,545	\$305,473
Highway	740	1995 Ford LTS8000 Tandem Axle Dump w/plow	\$79,912	\$113,935	18	1995	2013	\$136,045	
Highway	725	2002 John Deere Skid Steer	\$25,108	\$29,107	11	2002	2013	\$34,755	
Highway	16	Trail Boss 20 Ton Equipment Trailer	\$13,550	\$17,680	15	1998	2013	\$21,110	
Fire	207	1996 Ford F350 Grass Fire Truck	\$55,000	\$76,133	17	1996	2013	\$90,907	\$282,817
Highway	741	1996 Ford LTS8000 Tandem Axle Dump w/plow	\$79,668	\$110,279	18	1996	2014	\$135,629	
Fire	283	2004 Ford Ambulance	\$93,710	\$102,399	10	2004	2014	\$125,938	\$261,568



# CITY OF FRANKLIN

## STREET IMPROVEMENT FUND

Funding for the street improvement program comes from two sources: an every other year state grant of \$75,000 for Local Road Improvements and the property tax levy. The goal is to increase the tax levy annually by the amount of growth in the City. However due to the current economic circumstances the 2009 tax levy for this fund was decreased by \$150,000 from \$950,000 in 2008 to \$800,000 in the 2009 budget. That is less than is necessary to operate this program and to resurface the streets over a thirty year period. Some additional source of funding will be necessary or the level of streets to be resurfaced will need to be reduced.

This pavement resurfacing program provides the funds to complete major maintenance (resurfacing) of the City's 166 miles of local streets. The City is at a critical point relative to street maintenance due to the following factors:

- The newer curb and gutter streets that were constructed in the urban subdivisions beginning in the late 1960's are now reaching the condition that require certain streets to be resurfaced. A life of 30 years for pavement is considered very good.
- Beginning in the late 1960's the City began an aggressive program of sanitary sewer installation. In 1969 only about 5 percent of the City was served by sanitary sewer and presently about 95 percent of the City is served by sanitary sewer. Reconstruction of the streets was part of the sanitary sewer installation. Now, the streets that were reconstructed as part of the sanitary sewer installation are reaching a point that reconstruction is necessary.

During 2007 approximately 2.7 miles of streets were resurfaced and in 2008 4.24 miles of street resurfacing are planned. The formula for determination of the annual amount of funding divides the City streets into three categories: arterial streets, urban streets and rural street with each having a different cost per mile and a different useful life. The result of the formula is the 2009 funding needed in the Street Improvement Fund detailed as follows:

Arterial streets	$\$553,000 \times 12.5 \text{ miles} =$	$\$6,913,000 / 20 \text{ years} =$	$\$345,625$
Urban streets	$\$277,000 \times 99.0 \text{ miles} =$	$\$27,423,000 / 30 \text{ years} =$	$\$914,100$
Rural streets	$\$180,000 \times 54.5 \text{ miles} =$	$\$9,810,000 / 25 \text{ years} =$	$\$392,400$

The annual funding needs under this funding formula amount to \$1,652,125. Due to the continued upward pressure from oil prices resulting in increases in asphalt the Common Council will need to try to continue to increase funding committed to this fund to continue to be able to resurface five plus miles of local roads per year.

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
<b>STREET IMPROVEMENT FUND</b>										
<b>REVENUE</b>										
General Property Taxes	47.0000.4011	762,000	910,000	950,000	950,000	950,000	970,000	800,000	800,000	-15.8%
Local Road Improvements Aids	47.0000.4151	0	79,077	75,000	75,000	75,000	0	0	0	
Interest on Investments	47.0000.4711	43,104	54,220	30,000	30,000	30,000	20,000	20,000	20,000	
Investment Gains/Losses	47.0000.4713	1,738	6,559	0	0	0	0	0	0	
Miscellaneous Revenue	47.0000.4799	23,365		0	0	0	0	0	0	
Total Revenue		\$830,207	\$1,049,856	\$1,055,000	\$1,055,000	\$1,055,000	\$990,000	\$820,000	\$820,000	-22.3%
<b>EXPENDITURES</b>										
Local Street Improvement Program	47.000.9500.5823	799,725	721,096	912,500	912,500	912,500	1,115,000	1,115,000	1,115,000	
Urban and Rural Streets										
Unfunded portion of projection										
OTHER FINANCING USES				0	0	0				
TRANSFER TO CAPITAL IMPROVEMENTS	47.000.0000.5598	72,800								
Total Street Improvement Fund Expenditures		872,525	721,096	912,500	912,500	912,500	1,115,000	1,115,000	1,115,000	22.2%
Excess of revenue over expenditures		-42,318	328,760	142,500	142,500	142,500	-125,000	-295,000	-295,000	
Net Assets, Beginning of Period		420,655	378,337	707,096	707,096	707,096	849,596	849,596	849,596	
Net Assets, End of Period		\$378,337	\$707,096	\$849,596	\$849,596	\$849,596	\$724,596	\$554,596	\$554,596	

**FIVE YEAR ROAD IMPROVEMENT PLAN\***  
**CITY OF FRANKLIN**  
**JULY 2008**

FUNDING FROM

YEAR	PROJECT	ROAD TYPE	PROJECT COST	STREET IMPROVEMENT		CAPITAL IMPROVEMENT		TIF #3
				OTHER	FUND	OTHER	FUND	
2008								
	W. Drexel Ave. (Construction)	A	\$ 1,200,000				\$50,000 <sup>4</sup>	
	(Loomis Rd. to Lovers Lane)						\$1,150,000 <sup>5</sup>	
	W. Drexel Ave. (Construction)	A	\$ 1,800,000					\$1,800,000
	(S. 27th to East of S. 35th St.)	U/R	\$ 910,000		\$ 910,000			
	Urban and Rural Streets		\$ 3,910,000	\$ 75,000	\$ (75,000)		\$ 1,200,000	
	SUB-TOTAL			\$ 75,000	\$ (75,000)			
	Local Road Improvement Fund		\$ 3,910,000	\$ 75,000	\$ 835,000	\$ -	\$ 1,200,000	\$ 1,800,009
	ANNUAL 2008 TOTAL							
2009								
	S. 51st Street (Construction)	A	\$ 655,000		\$ 655,000			
	(Puetz to N of Ryan)							
	S. 116th Street (Construction)	R	\$ 460,000		\$ 460,000			
	(Swiss S to Ryan)	U	\$ 150,000				\$ 150,000	
	Marquette Ave/Hillendale Dr (Construction)		\$ 1,265,000	\$ -	\$ 1,115,000	\$ -	\$ 150,000	\$ -
	ANNUAL 2009 TOTAL							
2010								
	S. 51st Street (Design)	A	\$ 150,000				\$ 150,000	
	(Forest Hill to Drexel, Drexel Roundabout)							
	S. 51st Street (Construction)	A	\$ 240,000		\$ 240,000			
	(Puetz Road to Forest Hill)						\$ 670,000	
	S. 51st Street (Construction)	A	\$ 1,000,000		\$ 330,000			
	(Rawson to 1200' S)						\$ 50,000	
	S. 76th Street (Engineering)	A	\$ 50,000					
	(Imperial to Drexel)							
	Urban and Rural Roads	U/R	\$ 1,080,000		\$ 1,080,000			
	Local Road Fund				\$ (75,000)			
	ANNUAL 2010 TOTAL		\$ 2,520,000	\$ -	\$ 1,650,000	\$ -	\$ 870,000	\$ -

<sup>4</sup> Developer Modifications

<sup>5</sup> Road Impact Fee

<sup>6</sup> WDOT Grant

<sup>1</sup> Assessment of Property Owners

<sup>2</sup> Local Road Fund

<sup>3</sup> TIF Funding

<sup>7</sup> Assessment of Property Owners

**FIVE YEAR ROAD IMPROVEMENT PLAN\***  
**CITY OF FRANKLIN**  
**JULY 2008**

YEAR	PROJECT	ROAD TYPE	PROJECT COST	STREET IMPROVEMENT			CAPITAL IMPROVEMENT			TIF #3
				OTHER	FUND	OTHER	OTHER	FUND	FUND	
2011										
	S. 51st Street (Construction)	A	\$ 1,960,000		\$ 490,000			\$ 1,470,000		
	(Forest Hill to Drexel, Drexel Roundabout)									
	S. 76th Street (Construction)	A	\$ 1,000,000					\$ 1,000,000		
	(Imperial to Drexel)									
	W. Puetz Road (Design-ROW Acquisition)	A	\$ 350,000	\$ 280,000	\$ 70,000					
	(76th St. to St. Martins)									
	S. 51st Street (Design)	A	\$ 50,000					\$ 50,000		
	(1300' N of Rawson to Greendale)									
	Local Road Improvement	U/R	\$ 880,000		\$ 880,000					
	ANNUAL 2011 TOTAL		\$ 4,240,000	\$ 280,000	\$ 1,440,000	\$ -		\$ 2,520,000	\$ -	
2012										
	S. 51st Street (Construction)	A	\$ 1,400,000		\$ 250,000			\$ 1,150,000		
	(1300' N of Rawson to Greendale)									
	W. Puetz Road	A	\$ 3,000,000	\$ 2,400,000	\$ 600,000					
	(76th St. to St. Martins)									
	Local Road Improvement	U/R	\$ 800,000		\$ 800,000					
	Local Road Fund				\$ (75,000)					
	ANNUAL 2012 TOTAL		\$ 5,200,000	\$ 2,400,000	\$ 1,575,000	\$ -		\$ 1,150,000	\$ -	
2013										
	W. Puetz Road	A	\$ 150,000		\$ 150,000					
	(S. 27th St. to 43rd St.)									
	Local Road Improvement	U/R	\$ 1,500,000		\$ 1,500,000					
	ANNUAL 2013 TOTAL		\$ 1,650,000	\$ -	\$ 1,650,000	\$ -		\$ -	\$ -	
	TOTAL ARTERIAL:		\$ 13,005,000	\$ 2,680,000	\$ 2,785,000	\$ -		\$ 5,740,000	\$ 1,800,000	
	TOTAL ALL:		\$ 18,785,000	\$ 2,755,012	\$ 8,265,000	\$ -		\$ 5,890,000	\$ 1,800,000	

# CITY OF FRANKLIN

## CAPITAL IMPROVEMENT FUND 2009 BUDGET AND CAPITAL IMPROVEMENT PLAN

Maintaining a capital improvement plan (CIP) is an important financial planning tool to allow the City to structure the review and funding of capital improvement projects competing for limited resources. A CIP helps to schedule the availability of resources to meet needs when they occur. Annually the Council adopts a capital budget, which is the first year of the CIP, which details the projects to be accomplished in the coming year. Changes to project amounts or additions to the budget need to be approved by the Council, similar to other funds with adopted budgets.

As a general guideline, capital improvement expenditures are defined as those amounts expended for infrastructure with long useful lives that would require significant amounts of funds. Resurfacing the City streets is funded through the Street Improvement Fund. Rolling stock and similar equipment replacements are funded via the City's Equipment Revolving Fund. Replacement of equipment used in department operations costing less than \$20,000 and new types of equipment are funded as part of each department's Capital Outlay Fund budget.

Capital improvements revenue sources can include long-term debt, one-time revenue, grants, transfers from other funds, and interest earnings. Typically the City has used long-term debt to fund its capital expenditures. Another indirect source of funding for infrastructure improvements is special assessments. When the City makes improvements such as sewer, water, or other infrastructure, the abutting property owners are assessed their pro-rata share of the cost. The construction costs for assessment projects are paid with borrowed funds, and assessment collections then are used to apply to a portion of the debt service on the borrowed monies.

The City's CIP is refined annually to include approved and pending projects as a result of planning efforts from the Council and other boards or commissions. For the 2009 budget, the following projects are contemplated:

Park Development – The development of park sites are scheduled this year. (\$305,000). City funds and Impact fees are anticipated to cover the costs of these projects.

Future capital projects are included in the capital improvement plan after a policy decision of the Council. Presently \$16 million in potential future road projects are awaiting a policy decision. In addition to those road projects that have not been authorized, scheduled or approved other known projects have been included. Sources for the listing of potential other projects was the 2002 Impact fee study and information from that report, Park Commission input and a 2007 report on roads prepared by the City Engineer.

Future Park Improvements – The City is committed to the future improvement of its park system. To assist the parks committee in planning future developments, needs have been projected for future projects through 2010.

**Community Recreation Center** – The purchase of land for the development of a recreation center. (\$1,100,000)

**27<sup>th</sup> Street corridor**

Also currently under study is development and infrastructure costs in the 27<sup>th</sup> Street corridor. The costs and financing of those costs are currently under discussion and may have an impact on the Capital Improvement Fund in future years to the extent that those costs are not attributable to TIF District's.

**Road Projects – (timing is yet to be determined)**

When a road project is committed (ie contract or an agreement with another jurisdiction) it is considered appropriated and tax levy support equal to the anticipated future annual debt service needs to be included in the next City tax levy computation.

**51st Street N of Rawson to Greendale** – The conversion of this two lane rural street into a four lane urban undivided roadway with sidewalks (\$1,296,000)

**51st Street S of Rawson to S of Drexel** – The conversion of this two lane rural street into a four lane urban undivided roadway with sidewalks with a potential roundabout at Drexel. (\$1,790,000)

**51st Street S of Drexel to 2660' South** – The conversion of this two lane rural street into a four lane urban undivided roadway with sidewalks. (\$1,540,000)

**51st Street S 2660' South to Puetz Road** – The conversion of this two lane rural street into a four lane urban undivided roadway with sidewalks. (\$1,246,000)

**76<sup>th</sup> Street Road Improvements** – Terrace Drive to Puetz Road. The City's potential share, if any, of a County project to improve 76<sup>th</sup> Street to be determined.

**76<sup>th</sup> Street Road Improvements** – Puetz Road to County Line Road. The City's share of a County project to improve 76<sup>th</sup> Street .

**College Avenue Road Improvements** – 27<sup>th</sup> Street to 43<sup>rd</sup> Street. The City's share of a County project to improve College Avenue.

**W Puetz Road** – 76<sup>th</sup> Street to St Martins Road. Rebuild this two lane rural street into a two lane urban roadway with sidewalks utilizing a STP Urban grant. (\$557,000)

**W Puetz Road** – 27<sup>th</sup> Street to 43<sup>rd</sup> Street. Rebuild this two lane rural street into a two lane urban roadway with sidewalks utilizing a future STP Urban grant. (\$600,000)

**City of Franklin  
Capital Improvement Plan  
2009-2013**

		<b>Amended</b>	<b>Estimate</b>	<b>Budget</b>	<b>Forecast</b>				<b>Estimated</b>
		<b>2008</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>Future</b>
									<b>Projects</b>
<b>Revenue:</b>									
Proceeds from borrowing-10 year	46.0000.4911	-	-	-	100,000	-	550,000	-	
Grants	46.0000.4143	170,000	170,000	-	320,000	80,000	2,209,600	-	
Miscellaneous Revenue	46.0000.4781	54,000	54,000	-	-	-	-	-	
Transfer from Connection Fees - Sewer	46.0756.4833	800,177	800,177	750,000	750,000	750,000	750,000	750,000	
Transfer from Connection Fees - Water	46.0755.4833	890,559	890,559	750,000	750,000	750,000	750,000	750,000	
Transfer from Impact Fees-Development	46.0000.4839	1,560,000	1,560,000	305,000	1,143,300	-	-	-	
Transfer from Other Funds	46.0000.4830	2,500,000	2,500,000	-	-	-	-	-	
Interest revenue	46.0000.4711	75,000	75,000	25,000	2,000	2,000	2,000	2,000	
<b>Total Revenue</b>		<b>6,049,736</b>	<b>6,049,736</b>	<b>1,830,000</b>	<b>3,085,300</b>	<b>1,582,000</b>	<b>4,261,600</b>	<b>1,502,000</b>	
<b>Expenditures:</b>									
<b>Approved Projects:</b>									
New Fire Station # 3 - Planning	46.181.9567.5822	253,400	253,400						
New Fire Station # 3		1,350,000	1,350,000						
Drexel Ave - Hwy 100 to Loomis Road		1,300,000	1,300,000						
Special Assessments System - Land Mgt.	46.000.9993.5219	25,000	25,000						
GIS Custom Tool Rewrite Project		57,600	57,600						
Interest Expense	46.000.0000.5621	50,000	50,000						
Water Projects	46.755.0000.5830	750,000	750,000	750,000	750,000	750,000	750,000	750,000	
Sewer Projects	46.756.0000.5829	750,000	750,000	750,000	750,000	750,000	750,000	750,000	
Bond Issue Costs	46.000.0000.5601	25,000	25,000						
Transfer to Debt Service Fund	46.000.0000.5593								
<b>Total Approved Projects</b>		<b>4,561,000</b>	<b>4,561,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>-</b>
<b>Projects Pending Approval:</b>									
51st Street S of Rawson Avenue									500,000
51st Street N of Rawson to Greendale									1,296,000
51st Street S of Rawson to S of Drexel									1,790,000
51st Street S of Drexel to 2660' S									1,540,000
51st St 2660' S of Drexel to Puetz Rd									1,246,000
Puetz Road -76th St to St Martins									557,000
Puetz Road -27th St to 43rd Street					400,000	100,000	2,762,000		
South 76th St - Puetz to Imperial Dr	46.000.9249.5829								4,687,750
College Avenue S27th St to S43rd St									1,150,000
South 76th St - Puetz to County Line									3,500,000
Extension W Marquette and Hillendale									
Warning Sirens Engineering				15,000					
Website Redevelopment - phase 2		25,000	25,000						
Hillcrest Neighborhood Park		350,000	350,000	-					
Woodview Park		570,000	570,000	-					
Cascade Creek Park		200,000	200,000	-					
St Martins Bike Trail		352,000	352,000	-					
Ernie Lake Park		20,000	20,000						
Park Site Development				305,000	96,600				
Grants to Historical Society		22,000	22,000						
Community Recreation Center					1,100,000				
Other	46.999.0000.5499	175,000	175,000						
<b>Total Projects not yet Approved</b>		<b>1,714,000</b>	<b>1,714,000</b>	<b>320,000</b>	<b>1,596,600</b>	<b>100,000</b>	<b>2,762,000</b>	<b>-</b>	<b>16,266,750</b>
<b>Total expenditures</b>		<b>6,275,000</b>	<b>6,275,000</b>	<b>1,820,000</b>	<b>3,096,600</b>	<b>1,600,000</b>	<b>4,262,000</b>	<b>1,500,000</b>	<b>16,266,750</b>
<b>Net change in fund balance</b>		<b>(225,264)</b>	<b>(225,264)</b>	<b>10,000</b>	<b>(31,300)</b>	<b>(18,000)</b>	<b>(400)</b>	<b>2,000</b>	
<b>Beginning fund balance (projected)</b>		<b>275,802</b>	<b>275,802</b>	<b>50,538</b>	<b>60,538</b>	<b>29,238</b>	<b>11,238</b>	<b>10,838</b>	
<b>Ending fund balance</b>		<b>50,538</b>	<b>50,538</b>	<b>60,538</b>	<b>29,238</b>	<b>11,238</b>	<b>10,838</b>	<b>12,838</b>	

# CITY OF FRANKLIN

## DEBT SERVICE FUND

The Debt Service Fund of the City is used to account for the payment of debt service on all City issued general obligation debt. Payments on general obligation debt issued for general government purposes are funded by the following sources:

- Property tax levy for general City projects (for example, City facilities, such as the Police Facility or the Library Facility, or non-assessable infrastructure project costs)
- Special assessment collections, for public improvement projects financed with general obligation debt where the property owner is assessed the pro-rata share of the project cost in accordance with City policy and ordinance and state statutes.
- Impact fees collected for the purpose of paying toward new facilities after those new facilities have been completed.
- Repayment of principal and interest on any City debt issued that is advanced to TIF Districts.

Over the last decade, the net general bonded debt level for City purposes has fluctuated from a low of \$13,169,515 at December 31, 2007 to a high of \$33,102,304 at December 31, 2001.

As shown on the accompanying schedule of debt maturities, the general obligation debt for City purposes outstanding at December 31, 2008 will be \$26,680,000. When you combine that amount with the \$29,400,000 (\$35,100,000 - \$5,700,000) outstanding of directly issued TIF District debt the total outstanding general obligation debt outstanding will be \$56,080,000. This total debt represents about 29% of the City's legal debt limit per Wisconsin Statutes (5% of equalized property value). Over the past decade, the ratio of net general bonded debt to assessed value has ranged from a high of 1.68% in 2001 to a low of .36% in 2007. The ratio of net general obligation debt to assessed value at December 31, 2008 will be about .44%.

The issuance of \$10 million in new GO debt in 2008 by TIF District #3 is accomplished. By doing so TIF District #3 was able to repay its line of credit loans estimated to be \$4 million and return interfund advances of \$6 million. The \$6 million in interfund advance returned were reissued to TIF District #4 - \$3.5 million and the Capital Improvement Fund - \$2.5 million. Issuance cost will be borne proportionately by the funds receiving funds.

In the event that additional borrowing becomes necessary the City will look first to internal borrowing to meet any additional borrowing needs. Historically the city has planned to issue debt every other year. Future debt issuance is forecast at \$2.0 million every other year and is anticipated to pay for public improvement projects as growth occurs in the community. However, any new debt for projects presently contemplated for public improvement projects should be offset by the repayment of debt currently outstanding that is scheduled for repayment.



CITY OF FRANKLIN		2006	2007	2008	2008	2008	2009	2009	2009	Percent
2009 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Dept/Request	Proposed	Adopted	Change
<b>DEBT SERVICE FUND - CITY</b>										
<b>REVENUE</b>										
GENERAL PROPERTY TAX	31.0000.4011	\$2,210,000	\$2,110,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$1,900,000	\$1,900,000	-5.0%
INTEREST ON INVESTMENTS	31.0000.4711	20,214	2,872	0	0	0	0	0	0	0
INTERFUND INTEREST FROM TIF DISTRICTS	31.0000.4716	309,128	373,748	375,598	375,598	337,658	239,131	239,131	239,131	0
LANDFILL OPERATIONS-DIRECT	31.0000.4492	528,027	304,559	0	0	0	0	0	0	0
LANDFILL OPERATIONS-SEPARATE	31.0000.4493	39,181	25,110	0	0	0	0	0	0	0
LANDFILL OPERATIONS-FLAT	31.0000.4494	118,758	68,498	0	0	0	0	0	0	0
TRANSFER FROM OTHER FUNDS	31.0000.4830	0	1,500,000	0	0	0	0	0	0	0
TRANSFER FROM IMPACT FEES	31.0000.4839	488,275	422,093	422,000	422,000	-184,476	391,000	317,000	317,000	0
TRANSFER FROM SPECIAL ASSESSMENTS	31.0000.4835	0	0	0	0	296,166	1,228,883	1,402,883	1,402,883	0
DEBT SERVICE FUND REVENUE		<u>\$3,713,583</u>	<u>\$4,805,880</u>	<u>\$2,797,598</u>	<u>\$2,797,598</u>	<u>\$2,449,348</u>	<u>\$3,859,014</u>	<u>\$3,859,014</u>	<u>\$3,859,014</u>	37.9%
REFUNDED DEBT PROCEEDS	31.0000.4911	0	9,925,000	0	0	0	0	0	0	0
BOND & NOTE PREMIUM	31.0000.4913	0	41,670	0	0	0	0	0	0	0
TOTAL REVENUE AND OTHER FUNDING SOURCES		<u>\$3,713,583</u>	<u>\$14,773,550</u>	<u>\$2,797,598</u>	<u>\$2,797,598</u>	<u>\$2,449,348</u>	<u>\$3,859,014</u>	<u>\$3,859,014</u>	<u>\$3,859,014</u>	37.9%
<b>G.O. 7850-99</b>										
PRINCIPAL	31.000.8189.5611	950,000	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000	0
INTEREST	31.000.8189.5621	163,150	119,813	72,281	72,281	72,281	24,188	24,188	24,188	0
TOTAL 1999 BORROWING		<u>1,113,150</u>	<u>1,244,813</u>	<u>1,197,281</u>	<u>1,197,281</u>	<u>1,197,281</u>	<u>1,149,188</u>	<u>1,149,188</u>	<u>1,149,188</u>	0
<b>G.O. 10000-01</b>										
PRINCIPAL	31.000.8021.5611	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0
INTEREST	31.000.8021.5621	480,935	12,350	10,200	10,200	10,200	8,050	8,050	8,050	0
TOTAL 2001 REFUNDING		<u>530,935</u>	<u>62,350</u>	<u>60,200</u>	<u>60,200</u>	<u>60,200</u>	<u>58,050</u>	<u>58,050</u>	<u>58,050</u>	0
<b>G.O. 10000-01</b>										
PRINCIPAL	31.000.8025.5611	300,000	1,125,000	1,450,000	1,450,000	1,450,000	1,475,000	1,475,000	1,475,000	0
INTEREST	31.000.8025.5621	387,800	357,584	299,225	299,225	299,225	233,413	233,413	233,413	0
TOTAL 2001 BORROWING		<u>687,800</u>	<u>1,482,584</u>	<u>1,749,225</u>	<u>1,749,225</u>	<u>1,749,225</u>	<u>1,708,413</u>	<u>1,708,413</u>	<u>1,708,413</u>	0
<b>G.O. 3000-05</b>										
PRINCIPAL	31.000.8011.5611	0	50,000	0	0	0	113,000	113,000	113,000	0
INTEREST	31.000.8011.5621	120,712	85,744	55,913	55,913	55,913	150,525	150,525	150,525	0
TOTAL 2005 BORROWING		<u>120,712</u>	<u>135,744</u>	<u>55,913</u>	<u>55,913</u>	<u>55,913</u>	<u>263,525</u>	<u>263,525</u>	<u>263,525</u>	0
<b>G.O. 4000-05 TIF #3</b>										
PRINCIPAL	31.000.8012.5611	0	0	300,000	300,000	300,000	200,000	200,000	200,000	0
INTEREST	31.000.8012.5621	160,466	211,284	263,306	263,306	263,306	22,650	22,650	22,650	0
TOTAL 2005 BORROWING		<u>160,466</u>	<u>211,284</u>	<u>563,306</u>	<u>563,306</u>	<u>563,306</u>	<u>222,650</u>	<u>222,650</u>	<u>222,650</u>	0
<b>G.O. 3000-05 TIF #4</b>										
PRINCIPAL	31.000.8013.5611	0	0	0	0	0	337,000	337,000	337,000	0
INTEREST	31.000.8013.5621	120,124	86,259	57,506	57,506	57,506	185,738	185,738	185,738	0
TOTAL 2005 BORROWING		<u>120,124</u>	<u>86,259</u>	<u>57,506</u>	<u>57,506</u>	<u>57,506</u>	<u>522,738</u>	<u>522,738</u>	<u>522,738</u>	0
<b>G.O. 9925-07 Refunding</b>										
PRINCIPAL	31.000.8016.5611	0	0	100,000	100,000	100,000	100,000	100,000	100,000	0
INTEREST	31.000.8016.5621	0	249,338	375,250	375,250	375,250	371,450	371,450	371,450	0
TOTAL 2007 REFUNDING		<u>0</u>	<u>249,338</u>	<u>475,250</u>	<u>475,250</u>	<u>475,250</u>	<u>471,450</u>	<u>471,450</u>	<u>471,450</u>	0
TRANSFER TO OTHER FUNDS	31.000.0000.5589	0	0	2,500,000	2,500,000	2,500,000	0	0	0	0
ADVANCED REFUNDING ESCROW	31.000.9640.5611	0	175,000	0	0	0	0	0	0	0
PAYMENT TO ESCROW AGENT	31.000.9641.5611	0	9,865,675	0	0	0	0	0	0	0
BOND ISSUE COSTS	31.998.0000.5601	0	97,477	0	0	0	0	0	0	0
DEBT SERVICE PRINCIPAL		<u>1,300,000</u>	<u>12,390,675</u>	<u>5,525,000</u>	<u>5,525,000</u>	<u>5,525,000</u>	<u>3,400,000</u>	<u>3,400,000</u>	<u>3,400,000</u>	0
DEBT SERVICE INTEREST		<u>1,433,187</u>	<u>1,219,849</u>	<u>1,133,681</u>	<u>1,133,681</u>	<u>1,133,681</u>	<u>996,014</u>	<u>996,014</u>	<u>996,014</u>	0
DEBT SERVICE PRINCIPAL & INTEREST - CITY		<u>2,733,187</u>	<u>13,610,524</u>	<u>6,658,681</u>	<u>6,658,681</u>	<u>6,658,681</u>	<u>4,396,014</u>	<u>4,396,014</u>	<u>4,396,014</u>	-34.0%
EXCESS OF REVENUE OVER EXPENDITURES		<u>980,396</u>	<u>1,163,026</u>	<u>-3,861,083</u>	<u>-3,861,083</u>	<u>-4,209,333</u>	<u>-537,000</u>	<u>-537,000</u>	<u>-537,000</u>	0
FUND BALANCE, BEGINNING OF PERIOD		<u>7,765,911</u>	<u>8,746,307</u>	<u>9,909,333</u>	<u>9,909,333</u>	<u>9,909,333</u>	<u>5,700,000</u>	<u>5,700,000</u>	<u>5,700,000</u>	0
FUND BALANCE, END OF PERIOD		<u>8,746,307</u>	<u>9,909,333</u>	<u>6,048,250</u>	<u>6,048,250</u>	<u>5,700,000</u>	<u>5,163,000</u>	<u>5,163,000</u>	<u>5,163,000</u>	0
Fund Balance		<u>1,746,307</u>	<u>1,409,333</u>	<u>348,250</u>	<u>348,250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
Interfund Advance		<u>7,000,000</u>	<u>8,500,000</u>	<u>5,700,000</u>	<u>5,700,000</u>	<u>5,700,000</u>	<u>5,163,000</u>	<u>5,163,000</u>	<u>5,163,000</u>	0

**City of Franklin  
General Obligation Debt Maturities**

Borrowing Date	Purpose of borrowing, amount, interest rate	Payment Dates	Balance 12/31/2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
05/01/99	Capital improvements														
	PRINCIPAL	5/1	\$1,125,000	1,125,000											
	INTEREST	3.5 - 4.3% 5/1, 11/1		24,188											
04/15/01	Current refunding														
	PRINCIPAL	3/1	\$205,000	50,000	50,000	105,000									
	INTEREST	4.3 - 5.4% 3/1, 9/1		8,050	5,850	2,363									
05/15/01	Capital improvements														
	PRINCIPAL	3/1	\$5,875,000	1,475,000	2,175,000	2,225,000									
	INTEREST	4.25 - 4.6% 3/1, 9/1		233,413	151,288	51,175									
08/15/05	Capital improvements														
	PRINCIPAL	3/1	\$3,950,000	113,000	150,000	225,000	450,000	875,000	1,062,000	1,075,000					
	INTEREST	3.75 - 3.9% 3/1, 9/1		150,525	145,593	138,582	125,905	100,406	62,634	20,963					
08/15/05	Capital improvements - TIF #3														
	PRINCIPAL	3/1	\$700,000	200,000	150,000	100,000	150,000	100,000							
	INTEREST	3.75 - 3.9% 3/1, 9/1		22,650	16,088	11,400	6,713	1,950							
08/15/05	Capital improvements - TIF #4														
	PRINCIPAL	3/1	\$5,000,000	337,000	400,000	525,000	700,000	875,000	1,038,000	1,125,000					
	INTEREST	3.75 - 3.9% 3/1, 9/1		185,738	171,920	154,576	131,607	101,420	64,116	21,938					
01/01/07	Advance Refunding-4/2001 Bonds														
	PRINCIPAL	3/1	9,825,000	100,000	100,000	100,000	720,000	620,000	570,000	520,000	1,200,000	1,190,000	1,180,000	1,200,000	1,140,000
	INTEREST	3/1, 9/1		371,450	367,850	363,850	348,270	322,810	300,200	279,490	246,810	201,400	156,370	111,150	66,690
2010	PRINCIPAL	3/1	2,000,000		0	50,000	100,000	150,000	150,000	200,000	250,000	300,000	400,000	400,000	
	INTEREST	3/1, 9/1			50,000	98,750	95,925	90,525	83,650	75,400	64,250	50,350	32,200	11,000	
2012	PRINCIPAL	3/1	2,000,000		50,000	98,750	0	50,000	100,000	150,000	150,000	200,000	250,000	300,000	400,000
	INTEREST	3/1, 9/1					50,000	98,750	95,925	90,525	83,650	75,400	64,250	50,350	32,200
2014	PRINCIPAL	3/1	2,000,000						0	50,000	100,000	150,000	150,000	200,000	250,000
	INTEREST	3/1, 9/1							50,000	98,750	95,925	90,525	83,650	75,400	64,250
2016	PRINCIPAL	3/1	2,000,000							0	50,000	100,000	100,000	150,000	150,000
	INTEREST	3/1, 9/1									50,000	98,750	95,925	90,525	83,650
2018	PRINCIPAL	3/1	2,000,000									0	50,000	100,000	100,000
	INTEREST	3/1, 9/1										50,000	98,750	95,925	95,925
2020	PRINCIPAL	3/1	2,000,000										50,000	98,750	0
	INTEREST	3/1, 9/1													50,000
Population 33,380	PRINCIPAL TOTAL	799	26,680,000	3,400,000	3,025,000	3,330,000	2,120,000	2,670,000	2,920,000	3,120,000	1,700,000	1,890,000	2,080,000	2,300,000	2,040,000
	INTEREST TOTAL		996,014	908,389	820,676	820,676	758,420	715,861	656,525	587,066	540,635	516,425	482,395	437,175	392,715
	Total City Debt Service		4,396,014	3,933,389	4,150,676	4,150,676	2,878,420	3,385,861	3,576,525	3,707,066	2,240,635	2,406,425	2,562,395	2,737,175	2,432,715
Less:															
	Transfer from Impact Fees - Police		(2,589,000)	(126,000)	(130,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)
	Transfer from Impact Fees - Drexel Ave		(1,020,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)
	Transfer from Impact Fees - Fire #3		(744,180)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)	(46,000)
	Transfer from Impact Fees - Library		(1,521,000)	(85,000)	(89,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)
	Interest Repayment from TIF's		(962,440)	(239,131)	(214,189)	(186,304)	(149,313)	(105,873)	(59,094)	(8,536)	-	-	-	-	-
	Principal Repayment from TIF's		(5,700,000)	(537,000)	(550,000)	(625,000)	(850,000)	(975,000)	(1,038,000)	(1,125,000)	-	-	-	-	-
	Add to (Use of) Fund Balance		0	-	-	-	471,893	46,012	(128,431)	(222,530)	110,365	(55,425)	(114,964)	(106,920)	(134,715)
	Estimated special assessments		(3,845,856)	(1,402,883)	(944,200)	(988,372)	-	-	(1,676,525)	(1,807,066)	(340,635)	(506,425)	(662,395)	(837,175)	(532,715)
	NET TAX LEVY IMPACT	57	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000

Assumes issuance of additional debt of \$2,000,000 in 2010 and every two years thereafter

# **CITY OF FRANKLIN**

## **TIF DISTRICTS**

The City of Franklin has three operating Tax Incremental Financing (TIF) Districts. TIF Districts exist to assist in the development of a particular area. They receive the increase in tax revenue that is generated from the increase in development that occurs in that area. The City has asked its Community Development Authority (CDA) to act as agent of the City (i) in planning and carrying out any community development programs and activities approved by the Mayor and Common Council within the TIF Districts. The tax levy generated by the increase in assessed value in the TIF District's is the main source of revenue for the TIF District's. Expenditures consistent with approved Project Plans may be incurred until a time determined by State statute.

### **TIF District #2**

In July 1992, the City of Franklin adopted Resolution 92-3830 establishing a Community Development Authority (CDA) under Sections 66.4325 and 66.431 of the Wisconsin Statutes. The powers of the CDA, under the Community Development Authority Law, include its power to issue revenue bonds to provide financing for qualified redevelopment projects to be constructed by private developers, including by way of illustration but not limitation the following public benefits: the elimination or prevention of substandard, deteriorated, unsanitary, and blighted areas; the provision and retention of gainful employment opportunities for the citizens of the City; increase in the City's tax base; and the stimulation of the flow of investment capital into the City with resultant beneficial effects upon the economy in the City.

In TIF District #2 the Franklin CDA is to provide for the administration of applicable laws within Planned District Development (PDD) #18 including the review and approval of land use and of sites and building plans. THE CDA is authorized to issue debt including lease revenue bonds, to finance projects of the character of the Franklin Business Park (FBP), to accept contributions of property, and to lease and/or sell such property. The CDA entered into a Development Agreement with MLG Development originally in July, 1993 and continuous through a Sixth Amendment dated January, 2006, the CDA also with MLG is doing what they can to increase the values of properties located in TIF District 2 (Franklin Business Park). The CDA, the City and MLG, cooperate with each other in the marketing of land in the FBP to prospective businesses of the FBP.

The CDA lease revenue debt due after 2008 was refinanced in 2006 with City issued General Obligation Notes with the CDA making the debt service payments on the new debt while realizing a debt service saving to the CDA of \$420,000.

The latest annual projections show \$45.9 million in the costs of infrastructure and financing costs over the life of the TIF will be incurred, anticipates \$188.3 million in development within the District which will provide the tax levy and other sources of revenue to pay off the debt issued to support the projects. Those projections indicate that there will be enough revenue collected to retire all remaining TIF District #2 debt in 2011. The following year the tax revenue will be available to the taxing districts.

### **TIF District #3**

In June 2005, the City of Franklin adopted Resolution 2005-5906 establishing TIF District #3. The TIF District is generally from Rawson Avenue to just south of Drexel Avenue and from 27<sup>th</sup> Street to 35<sup>th</sup> Street. The main purpose of the TIF District is to improve road infrastructure in the district to promote quality development. The latest projection anticipates \$15.7 million in the costs of infrastructure created, \$4.9 million in financing costs and anticipates \$219 million in development within the District. The debt issued will pay for the infrastructure with tax revenue created by the development paying off the debt. The plan anticipates that the debt will be paid off and TIF District closed by 2014. The following year the tax revenue will be available to the taxing districts.

### **TIF District #4**

In June 2005, the City of Franklin adopted Resolution 2005-5907 establishing TIF District #4. The TIF District is generally from 27<sup>th</sup> Street to the Oakwood Golf Course then south to the Racine County line. The main purpose of the TIF District is to improve road and sanitary sewer infrastructure in the district to promote quality development. The plan anticipates \$22.7 million in the costs of infrastructure created and anticipates \$181 million in development within the District. The debt will pay for the infrastructure with tax revenue created by the development paying off the debt. The project plan anticipates that the debt will be paid off and TIF District closed by 2023. The following year the tax revenue will be available to the taxing districts.

### **TIF District's Outstanding Debt**

General obligation note proceeds are provided to the TIF Districts directly or through interfund advances for a shared issuance (2005) with similar terms to the general obligation notes issued by the City. The schedule of 2007 outstanding debt maturities shows the amounts borrowed, the balance outstanding and annual debt service payment obligations for the next several years.

In August 2008 TIF District #3 issued \$10 million in new tax exempt debt. The proceeds of this issue allowed TIF District #3 to repay its line of credit of \$4 million and reduced its interfund advance by \$6 million. The \$6 million in interfund advance returned to the Debt Service Fund was reissued to TIF District #4 - \$3.5 million and the Capital Improvement Fund - \$2.5 million.

**City of Franklin**  
**Tax Incremental Financing Districts**  
**Outstanding Debt Maturities**

Date Amount	Purpose of borrowing Interest rate	Payment Dates	Balance 12/31/2008	2009	2010	2011	2012	2013	2014	2015
<b>TIF #2 City of Franklin General Obligation Notes</b>										
1/1/2006	Refinancing Debt									
\$10,000,000	Principal	3/1	10,000,000	2,300,000	3,000,000	4,700,000				
	Interest 3.5% to 4.0%	3/1, 9/1		348,250	248,000	94,000				
	Total Principal			2,300,000	3,000,000	4,700,000	-	-	-	-
	Total Interest			348,250	248,000	94,000	-	-	-	-
Population 33,380		Per Capita 79								
	Annual Debt Payment			\$ 2,648,250	\$ 3,248,000	\$ 4,794,000	\$ -	\$ -	\$ -	\$ -
	TIF No. 2 Debt Total	300	\$ 10,000,000	\$ 7,700,000	\$ 4,700,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TIF #3 Interfund Advance by City of Franklin</b>										
8/15/2005	Capital Improvements									
\$4,000,000	Principal	3/1	700,000	200,000	150,000	100,000	150,000	100,000		
	Interest 4.55%	3/1, 9/1		22,650	15,788	11,400	6,713	1,950		
	Total Principal									
	Total Interest									
Population 33,380		Per Capita 79								
	Annual Debt Payment			\$ 2,648,250	\$ 3,248,000	\$ 4,794,000	\$ -	\$ -	\$ -	\$ -
	TIF No. 2 Debt Total	300	\$ 10,000,000	\$ 7,700,000	\$ 4,700,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TIF #3 City of Franklin General Obligation Notes</b>										
1/3/2007	Capital Improvements Taxable Notes									
10,000,000	Principal	3/1	9,400,000	615,000	625,000	640,000	655,000	670,000	6,195,000	
	Interest 4.95%	3/1, 9/1		450,079	419,389	388,080	356,029	323,235	153,326	
	Total Principal									
	Total Interest									
Population 33,380		Per Capita 56								
	Annual Debt Payment			\$ 1,852,771	\$ 2,355,177	\$ 2,454,980	\$ 3,429,242	\$ 3,773,310	\$ 9,913,951	\$ -
	TIF No. 3 Debt Total	602	\$ 20,100,000	\$ 19,085,000	\$ 17,510,000	\$ 15,770,000	\$ 12,965,000	\$ 9,695,000	\$ -	\$ -
<b>TIF #4 Interfund Advance by City of Franklin</b>										
8/15/2005	Capital Improvements									
\$3,000,000	Principal	3/1	5,000,000	337,000	400,000	525,000	700,000	875,000	1,038,000	1,125,000
	Interest 4.55%	3/1, 9/1		185,738	171,920	154,576	131,607	101,420	64,116	21,938
	Total Principal									
	Total Interest									
Population 33,380		Per Capita 16								
	Annual Debt Payment			\$ 522,738	\$ 571,920	\$ 679,576	\$ 831,607	\$ 976,420	\$ 1,102,116	\$ 1,146,938
	TIF No. 4 Debt Total	150	\$ 5,000,000	\$ 4,663,000	\$ 4,263,000	\$ 3,738,000	\$ 3,038,000	\$ 2,163,000	\$ 1,125,000	\$ -
Population 33,380		Per Capita 151								
	Annual Debt Payment			\$ 5,023,759	\$ 6,175,097	\$ 7,928,556	\$ 4,260,849	\$ 4,749,730	\$ 11,016,067	\$ 1,146,938
	TIF Districts Debt Total	1,052	\$ 35,100,000	\$ 31,448,000	\$ 26,473,000	\$ 19,508,000	\$ 16,003,000	\$ 11,858,000	\$ 1,125,000	\$ -